

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

COMMISSION AGENDA – SPECIAL MEETING



August 18, 2025, at 3:00 P.M.

Ontario International Airport Authority Administration Offices
1923 East Avion Street, Room 100, Ontario, CA 91761

Live YouTube Streaming for Listening Only: <https://www.youtube.com/@flyont/streams>

ALAN D. WAPNER
President

CURT HAGMAN
Vice President

RONALD O. LOVERIDGE
Treasurer

JIM W. BOWMAN
Secretary

JULIA GOUW
Commissioner

ATIF ELKADI
Chief Executive Officer

LORI D. BALLANCE
General Counsel

MARILYN BONUS, MMC
Commission Clerk

WELCOME TO A MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- This meeting is streamed live from our YouTube channel at <https://www.youtube.com/@flyont/streams>. Streaming will be for listening only and not participation. Public Comments will be taken by email or in-person only. This is a pilot stream, so errors and bugs may occur. If you have any issues, feel free to email clerk@flyontario.com for resolution after the meeting.
- Anyone wishing to speak during public comment, or on an agenda item, will be required to fill out a Request to Address Card (blue slip). Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Deputy Commission Clerk will not accept blue slips after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 4:00 p.m. the day before the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up and no further comments will be permitted. Speakers are then to return to their seats.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of the Commission Meeting Room will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.
- Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. Any members of the public who require special assistance or a reasonable accommodation to participate may contact the Deputy Commission Clerk at (909) 544- 5307 or clerk@flyontario.com.

CALL TO ORDER (OPEN SESSION)

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

The Chief Executive Officer will go over all updated materials and correspondence received after the agenda was distributed to ensure Commissioners have received them.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

PUBLIC COMMENTS

The Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for a separate vote.

2. APPROVAL OF MINUTES

Approve minutes for the OIAA Commission Meeting on July 24, 2025.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2025.

4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approve additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of July, 2025.

5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR PROJECT MANAGEMENT AND CONSTRUCTION MANAGEMENT SERVICES

Authorize the Chief Executive Officer (CEO) or designee to negotiate and execute a professional services agreement with Jacobs Project Management Co. for Project Management and Construction Management (PMCM) Services for a term of three years, with two potential additional one-year extension options, at the discretion of the Ontario International Airport Authority (OIAA), for a total potential term of five years, in the not-to-exceed total amount of \$25,000,000.

6. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE FOUR PROFESSIONAL SERVICES AGREEMENTS ON-CALL ARCHITECTURE AND ENGINEERING SERVICES FOR FEDERAL AND NON-FEDERAL FUNDED PROJECTS WITH CORGAN ASSOCIATES, INC., GARVER, LLC., M. ARTHUR GENSLER, JR & ASSOCIATES, INC., AND RS&H CALIFORNIA, INC.

Authorize the Chief Executive Officer (CEO) or designee to negotiate and execute professional services agreements with Corgan Associates, Inc. , Garver, LLC., M. Arthur Gensler Jr. & Associates, Inc., and RS&H California, Inc., for three years, with two, potential one-year extensions, at the discretion of the Ontario International Airport Authority (OIAA), for total amount not to exceed \$60,000,000 over a three-year term for on call, as-needed airport Architecture and Engineering (A&E) Services for Federal and Non-Federal Funded Projects.

7. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH HNTB CORPORATION AND RICONDO & ASSOCIATES, INC., FOR ON-CALL AIRPORT PLANNING CONSULTING SERVICES

Authorize the Chief Executive Officer (CEO) or designee to execute two professional services agreements with HNTB Corporation and Ricondo & Associates, Inc. for a three year term, with two additional one-year extension options, at the discretion of the Ontario International Airport Authority (OIAA), for a total amount not-to-exceed \$20,000,000.

8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH JACOB GREEN & ASSOCIATES, INC., FOR LEADERSHIP DEVELOPMENT SERVICES

Authorize the Chief Executive Officer (CEO) to negotiate and execute an agreement with Jacob Green & Associates, Inc. (JGA), for: 1) one-year in the amount of \$250,000; 2) authorize the CEO to exercise, if appropriate, four (4) one-year extensions at \$250,000 per year, at the discretion of the Ontario International Airport Authority (OIAA), for an overall contract amount not to exceed \$1,250,000.00 over the five-year term of contract; and, 3) authorize ongoing training continuity and expansion in support of organizational and leadership development and project management services for Ontario International Airport Authority (OIAA) executives, management, and staff.

9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH PROFESSIONAL SPORTS PUBLICATIONS, INC.

Authorize the Chief Executive Officer (CEO) or designee to negotiate and execute a professional services agreement with Professional Sports Publications, Inc., for a one-year term in the amount of \$300,000, with an option of four, potential one-year extensions at the discretion of the Ontario International Airport Authority (OIAA).

10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE GROOVE GLOBAL, LLC.

Authorize the Chief Executive Officer (CEO) to negotiate and execute a Professional Services Agreement (PSA) with The Groove Global, LLC., to support the implementation of various Workday Stock Keeping Units (SKU) in the amount of \$2,500,000 for a one-year agreement with three potential one-year extensions in the discretion of the CEO.

11. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH DG INVESTMENT HOLDINGS, INC., FOR THE PROCUREMENT OF INFORMATION TECHNOLOGY HARDWARE, SOFTWARE, AND SERVICES

Authorize the Chief Executive Officer (CEO) to negotiate and execute a 5-year contract with DG Investment Holdings 2, Inc., dba Convergent Technologies LLC., in accordance with the terms of Sourcewell Contract # 1210240CTL, for the procurement of Information Technology (IT) hardware, software, and services not to exceed \$650,000.00.

12. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A CONTRACT WITH HYPERTEC USA INC., FOR THE PROCUREMENT OF INFORMATION TECHNOLOGY HARDWARE AND SOFTWARE

Authorize the Chief Executive Officer to negotiate and execute a three year contract with Hypertec USA Inc., in accordance with the terms in The Interlocal Purchasing System (TIPS) Master Service Agreement 230105, for the procurement of Information Technology (IT) hardware and software, not to exceed \$200,000.00.

13. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE AN AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN ONTARIO INTERNATIONAL AIRPORT AND FUSE ADVANCEMENT, INC.

Authorize the Chief Executive Officer (CEO) to negotiate and execute an Amendment to the existing Professional Service Agreement (SCONT-00359) between Ontario International Airport Authority (OIAA) and Fuse Advancement, Inc. for additional market development services and marketing services for the remaining contract term, not to exceed \$120,000 and with a total contract amount of \$531,000 annually.

14. A RESOLUTION ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

Approve a Resolution electing the Commission Clerk as Assistant Secretary for the Ontario International Airport Authority (OIAA), and repeal OIAA Resolution No. 2022-18.

RESOLUTION NO. 2025-06

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY REPEALING RESOLUTION NO. 2022-18,
AND ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

CEO REPORT

CHIEF EXECUTIVE OFFICER UPDATES

COMMISSION MATTERS

PRESIDENT WAPNER

VICE PRESIDENT HAGMAN

TREASURER LOVERIDGE

SECRETARY BOWMAN

COMMISSIONER GOUW

ADJOURNMENT

AFFIDAVIT OF POSTING

I, Marilyn Bonus, Commission Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: August 15, 2025

Posted Prior To: 5:00 P.M.

Signature:

Marilyn Bonus
Marilyn Bonus, Commission Clerk
Ontario International Airport Authority Commission Clerk

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY



MEETING DATE: AUGUST 18, 2025

SUBJECT: RELATIVE POTENTIAL CONFLICT OF INTEREST

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Declare Conflict of Interest pertaining to agenda items and contractors and/or subcontractors, which may require member abstentions due to possible conflicts of interest.

FISCAL IMPACT SUMMARY: N/A

BACKGROUND: In accordance with California Government Code 84308, members of the Ontario International Airport Authority Commission may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve (12) months in 2024, or \$500 in 2025, and from an entity or individual if the member knows or has reason to know that the participant has a financial interest, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No	Principals & Agents	Subcontractors
05	Jacobs Project Management Co.	<ul style="list-style-type: none">• Advanced Pavement Consulting• Fenagh Engineering and Testing• Fountainhead• PA Consulting• Lenax Consulting Services• Petteway• SG Engineering Solutions Inc.• Twinging, Inc.
06	Corgan Associates, Inc. dba. Corgan	<ul style="list-style-type: none">• Kimley Horn• PBS Engineers• Swanson Rink• Argus Consulting• Lynn Capouya, Inc.• Jensen Hughes, Inc.• OCMI• Syska Hennessy

		<ul style="list-style-type: none"> • Walter P. Moore • Salful Bouquet • Aero systems • Faith Group • ICF
06	Garver, LLC.	<ul style="list-style-type: none"> • Leo A Daly California, Inc. • J R Miller & Assoc. Inc. • Design West Engineering • Argus Consulting, Inc. • BNP Associates, Inc. • Harris Miller Miller & Hanson, Inc. • Kleinfelder, Inc. • Terracon Consultants, Inc. • TLC Engineering Solutions, Inc. • Linx Strategies, LLC. • AirX Utility Surveyors, Inc. • Precision Engineering Surveyors, Inc.
06	M. Arthur Gensler Jr. & Associates, Inc.	<ul style="list-style-type: none"> • Mead & Hunt, Inc. • Aero Systems Engineering • Airbiz Aviation Strategies • First Circle Design, Inc. • Geometrics Engineering • IDM Groups, LLC. • Introba, Inc. • Jensen Hughes • Kleinfelder, Inc. • NV5, Inc. • OCMI, Inc. • PK Electrical, Inc. • QDG Architecture • RDM International, Inc. • Salful Bouquet • Syska Hennessy Group, Inc. • Walker Consultants, Inc. • Wilson Irhig
06	RS&H California, Inc.	<ul style="list-style-type: none"> • Angus Consulting • AERO Systems Engineering, Inc. • BNP Associates, Inc. • Diaz Yourman Consulting, Inc. • FPL & Associates, Inc. • Lean Technology Corporation

		<ul style="list-style-type: none"> • PBS Engineers, Inc. • Psomas • Selbert Perkins Design, Inc. • VCA Engineers, Inc.
07	HNTB Corporation	<ul style="list-style-type: none"> • None
07	Ricondo & Associates, Inc.	<ul style="list-style-type: none"> • Abstract Group • Aguirre Project Resources • Arellano Associates, LLC. • Economic & Planning Systems, Inc. • HDR, Inc. • Jacobsen Daniels Associates, LLC. • Illustrate My Design, LLC. • PBS Engineers, Inc. • Strategic Analytics, LLC. • Trifiletti Consulting, Inc. • Vic Thompson Company
08	Jacob Green & Associates, Inc.	<ul style="list-style-type: none"> • Greg Devereaux, Consultant
09	Professional Sports Publications, Inc.	<ul style="list-style-type: none"> • None
10	The Groove Global, LLC.	<ul style="list-style-type: none"> • None
11	Convergint Technologies, LLC.	<ul style="list-style-type: none"> • Paragon Systems • BC Data & Power
12	Hypertec USA, Inc.	<ul style="list-style-type: none"> • None
13	Fuse Advancement, Inc.	<ul style="list-style-type: none"> • Scott Jacobson, Consultant

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	<u>Adrienne Fernandez, Deputy Commission Clerk</u>
Originating Dept.:	<u>Executive Division</u>
Director Review:	<u>Marilyn Bonus, Commission Clerk</u>
Chief Review:	<u><i>Atif Elkadi</i></u>
CFO Review:	<u>N/A</u>
CEO Approval:	<u><i>Atif Elkadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at clerk@flyontario.com.



