

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY

## COMMISSION AGENDA – SPECIAL MEETING



**June 16, 2025, at 2:00 P.M.**

Ontario International Airport Authority Administration Offices  
1923 East Avion Street, Room 100, Ontario, CA 91761

Live YouTube Streaming for Listening Only: <https://www.youtube.com/@flyont/streams>

**ALAN D. WAPNER**  
President

**CURT HAGMAN**  
Vice President

**RONALD O. LOVERIDGE**  
Treasurer

**JIM W. BOWMAN**  
Secretary

**JULIA GOUW**  
Commissioner

**ATIF ELKADI**  
Chief Executive Officer

**LORI D. BALLANCE**  
General Counsel

**ADRIANNE FERNANDEZ**  
Deputy Commission Clerk

### WELCOME TO A MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- This meeting is streamed live from our YouTube channel at <https://www.youtube.com/@flyont/streams>. Streaming will be for listening only and not participation. Public Comments will be taken by email or in-person only. This is a pilot stream, so errors and bugs may occur. If you have any issues, feel free to email [clerk@flyontario.com](mailto:clerk@flyontario.com) for resolution after the meeting.
- Anyone wishing to speak during public comment, or on an agenda item, will be required to fill out a Request to Address Card (blue slip). Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Deputy Commission Clerk will not accept blue slips after that time.
- You may submit public comments by e-mail to [publiccomment@flyontario.com](mailto:publiccomment@flyontario.com) no later than 4:00 p.m. the day before the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up and no further comments will be permitted. Speakers are then to return to their seats.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of the Commission Meeting Room will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.
- Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. Any members of the public who require special assistance or a reasonable accommodation to participate may contact the Deputy Commission Clerk at (909) 544- 5307 or [clerk@flyontario.com](mailto:clerk@flyontario.com).

## CALL TO ORDER (OPEN SESSION)

### ROLL CALL

### PLEDGE OF ALLEGIANCE

## AGENDA REVIEW

The Chief Executive Officer will go over all updated materials and correspondence received after the agenda was distributed to ensure Commissioners have received them.

### 1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

## PUBLIC COMMENTS

The Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

## CLOSED SESSION

### PUBLIC COMMENT ON CLOSED SESSION

### CLOSED SESSION

- GC § 54957: CONFERENCE ON AIRPORT SECURITY– INFORMATION TECHNOLOGY SYSTEMS AND CYBERSECURITY
- GC § 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS – (1 matter)
- GC § 54956.9: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (1 matter)

### REPORT ON CLOSED SESSION

General Legal Counsel

## CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for a separate vote.

### 2. APPROVAL OF MINUTES

Approve minutes for the Regular OIAA Commission Meeting on May 22, 2025.

### 3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended May 31, 2025.

### 4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approve additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of May, 2025.

### 5. CONTRACT WITH ZONES, LLC. FOR THE PROCUREMENT OF MICROSOFT 365 LICENSURE

Authorize the Chief Executive Officer (CEO) to execute a contract with Zones, LLC., for the scope of services contained in the Microsoft Enterprise Agreement Renewal County of Riverside Contract ITARC 00932, for the procurement of Microsoft 365 licensure, for a 3-year term, not to exceed \$510,000.00.

### 6. AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT RENEWAL WITH DURANT CONSULTING SERVICES, INC.

Authorize the Chief Executive Officer (CEO) to execute the Amendment (Amendment) to the Professional Services Agreement "SCONT-000553" (Agreement) with Durant Consulting Services, Inc. (Durant Consulting), to expand the Scope of Services to include comprehensive customer experience (CX) consulting. The enhanced Scope will support Ontario International Airport by improving passenger satisfaction, optimizing the end-to-end journey, enhancing employee and stakeholder engagement, advising on CX leadership and strategy, and implementing continuous, data-driven improvements.

### 7. SECOND AMENDMENT TO LEASE AND LICENSE AGREEMENT WITH ONTARIO INTERNATIONAL AIRPORT TERMINAL AND EQUIPMENT COMPANY, LLC.