MEETING DATE: AUGUST 18, 2025

SUBJECT: APPROVAL OF MINUTES

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Approve minutes for the OIAA Commission meeting on July 24, 2025.

FISCAL IMPACT SUMMARY: N/A

BACKGROUND: The OIAA Commission held a public meeting, and minutes were recorded in text. In accordance with OIAA's Records Retention Schedule, the OIAA must preserve these historical records in hard copy form for permanent retention.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS:

1. Minutes

STAFF REVIEW AND APPROVAL:

Originator:	Marilyn Bonus, Commission Clerk
Originating Dept.:	Executive Division
Director Review:	N/A
Chief Review:	<i>Atif Ekadi</i>
CFO Review:	N/A
CEO Approval:	<i>Atif Ekadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at clerk@flyontario.com.

ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
JULY 24, 2025

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:01 p.m.

ROLL CALL

COMMISSIONERS:

PRESENT:

Alan D. Wapner, President
Curt Hagman, Vice President

Jim W. Bowman, Secretary

EXCUSED ABSENCE:

Ronald D. Loveridge, Treasurer

Julia Gouw, Commissioner

A quorum of the OIAA Commissioners was present.

STAFF:

Chief Executive Officer Atif Elkadi
Commission Clerk Marilyn Bonus, MMC, CPMC

General Counsel Lori D. Ballance
Deputy Commission Clerk Adrianne Fernandez

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

AGENDA REVIEW/ANNOUNCEMENTS

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

No conflicts of interests were declared.

PUBLIC COMMENT

President Wapner called for public comment.

A written comment was received from Richard Sherman expressing concerns regarding noise and late-night flights.

Seeing no one come forward, President Wapner closed public comment.

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

CLOSED SESSION

- GC § 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: ONT (2 MATTERS)

Property Agency Negotiator: OIAA General Counsel's Office

President Wapner recessed the Open Session and called the Closed Session to order at 2:03 p.m. The Open Session reconvened at 3:04 p.m.

REPORT ON CLOSED SESSION

General Counsel Lori D. Ballance announced no reportable action on any Closed Session item.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the Special OIAA Commission Meeting on June 16, 2025.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended June 30, 2025.

4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of June, 2025.

5. AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH OSSI NA, LLC.

Authorized the Chief Executive Officer (CEO) to approve an Amendment to the Professional Services Agreement "SCONT-000644" between the Ontario International Airport Authority (OIAA) and OSSI NA, LLC (OSSI), to allocate additional funds in the amount of \$450,000 to support of technology integration projects at the Ontario International Airport (ONT).

6. BUDGET AMENDMENT FOR THE RUNWAY 26R INSTRUMENT LANDING SYSTEM UPGRADE PROJECT AND A REIMBURSABLE AGREEMENT AMENDMENT WITH THE FEDERAL AVIATION ADMINISTRATION

Authorized the Chief Executive Officer (CEO) to execute the Federal Aviation Administration (FAA)

Reimbursable Agreement (RA-3378) Amendment 2 (A2) for construction in the amount of \$142,429.60; (2) approved construction administration services (CA) in the amount of \$248,455.00; (3) approved construction contingency in the amount of \$956,666.83, resulting in a total project capital budget amount of \$15,750,885.00.

7. APPROVAL OF THE NEW AIRLINE OPERATING AND USE TERMINAL LEASE AGREEMENT

Approved the new Airline Operating Use and Terminal Lease Agreement (ULA) and authorized the Chief Executive Officer to execute ULA's with commercial airline partners operating at the Ontario International Airport (ONT).

RESOLUTION NO. 2025-05

**A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ADOPTING THE
NEW AIRLINE OPERATING AND USE TERMINAL LEASE AGREEMENT**

8. AGREEMENT WITH THE BEAVERS GROUP, INC. FOR MARKETING AND PROMOTIONAL MATERIALS

Authorized the Chief Executive Officer (CEO) to execute an agreement with The Beavers Group, Inc. for marketing and promotional materials, for one year, not to exceed \$243,000, and authorize an increase in contract authority in the amount of up to \$25,000 for unforeseen services as needed.

MOTION: Moved by Vice President Hagman, seconded by Secretary Bowman, to approve the Consent Calendar. Motion carried by a 3 Yes/0 No/2 Absent (Loveridge/Gouw) vote.

CEO REPORT

CHIEF EXECUTIVE OFFICER UPDATES

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters.

COMMISSIONER MATTERS

There were no Commission matters to report.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commissioners Meeting at 3:09 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

MARILYN BONUS, MMC, CPMC
COMMISSION CLERK

ALAN D. WAPNER, PRESIDENT

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MEETING DATE: AUGUST 18, 2025

SUBJECT: CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☐ Plan for the Future

RECOMMENDED ACTION(S): Receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2025.

FISCAL IMPACT SUMMARY: The funding is approved in the Fiscal Year 2025-2026 budget.

BACKGROUND: In June 2025, the OIAA Board of Commissioners adopted an operating budget that is driven by strong aviation activity and financial performance realized by OIAA in FY2025. The operating budget was developed from OIAA goals and objectives and includes significant increases in resources to meet current and expected near term growth.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS:

1. Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2025.

STAFF REVIEW AND APPROVAL:

Originator:	Celeste Heinonen, Senior Vice President, Chief Financial Officer
Originating Dept.:	Financial Accounting and Reporting
Director Review:	N/A
Chief Review:	<i>Celeste Heinonen</i>
CFO Review:	<i>Celeste Heinonen</i>
CEO Approval:	<i>Atif Elkadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at clerk@flyontario.com.



MEETING DATE: AUGUST 18, 2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT: COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Approve additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of July, 2025.

FISCAL IMPACT SUMMARY: OIAA operating revenue.

BACKGROUND: Article IV, Section 6 of the Authority's Bylaws states as follows:

"No Salary; Reimbursement for Expenses; Stipends. The members of the Commission shall receive no salary but shall be reimbursed for necessary expenses (including mileage in accordance with standard IRS mileage reimbursement rates) incurred in the performance of their duties. Additionally, Commissioners will receive a monthly stipend for each month of a calendar year in the amount of one thousand dollars (\$1,000.00), which amount will be deemed to address Commissioner participation for six (6) Authority-related business functions or events, such as attendance at each monthly Commission meeting, any standing committee meeting, any ad hoc committee meeting, briefings, and any other Authority-related business function or event. If a Commissioner participates in or attends a collective total of more than six (6) Commission meetings, any standing committee meetings, any ad hoc committee meeting, briefings, or any other Authority-related business function or event in a calendar month, then the Commissioner shall receive an additional stipend of one hundred fifty dollars (\$150.00) for each such additional matter, with the majority approval by the Commission."

During the month of July 2025, President Wapner attended eight (8) additional Authority-related business functions. Majority Commission approval is needed to approve payment of these additional stipends.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	Executive Division
Originating Dept.:	Executive Division
Director Review:	Marilyn Bonus, Commission Clerk
Chief Review:	<i>Atif Elkadi</i>
CFO Review:	<i>Celeste Heinonen</i>
CEO Approval:	<i>Atif Elkadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at clerk@flyontario.com.



MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR PROJECT MANAGEMENT AND CONSTRUCTION MANAGEMENT SERVICES

RELEVANT STRATEGIC OBJECTIVE: ☐ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) or designee to negotiate and execute a professional services agreement with Jacobs Project Management Co. for Project Management and Construction Management (PMCM) Services for a term of three years, with two potential additional one-year extension options, at the discretion of the Ontario International Airport Authority (OIAA), for a total potential term of five years, in the not-to-exceed total amount of \$25,000,000.

FISCAL IMPACT SUMMARY: The funding for this contract will come from a variety of sources including operating and capital budgets. Additional budget will be requested in the Fiscal Year End (FYE) 2027 Operating Budget and in future capital project budgets when they are brought to the Commission for approval.

BACKGROUND: The OIAA currently has several FYE 2026 capital improvement projects approved and in various phases of design and construction. Moving forward, staff will continue to plan and prepare subsequent fiscal year CIPs to bring to the Commission for approval that will result in construction and development across the airport campus.

To ensure the success of the CIP programs and the individual projects, the OIAA requires PMCM services including staff augmentation to manage the design, phasing, implementation, and successful delivery of the projects. The PMCM Services contractor will assist OIAA staff with updating and revising the appropriate processes and procedures to deliver world-class projects while managing risk and maximizing value to the OIAA. In addition to actively managing the design and construction of CIP projects, the PMCM contractor will help the OIAA with stakeholder engagement, identifying and managing potential schedule and scope conflicts, preparing and maintaining a master schedule of CIP projects, employing an effective change management process and documentation standards, and preparing and maintaining a dashboard to continuously report on the status of the CIP.

PROCUREMENT: On February 28, 2025, Request for Proposals (RFP) No. 2024-REQ-057 was released via OpenGov. A non-mandatory pre-proposal meeting was held virtually on March 6, 2025, at 11:00 AM via Microsoft Teams. OIAA conducted a qualifications-based evaluation process, resulting in the shortlisting of three firms from the twelve proposals received. Following interviews and thorough evaluation, Jacobs Project Management Co. was selected based on their strong qualifications in PMCM services and prior experience, earning the highest overall score in accordance with the evaluation criteria.

CEQA COMPLIANCE AND LAND USE APPROVALS: The proposed staffing services decision is not a “project” under CEQA and does not require environmental review.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: The proposed contract award for PMCM Services is to minimize impacts to airport operations during the delivery of the OIAA FY 2026 – 2030 CIPs.

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	Keith Owens, Director of Program Management
Originating Dept.:	Capital Development Division
Director Review:	<i>Keith Owens</i>
Chief Review:	<i>Karen G. Kwang</i>
CFO Review:	<i>Celeste Heinonen</i>
CEO Approval:	<i>Atif Okadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

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MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE FOUR PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL ARCHITECTURE AND ENGINEERING SERVICES FOR FEDERAL AND NON-FEDERAL FUNDED PROJECTS WITH CORGAN ASSOCIATES, INC., GARVER, LLC., M. ARTHUR GENSLER, JR & ASSOCIATES, INC., AND RS&H CALIFORNIA, INC.

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☐ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) or designee to negotiate and execute professional services agreements with Corgan Associates, Inc. , Garver, LLC., M. Arthur Gensler Jr. & Associates, Inc., and RS&H California, Inc., for three years, with two, potential one-year extensions, at the discretion of the Ontario International Airport Authority (OIAA), for total amount not to exceed \$60,000,000 over a three-year term for on-call, as-needed airport Architecture and Engineering (A&E) Services for Federal and Non-Federal Funded Projects.

FISCAL IMPACT SUMMARY: The funding for these contracts will primarily come from capital budgets. Additional budget will be requested in future capital project budgets when they are brought to the Commission for approval. Funds for these contracts will be allocated via Task Orders within the capital budgets for upcoming projects.

BACKGROUND: The intent of the on-call Architecture and Engineering (A&E) Services for Federal and Non-Federal Funded Projects contracts is to provide design services for a wide variety of airside, landside and terminal projects to support the development of airport-related businesses, provide customer friendly facilities and serve all divisions of ONT on an “as needed” basis.