Authorize the Chief Executive Officer (CEO) to execute a Second Amendment (Amendment) to the Lease and License Agreement "ONT-20-10030" (Agreement) with the Ontario International Airport Terminal and Equipment Company, LLC. (ONT-TEC), allowing for the relocation of their office space within Terminal 4.

**8. AGREEMENT WITH THE BEAVERS GROUP, INC. FOR MARKETING AND PROMOTIONAL MATERIALS**

Authorize the Chief Executive Officer (CEO) to execute an agreement with The Beavers Group, Inc. for marketing and promotional materials, for one year, not to exceed \$243,000, and authorize an increase in contract authority in the amount of up to \$25,000 for unforeseen services as needed.

**ADMINISTRATIVE REPORTS/DISCUSSION/ACTION**

**9. A RESOLUTION TO ADOPT THE FISCAL YEAR END 2026 CAPITAL IMPROVEMENT BUDGET**

Approve Resolution 2025-02 adopting the Fiscal Year End (FYE) 2026 Capital Improvement Budget.

RESOLUTION NO. 2025-02

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ADOPTING THE CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2025-2026

**10. A RESOLUTION TO ADOPT THE FISCAL YEAR END 2026 OPERATING BUDGET**

Approve Resolution 2025-03 adopting the Fiscal Year End (FYE) 2026 Operating Budget.

RESOLUTION NO. 2025-03

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026

**11. A RESOLUTION APPROVING THE ONTARIO INTERNATIONAL AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2025-2026**

Approve Resolution 2025-04 approving the Airport System Rates and Charges for Fiscal Year 2025-2026 at Ontario International Airport.

RESOLUTION NO. 2025-04

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVING THE AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2025-2026

**CEO REPORT**

**CHIEF EXECUTIVE OFFICER UPDATES**

## COMMISSION MATTERS

**PRESIDENT WAPNER**

**VICE PRESIDENT HAGMAN**

**TREASURER LOVERIDGE**

**SECRETARY BOWMAN**

**COMMISSIONER GOUW**

## ADJOURNMENT

### AFFIDAVIT OF POSTING

I, Adrienne Fernandez, Deputy Commission Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: June 13, 2025

Posted Prior To: 2:00 P.M.

Signature: \_\_\_\_\_

Adrienne Fernandez, Deputy Commission Clerk  
Ontario International Airport Authority Commission Clerk

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# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** RELATIVE POTENTIAL CONFLICT OF INTEREST

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Declare Conflict of Interest pertaining to agenda items and contractors and/or subcontractors, which may require member abstentions due to possible conflicts of interest.

**FISCAL IMPACT SUMMARY:** N/A

**BACKGROUND:** In accordance with California Government Code 84308, members of the Ontario International Airport Authority Commission may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve (12) months in 2024, or \$500 in 2025, and from an entity or individual if the member knows or has reason to know that the participant has a financial interest, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No	Principals & Agents	Subcontractors
05	Zones, LLC.	<ul style="list-style-type: none"><li>• None</li></ul>
06	Durant Consulting Services, Inc.	<ul style="list-style-type: none"><li>• None</li></ul>
07	Ontario International Airport Terminal and Equipment, LLC.	<ul style="list-style-type: none"><li>• Oshkosh AeroTech, LLC-BHS PBB</li><li>• Oshkosh AeroTech, LLC</li><li>• Flagship Airport Services, Inc.</li><li>• Master Landscape &amp; Maintenance, Inc.</li></ul>
08	The Beavers Group, Inc.	<ul style="list-style-type: none"><li>• None</li></ul>

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Adrienne Fernandez, Deputy Commission Clerk</u>
Originating Dept.:	<u>Executive Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Atif Okadi</i></u>
CFO Review:	<u>N/A</u>
CEO Approval:	<u><i>Atif Okadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).



**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** APPROVAL OF MINUTES

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Approve minutes for the OIAA Commission meeting on May 22, 2025.

**FISCAL IMPACT SUMMARY:** N/A

**BACKGROUND:** The OIAA Commission held a public meeting, and minutes were recorded in text. In accordance with OIAA’s Records Retention Schedule, the OIAA must preserve these historical records in hard copy form for permanent retention.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:**

1. Minutes

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Adrienne Fernandez, Deputy Commission Clerk</u>
Originating Dept.:	<u>Executive Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Atif Qkadi</i></u>
CFO Review:	<u>N/A</u>
CEO Approval:	<u><i>Atif Qkadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
REGULAR COMMISSION MEETING  
MINUTES  
MAY 22, 2025

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

COMMISSIONERS:

PRESENT:

Alan D. Wapner, President  
Ronald D. Loveridge, Treasurer

Curt Hagman, Vice President  
Jim W. Bowman, Secretary

ABSENT:

Julia Gouw, Commissioner

A quorum of the OIAA Commissioners was present.

STAFF:

Chief Executive Officer Atif Elkadi  
Deputy Commission Clerk Adrienne Fernandez

General Counsel Lori D. Ballance

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

No conflicts of interests were declared.

**PUBLIC COMMENT**

President Wapner called for public comment.

Seeing no one come forward, President Wapner closed public comment.

## CLOSED SESSION

### PUBLIC COMMENT ON CLOSED SESSION

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

### CLOSED SESSION

- GC § 54956.9: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (1 matter)

President Wapner recessed the Open Session and called the Closed Session to order at 2:01 p.m. The Open Session reconvened at 2:08 p.m.

### REPORT ON CLOSED SESSION

General Counsel Lori D. Ballance announced no reportable action on any Closed Session item.

## CONSENT CALENDAR

### 1. APPROVAL OF MINUTES

Approved minutes for the Regular OIAA Commission Meeting on April 24, 2025.

### 2. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended April 30, 2025.

### 3. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of April, 2025.

### 4. FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2025

Received and filed the financial statements for the nine months ended March 31, 2025.

### 5. INVESTMENT REPORT FOR THE NINE MONTHS ENDED MARCH 31, 2025

Received and filed the Investment Report for the nine months ended March 31, 2025.

### 6. CONTRACT WITH DELL MARKETING L.P., FOR INFORMATION TECHNOLOGY EQUIPMENT

Authorized the Chief Executive Officer (CEO) to negotiate a contract with Dell Marketing L.P., for information technology equipment.

**7. AMENDMENT TO MERIT OIL, INC., CONTRACT FOR FUEL PURCHASE AND DELIVERY**

Authorized the Chief Executive Officer (CEO) to execute an amendment to contract with Nuckles Oil Inc. dba Merit Oil Company (SCONT-00489), increasing the annual spending authority from \$200,000 to \$400,000.

**8. AMENDMENT TO THE COOPERATIVE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA), ANIMAL AND PLANT HEALTH INSPECTION (APHIS), WILDLIFE SERVICES (WS) FOR WILDLIFE HAZARD MANAGEMENT SERVICES AT ONTARIO INTERNATIONAL AIRPORT**

Authorized the Chief Executive Officer (CEO) to execute an amendment to the existing cooperative agreement with USDA-APHIS-WS for continued wildlife hazard management services at Ontario International Airport (ONT) to approve the USDA-APHIS-WS's Work and Financial Plan and related costs for July 1, 2025 through June 30, 2026, and authorized the CEO to review and approve future years' USDA-APHIS-WS's Work and Financial Plans for the remaining years of the cooperative agreement, including annual funding increases of up to fifteen percent (15%) in costs from the immediately preceding fiscal year's Work and Financial Plan, based on the plans submitted by USDA-APHIS-WS.

**9. AIRCRAFT RESCUE AND FIRE FIGHTING FLEET TRANSITION TO FLORINE FREE FOAM AT ONTARIO INTERNATIONAL AIRPORT**

Authorized the Chief Executive Officer (CEO) to procure a supply of Fluorine-Free Foam (FFF) from Allstar Fire Equipment Inc. for the Aircraft Rescue and Firefighting (ARFF) fleet in the amount of \$138,832.39, and authorized the CEO to proactively secure an additional supply of FFF, if needed, to ensure readiness and rapid resupply following an incident, in an amount not to exceed \$150,000.