The current on-call A&E Services for Non-Federal Funded Projects contracts were awarded to HNTB Corporation, Mead and Hunt, Inc. and Jacobs Engineering Group, Inc. on June 24, 2021, for a three-year term, with two years extensions. The original contract period, including all allowable extensions, has been exhausted; therefore, a new solicitation for A&E Services was necessary to continue the work.

PROCUREMENT: The RFP was released on March 14, 2025. A non-mandatory pre-proposal meeting was held on March 24, 2025, at 10 AM via Teams, and was virtually attended by over 110 people. A presentation provided supplemental information related to the RFP was posted on OpenGov.com. The OIAA conducted a qualifications-based selection process and received 18 proposals on April 25, 2025. The RFP included the following four key areas of focus: Team Overview, Primary Staff Experience, Project Experience and Work Plan. Submitted Proposals were evaluated on overall responsiveness and clarity (10%), team overview (20%), primary staff experience (25%), project experience (25%) and work plan (20%).

Six proposals stood out as exceptional in overall quality and content. Each of the six firms is a recognized leader in the aviation industry and submitted a proposal that demonstrated a strong understanding of the airport's unique position and challenges, along with the ability to effectively meet the needs of the OIAA. To further evaluate their qualifications, team composition, and approach, the selection committee conducted in-person interviews with all six firms. As a result of this comprehensive process, four firms were selected to move forward in the selection process.

- **Corgan** is a leading architecture and design firm renowned for its expertise in aviation, data centers, healthcare, education, and corporate environments. They are consistently ranked as one of the top five architecture firms in the United States.
- **Gensler** is a global architecture, design, and planning firm known for its expertise in creating dynamic, human-centered spaces across a wide range of sectors, including aviation, commercial and urban design. They are recognized for designing next-generation airport projects that prioritize passenger experience, operational efficiency, and sustainability.
- **Garver** is an engineering, planning, and environmental services firm focused on aviation, transportation, buildings, and water infrastructure. They are known for their comprehensive approach to airport planning, terminal and airfield design projects, and environmental compliance allowing them to deliver integrated solutions that meet the complex needs of airports across the country.
- **RS&H** is a nationally recognized architecture, engineering, and consulting firm with deep expertise in aviation, transportation, aerospace, and infrastructure development. The firm has a long-standing reputation for excellence in airport planning and design, serving major aviation hubs across the country and consistently ranking among the top design firms in the industry.

All four selected firms have strategically partnered with teams that possess strong local presence and proven technical expertise to ensure the delivery of the specialized knowledge and support essential to ONT's success. Each of the five selection panelists and two advisors unanimously recommend awarding contracts to Corgan, Gensler, Garver and RS&H.

CEQA COMPLIANCE AND LAND USE APPROVALS: The proposed consulting services decision relating to planning is not a "project" under CEQA and is statutorily exempt from environmental review under CEQA Guidelines section 15262.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	Michael Bishara, Director of Planning and Design
Originating Dept.:	Capital Development Division
Director Review:	<i>Michael B.</i>
Chief Review:	<i>Karen G. Kwang</i>
CFO Review:	<i>Celeste Heinonen</i>
CEO Approval:	<i>Atif Ikadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

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MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH HNTB CORPORATION AND RICONDO & ASSOCIATES, INC., FOR ON-CALL AIRPORT PLANNING CONSULTING SERVICES

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☐ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) or designee to execute two professional services agreements with HNTB Corporation and Ricondo & Associates, Inc. for a three year term, with two additional one-year extension options, at the discretion of the Ontario International Airport Authority (OIAA), for a total amount not-to-exceed \$20,000,000.

FISCAL IMPACT SUMMARY: Funds for this contract were approved in the Fiscal Year End (FYE) 2026 OIAA operating budget and may be included in the budgets of multiple divisions. Funding in excess of what has been approved in the FYE 2026 budget, if required, will be reviewed and authorized by the OIAA before it is committed to any task order. Funding for subsequent years will be requested as part of the annual budget process.

BACKGROUND: The current on-call planning contracts were awarded to HNTB Corporation and Ricondo & Associates Inc., on August 1st, 2020, for a three-year term, with two one-years extensions. Several key studies have been accomplished under this contract, including ONT Signage and Wayfinding Design Criteria, Strategic Initiative, ACIP update, Utility Infrastructure Plan, and ALP and Exhibit A Update. The original contract period, including all allowable extensions, has been exhausted; therefore, a new solicitation was necessary to continue the work. The intent of the on-call planning contracts is to serve all divisions of ONT on an “as needed” basis and the Scope of Work includes a wide-variety of expertise to support the development of airport-related businesses and provide customer friendly facilities.

PROCUREMENT: On February 28, 2025, Request for Proposals (RFP) No. 2024-RFP-059 was released via OpenGov. A non-mandatory pre-proposal meeting was held virtually on March 7, 2025, at 10:00 AM via Microsoft Teams, with over sixty attendees participating. The RFP included the following 6 key areas of focus: General Airport Planning Studies, Forecasts, Land Use Evaluation, Capital Improvement Program (CIP) Support, Project Definition Documents (PDD) and Coordination with Internal stakeholders. The OIAA conducted a qualifications-based evaluation process, resulting in the shortlisting of two firms out of the three proposals received. Proposals were evaluated based on the following criteria: overall responsiveness and clarity (10%), team overview (15%), primary staff experience (25%), project experience (25%), and work plan (25%). The two proposals, HNTB Corporation and Ricondo & Associates, Inc. rose above the rest as exceptional in overall quality and content. The two firms are leaders in the aviation industry and submitted outstanding proposals that demonstrated an excellent understanding of the unique position and challenges of the airport and the ability to be responsive to the needs of the OIAA.

- **HNTB Corporation** is a robust transportation consulting firm with strong divisions serving Aviation, Architecture, Bridges, Construction Management, Design/Build Delivery, Highways, Intelligent Transport Systems, Program Management, Tolls, Transit and Rail, Tunnels and Water.
- **Ricondo & Associates, Inc.**, is an Aviation Consulting firm with key in-house competencies of airport planning, business advisory, airport finance, facilities and operations and environmental planning.

Both firms have strategically partnered with teams that possess strong local presence and proven technical expertise to ensure the delivery of the specialized knowledge and support essential to ONT's success. The selection committee determined that no further information was needed or required from any of the teams and therefore interviews were not required. The RFP included language that OIAA reserves the right to select and award the contract(s) without conducting interviews. Each of the five selection panelists and two advisors unanimously recommend awarding contracts to both HNTB Corporation and Ricondo & Associates, Inc.

CEQA COMPLIANCE AND LAND USE APPROVALS: The proposed consulting services decision relating to planning is not a "project" under CEQA and is statutorily exempt from environmental review under CEQA Guidelines section 15262.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	Michael Bishara, Director of Planning and Design
Originating Dept.:	Capital Development Division
Director Review:	<i>Michael B.</i>
Chief Review:	<i>Karen G. Kwang</i>
CFO Review:	<i>Celeste Heinonen</i>
CEO Approval:	<i>Atif Ikadi</i>

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY



MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH JACOB GREEN & ASSOCIATES, INC., FOR LEADERSHIP DEVELOPMENT SERVICES

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☐ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) to negotiate and execute an agreement with Jacob Green & Associates, Inc. (JGA), for: 1) one-year in the amount of \$250,000; 2) authorize the CEO to exercise, if appropriate, four (4) one-year extensions at \$250,000 per year, for an overall contract amount not to exceed \$1,250,000.00 over the five-year term of contract; and, 3) authorize ongoing training continuity and expansion in support of organizational and leadership development and project management services for Ontario International Airport Authority (OIAA) executives, management, and staff.

FISCAL IMPACT SUMMARY: Funds for this contract are approved in the Fiscal Year (FY) 2025-2026 OIAA Executive Office Division operating budget. Funding for subsequent years will be requested as part of the annual budget process.

BACKGROUND: On April 21, 2022, the OIAA approved a second Amendment of the Professional Services Agreement (Contract No. SCONT-000411) with JGA, for leadership development services including organizational assessment, teambuilding and work planning sessions, leadership development training services, and one-to-one coaching services for OIAA staff. JGA's developmental and leadership services provide unique methods to assist in improved communication, greater trust between team members, teamwork solidification, and renewed motivation. With the contract set to expire, there is a need to initiate a new contract with JGA for continued leadership development training to help build a diverse, equitable and inclusive workplace, conflict resolution, building trust and respect, project management best practice and leading innovation initiatives. Staff have responded well to JGA's training techniques, providing a positive outlook for changes within the OIAA organization. Consequently, staff recommends that the OIAA Commission authorize continued support for organization and leadership development and project management through the services provided by JGA.

PROCUREMENT: Sole Source Procurement - There is a reasonable basis to conclude the OIAA's minimum needs can only be satisfied by continuing with the unique training services offered by JGA as demonstrated by their exceptional coaching skills and abilities, innovative concept, and capability to provide the developmental and leadership training sessions proposed. JGA has proven expertise and knowledge that taps into an organization's full potential and finds sustainable solutions to affect positive change. JGA's proven technique in understanding OIAA's immediate needs and practices, at all levels, increases the likelihood of greater efficiency and success in achieving a cohesive work environment with a committed, ongoing training source. Additionally, JGA

understands the Commission’s vision to build ONT into the most competitive, efficient, innovative, and customer-friendly passenger, cargo and business airports in the United States as well as Management’s position as the “airport and employer of choice”.

CEQA COMPLIANCE AND LAND USE APPROVALS: The proposed professional services agreement with the Consultant is not a “project” within the meaning of Section 15378 of the CEQA guidelines because there is no potential for the Consultant’s consulting work to result in a direct or indirect physical change in the environment. As a result, the activity is not subject to CEQA.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	<u>Lesa Byars, Chief of Staff</u>
Originating Dept.:	<u>Executive Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Atif Okadi</i></u>
CFO Review:	<u><i>Celeste Heinonen</i></u>
CEO Approval:	<u><i>Atif Okadi</i></u>

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MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH PROFESSIONAL SPORTS PUBLICATIONS, INC.

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) or designee to negotiate and execute a professional services agreement with Professional Sports Publications, Inc., for a one-year term in the amount of \$300,000, with an option of four, potential one-year extensions at the discretion of the Ontario International Airport Authority (OIAA).

FISCAL IMPACT SUMMARY: Funds for this contract are available in the Fiscal Year End (FYE) 2026 Budget. If a one-year extension is extended, funding for subsequent years will be requested through the annual budget process.

BACKGROUND: Placing ads in professional sports yearbooks provides Ontario International Airport with sustained, targeted visibility to engaged audiences whose average household income aligns with our target demographics. Yearbooks reach loyal fans across multiple professional teams, ensuring broad brand exposure to high-value travelers and reinforcing ONT's presence in key consumer markets. Information on the routes and proximity are key messages that are reinforced through copy and visuals that are used in these ads.

PROCUREMENT: Sole Source Procurement – There is a reasonable basis to conclude that the Airport's advertising and branding objectives can best be met through Professional Sports Publications' exclusive access to official yearbooks and related publications for multiple professional sports teams. These publications offer a unique platform that reaches a highly engaged and demographically aligned audience, providing targeted visibility that cannot be duplicated through alternative advertising channels. Professional Sports Publications, Inc. maintains long-standing relationships with these sports franchises, granting Ontario International Airport (ONT) prime placement opportunities that reinforce the Airport's routes, proximity, and competitive advantages. The company's proven track record in delivering high-quality ad placements within these publications ensures consistent brand messaging to loyal fanbases with significant travel potential, maximizing the likelihood of achieving measurable brand recognition among high-value travelers.