**10. PURCHASE OF MOBILE PASSENGER BOARDING RAMP FROM AVIRAMP INTERNATIONAL FOR UNITED STATES CUSTOMS AND BORDER PROTECTION (USCBP) FEDERAL INSPECTION STATION (FIS)**

Authorized the Chief Executive Officer (CEO) to purchase an additional mobile passenger boarding ramp from Aviramp International in the amount of \$286,746.00, and additional equipment to retrofit the existing equipment with an aircraft door canopy in the amount of \$60,000.00, for a total amount of \$346,746.00.

**11. AGREEMENT WITH CALIFORNIA PUBLIC POLICY GROUP INC., FOR STATE LOBBYING SERVICES**

Authorized the Chief Executive Officer (CEO) to execute an agreement with California Public Policy Group Inc., State Affairs Lobbyist, for one year, with three possible one-year contract extensions, at the discretion of the OIAA Commission, not to exceed \$125,000 annually, with a possible total contract amount (with discretionary contract extensions) of not to exceed \$500,000.00.

**12. AMENDED AND RESTATED CONCESSION AGREEMENT WITH PARKING CONCEPTS, INC.**

Authorized the Chief Executive Officer (CEO) to execute and approve the amended and restated concession agreement with Parking Concepts, Inc, providing solutions to internal audit findings and improving Ontario International Airport Authority’s fiscal responsibility.

**MOTION:** Moved by Vice President Hagman, seconded by Secretary Bowman, to approve the Consent Calendar. Motion carried by a 4 Yes/0 No/ 1 Absent (Gouw) vote.

**DISCUSSION ITEM**

*PULLED FROM THE CONSENT CALENDAR*

**11. AGREEMENT WITH CALIFORNIA PUBLIC POLICY GROUP INC., FOR STATE LOBBYING SERVICES**

Director of Government Relations, Martha Preciado and CEO/Founder of California Public Policy Group, Dane Hutchings, provided service information and fielded inquiries from the Commission.

**MOTION:** Moved by Vice President Hagman, seconded by Secretary Bowman, to approve the Consent Calendar. Motion carried by a 4 Yes/0 No/ 1 Absent (Gouw) vote.

**CEO REPORT**

**CHIEF EXECUTIVE OFFICER UPDATES**

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters.

**COMMISSIONER MATTERS**

There were no Commission matters to report.

**ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Commissioners Meeting at 2:19 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

\_\_\_\_\_  
ADRIANNE FERNANDEZ,  
DEPUTY COMMISSION CLERK

\_\_\_\_\_  
ALAN D. WAPNER, PRESIDENT



**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended May 31, 2025.

**FISCAL IMPACT SUMMARY:** The funding is approved in the Fiscal Year 2024-2025 budget.

**BACKGROUND:** In June 2024, the OIAA Commission adopted an operating budget for Fiscal Year 2024-2025 that was driven by strong aviation activity and financial performance realized by OIAA in FY2024. The operating budget was developed from OIAA goals and objectives and includes significant increases in resources to meet current and expected near term growth.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:**

1. Cash Disbursement Report (Bills/Payroll) for the month ended May 31, 2025.

**STAFF REVIEW AND APPROVAL:**

Originator:	Celeste Heinonen, Senior Vice President, Chief Financial Officer
Originating Dept.:	Finance Division
Director Review:	N/A
Chief Review:	<i>Celeste Heinonen</i>
CFO Review:	<i>Celeste Heinonen</i>
CEO Approval:	<i>Atif Elkadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

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**MEETING DATE:** JUNE 16, 2025

**AGENDA SECTION:** CONSENT CALENDAR

**SUBJECT:** COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Approve additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of May, 2025.