CEQA COMPLIANCE AND LAND USE APPROVALS: This action item and proposed professional services agreement is not a "project" under CEQA.




STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	Eren Cello, Senior Vice President, Communications & Marketing
Originating Dept.:	Marketing and Communications Division
Director Review:	N/A
Chief Review:	
CFO Review:	
CEO Approval:	

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY



MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE GROOVE GLOBAL, LLC.

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) to negotiate and execute a Professional Services Agreement (PSA) with The Groove Global, LLC., to support the implementation of various Workday Stock Keeping Units (SKU) in the amount of \$2,500,000 for a one year agreement with three potential one-year extensions in the discretion of the CEO.

FISCAL IMPACT SUMMARY: The agreement with The Groove Global, LLC., has a total not-to-exceed amount of \$2,500,000. Funding for this contract was included in the Fiscal Year End 2026 Adopted Budget.

BACKGROUND: Under the agreement, The Groove Global, LLC., will enhance operational efficiency, financial transparency, and reporting capabilities through the deployment and optimization of Workday modules. This includes implementation of modules such as Projects, Grants and Reporting, maximizing the value of currently owned Workday SKUs such as Financials, HCM, Adaptive Planning and Adaptive Learning and ensuring that the impacted Ontario International Airport Authority (OIAA) Divisions have the resources necessary to support sustainable adoption and improvement across departments.

The agreement includes pre-and-post implementation support, with a strong emphasis on project management and change management services to ensure successful adoption and system optimization. The Groove will also support the organization in integrating Workday with other administrative systems within the organization such as the project management and lease management systems.

PROCUREMENT: The Request for Proposals (RFP) was issued March 14, 2025, with a submission deadline of April 25, 2025. OIAA received nine (9) proposals, which were reviewed and scored by an evaluation panel based on established criteria. Following the evaluation process, the panel selected the three highest-rated firms for contract award. The Groove Global, LLC., was one of the three firms identified as a top-ranked proposer. Approval of this contract will support the continued enhancement of OIAA's Workday capabilities.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	<u>Maria Garcia, Senior Manager of Financial Planning and Analysis</u>
Originating Dept.:	<u>Finance Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Celeste Heinonen</i></u>
CFO Review:	<u><i>Celeste Heinonen</i></u>
CEO Approval:	<u><i>Atif Ekadi</i></u>

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MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH DG INVESTMENT HOLDINGS, INC., FOR THE PROCUREMENT OF INFORMATION TECHNOLOGY HARDWARE, SOFTWARE, AND SERVICES

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) to negotiate and execute a 5-year contract with DG Investment Holdings 2, Inc., dba Convergent Technologies LLC., in accordance with the terms of Sourcwell Contract # 1210240CTL, for the procurement of Information Technology (IT) hardware, software, and services not to exceed \$650,000.00.

FISCAL IMPACT SUMMARY: Funds for this contract are available in the Fiscal Year End (FYE) 2026 Information Technology Operating Budget and Capital Budget. Funding for subsequent years will be requested through the annual budget process.

BACKGROUND: The IT Division is responsible for managing all technology hardware, software, and related services for the Ontario International Airport Authority (OIAA). The IT Department has worked with DG Investment Holdings 2, Inc., dba Convergent Technologies LLC., based for the last year on an as needed basis and found their delivery of hardware, software, and services to be prompt and reliable. They have offered competitive bids for cabling services, hardware purchases, and license/software renewals, which all align with our budgetary goals. They completed a license assessment of our Video Management Software and found they could save us nearly \$300,000 over five years by changing our licensing model, while retaining the same quality support we would expect. Their continual support and commitment to quality work at competitive prices with the OIAA is critical to the IT Department's delivery and turnaround of various ongoing projects.

PROCUREMENT: OIAA will enter into an agreement with DG Investment Holdings 2, Inc., dba Convergent Technologies LLC., based on the Cooperative Procurement process under Sourcwell Agreement 121024-CTL. Sourcwell, a State of Minnesota local government agency, creates cooperative agreements for use by government agencies nationwide through a public procurement process. OIAA will utilize Sourcwell's RFP 121024 to efficiently enter into this agreement, adhering to the competitive scope and rates established by agreement 121024-CTL.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	<u>Eric Mena, Information Technology Manager</u>
Originating Dept.:	<u>Information Technology Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u>Charles Miiva</u>
CFO Review:	<u>Celeste Heinonen</u>
CEO Approval:	<u>Atif Ekadi</u>

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MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A CONTRACT WITH HYPERTEC USA INC., FOR THE PROCUREMENT OF INFORMATION TECHNOLOGY HARDWARE AND SOFTWARE

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer to negotiate and execute a three year contract with Hypertec USA Inc., in accordance with the terms in The Interlocal Purchasing System (TIPS) Master Service Agreement 230105, for the procurement of Information Technology (IT) hardware and software, not to exceed \$200,000.00.

FISCAL IMPACT SUMMARY: Funds for this contract are available in the Fiscal Year End 2026 Information Technology Operating Budget and Capital Budget. Funding for subsequent years will be requested through the annual budget process.

BACKGROUND: The Information Technology and Security (IT) Division is responsible for managing all technology hardware, software, and related services for the Ontario International Airport Authority (OIAA). The IT Department has worked with Hypertec USA Inc., for multiple years to procure critical network hardware and support. They have offered competitive bids for the aforementioned products routinely. Their continual support and commitment to competitive prices with the OIAA is critical to the IT Department's delivery and turnaround of various ongoing projects.

PROCUREMENT: OIAA will enter into this agreement with Hypertec USA Inc., based on the Cooperative Procurement process under TIPS, Master Service Agreement (MSA) 230105. TIPS, a State of Texas local government agency, creates cooperative agreements for use by government agencies nationwide through a public procurement process. OIAA will utilize TIPS, Request For Proposals (RFP)-230105 process to efficiently enter into this agreement, adhering to the competitive scope and rates established by MSA 230105.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	<u>Eric Mena, Information Technology Manager</u>
Originating Dept.:	<u>Information Technology Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u>Charles Miwa</u>
CFO Review:	<u>Celeste Heinonen</u>
CEO Approval:	<u>Atif Ikadi</u>

This Agenda Report has been reviewed by OIAA General Counsel.

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MEETING DATE: AUGUST 18, 2025

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE AN AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN ONTARIO INTERNATIONAL AIRPORT AND FUSE ADVANCEMENT, INC.

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☐ Plan for the Future

RECOMMENDED ACTION(S): Authorize the Chief Executive Officer (CEO) to negotiate and execute an Amendment to the existing Professional Service Agreement (SCONT-00359) between Ontario International Airport Authority (OIAA) and Fuse Advancement, Inc. for additional market development services and marketing services for the remaining contract term, not to exceed \$120,000 and with a total contract amount of \$531,000 annually.

FISCAL IMPACT SUMMARY: The Agreement includes additional scope of work that includes market development and expansion, partnership development, branding, in terminal activations, and community engagement. This strategic investment aligns with the OIAA's goals of increasing non-aeronautical revenue and brand. The additional \$120,000 requested (with a 15% contingency of \$18,000) brings the total agreement expense to \$1,938,000 allocated through May 31, 2026 (and \$1,956,000 with contingency).

BACKGROUND: Fuse Advancement Inc. has played a pivotal role in cultivating strategic partnerships within our community. An expanded scope for marketing services including development of partnerships, branding, in-terminal activations, and community engagement will not only enhance ONT's brand visibility but also drive incremental revenue. Fuse Advancement Inc. has already built strong relationships across the region, contributing to a 117.6% year-over-year increase in advertising revenue.

Fuse has already been instrumental in bringing innovative partnerships to ONT, including the California Science Center, UCR Health, and Brewery X, positioning them as ideal partner to continue developing and scaling our partnerships and revenue-enhancing initiatives.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: The proposed Professional Services Agreement with the Consultant is not a "project" within the meaning of Section 15378 of the CEQA guidelines because there is no potential for the Consultant's consulting work to result in a direct or indirect physical change in the environment. As a result, the activity is not subject to CEQA.


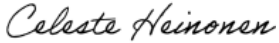

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF REVIEW AND APPROVAL:

Originator:	Elisa J. Grey, Senior Vice President of Revenue Management
Originating Dept.:	Revenue Management Division
Director Review:	N/A
Chief Review:	
CFO Review:	
CEO Approval:	

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MEETING DATE: AUGUST 18, 2025

SUBJECT: A RESOLUTION ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☒ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Approve a Resolution electing the Commission Clerk as Assistant Secretary for the Ontario International Airport Authority (OIAA), and repeal OIAA Resolution No. 2022-18.

FISCAL IMPACT SUMMARY: N/A

BACKGROUND: In accordance with Section 3.E(1) of the OIAA's Joint Exercise of Powers Agreement (JPA), the OIAA Commission may also elect an Assistant Secretary as an officer of the OIAA to assist the Secretary in the performance of the Secretary's duties, to certify copies of official documents of the Authority and to perform such other duties specified by the Commission.

Staff recommends the Commission repeal Resolution No. 2022-18 (which elected a previous OIAA Assistant Secretary) and approve Resolution No. 2025-06 electing the Commission Clerk as the OIAA Assistant Secretary to assist the Secretary in the performance of the Secretary's duties, to certify copies of official documents of the Authority and to perform such other duties specified by the Commission.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: This election will enable continuity of business and increase work efficiency.

SCHEDULE: N/A

ATTACHMENTS:

1. Resolution No. 2025-06

STAFF REVIEW AND APPROVAL:

Originator:	Executive Office Division
Originating Dept.:	Executive Office Division
Director Review:	N/A
Chief Review:	<i>Atif Ikadi</i>
CFO Review:	N/A
CEO Approval:	<i>Atif Ikadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at clerk@flyontario.com.

**A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT
AUTHORITY REPEALING RESOLUTION NO. 2022-18, AND ELECTING
THE AUTHORITY'S ASSISTANT SECRETARY**

WHEREAS, the Ontario International Airport Authority (the "Authority" or "OIAA") was formed through the Joint Exercise of Powers Agreement ("JPA") by and between the City of Ontario ("the City") and the County of San Bernardino ("the County"); and

WHEREAS, Section 3.E(1) of the JPA provides the Commission with the authority to elect an Assistant Secretary to assist the Secretary in the performance of the Secretary's duties, to certify copies of the official documents of the Authority and to perform such other duties specified by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Ontario International Airport Authority Commission as follows:

SECTION 1. The Ontario International Airport Authority Commission hereby repeals Resolution No. 2022-18, which elected a former Assistant Secretary.

SECTION 2. The Ontario International Airport Authority Commission, in accordance with the terms and provisions of the Joint Exercise of Powers Agreement, hereby elects the Commission Clerk, as the Assistant Secretary to the Ontario International Airport Authority Commission.

SECTION 3. Effective Date. This Resolution will take effect immediately upon its adoption.

SECTION 4. Certification. The Secretary/Assistant Secretary shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED at a Special Meeting this 18th day of August 2025.

ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

APPROVED AS TO LEGAL FORM:

COMMISSION CLERK/
ASSISTANT SECRETARY

LORI D. BALLANCE, GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Marilyn Bonus, Commission Clerk/Assistant Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY the foregoing Resolution No. 2025-06 is the original and was duly passed and adopted by the Commission of the Ontario International Airport Authority at their Special Meeting held August 18, 2025, by the following roll call vote, to wit:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

(SEAL)

COMMISSION CLERK/ASSISTANT SECRETARY