**FISCAL IMPACT SUMMARY:** OIAA operating revenue.

**BACKGROUND:** Article IV, Section 6 of the Authority's Bylaws states as follows:

"No Salary; Reimbursement for Expenses; Stipends. The members of the Commission shall receive no salary but shall be reimbursed for necessary expenses (including mileage in accordance with standard IRS mileage reimbursement rates) incurred in the performance of their duties. Additionally, Commissioners will receive a monthly stipend for each month of a calendar year in the amount of one thousand dollars (\$1,000.00), which amount will be deemed to address Commissioner participation for six (6) Authority-related business functions or events, such as attendance at each monthly Commission meeting, any standing committee meeting, any ad hoc committee meeting, briefings, and any other Authority-related business function or event. If a Commissioner participates in or attends a collective total of more than six (6) Commission meetings, any standing committee meetings, any ad hoc committee meeting, briefings, or any other Authority-related business function or event in a calendar month, then the Commissioner shall receive an additional stipend of one hundred fifty dollars (\$150.00) for each such additional matter, with the majority approval by the Commission."

During the month of May 2025, President Wapner attended six (6) additional Authority-related business functions. Majority Commission approval is needed to approve payment of these additional stipends.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Adrienne Fernandez, Deputy Commission Clerk</u>
Originating Dept.:	<u>Executive Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Atif Ekadi</i></u>
CFO Review:	<u><i>Celeste Heinonen</i></u>
CEO Approval:	<u><i>Atif Ekadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

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**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** CONTRACT WITH ZONES, LLC. FOR THE PROCUREMENT OF MICROSOFT 365 LICENSURE

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Authorize the Chief Executive Officer to execute a contract with Zones, LLC., for the scope of services contained in the Microsoft Enterprise Agreement Renewal County of Riverside Contract ITARC 00932, for the procurement of Microsoft 365 licensure, for a 3-year term, not to exceed \$510,000.00.

**FISCAL IMPACT SUMMARY:** Funds for this contract are available in the FYE2026 Information Technology Operating Budget. Funding for subsequent years will be requested through the annual budget process.

**BACKGROUND:** The Information Technology (IT) Division is responsible for managing all enterprise communication and productivity applications. Our current purchasing contract for Microsoft 365 (MS365) is due to expire as of June 30, 2025. As a result, the IT Division took the opportunity to reevaluate our current needs and have decided to enter into a new agreement with Zones, LLC., for the renewal of the MS365 subscription. This decision was made due to several key factors. First, Zones, LLC., has offered a more competitive pricing structure, which aligns better with the organization's budgetary goals. Additionally, they provide enhanced customer support and more comprehensive service options, ensuring faster response times and tailored solutions to meet the specific needs of our organization. Furthermore, Zones, LLC.'s commitment to delivering the latest updates and features is critical for maintaining security and improving productivity. This strategic shift aims to optimize resources and foster a more effective partnership that supports the Ontario International Airport Authority's (OIAA) long-term objectives and growth.

**PROCUREMENT:** The agreement with Zones, LLC. is being established as a multi-year contract utilizing the scope of services contained in the County of Riverside's competitively awarded Microsoft Enterprise Agreement Renewal, Contract ITARC 00932, in accordance with the OIAA's procurement policies. This cooperative purchasing approach allows OIAA to benefit from pre-negotiated pricing and terms while streamlining the procurement process. The OIAA's form professional services agreement is being used as the contract with Zones, LLC. Funding for the first year of the agreement has been allocated in the FYE 2026 Information Technology Operating Budget, with funding for future years to be requested through the annual budget process.

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Eric Mena, Information Technology Manager</u>
Originating Dept.:	<u>Information Technology &amp; Security Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Charles Miwa</i></u>
CFO Review:	<u><i>Celeste Heinonen</i></u>
CEO Approval:	<u><i>Atif Ekadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

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**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH DURANT CONSULTING SERVICES, INC.

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Authorize the Chief Executive Officer (CEO) to execute the Amendment (Amendment) to the Professional Services Agreement “SCONT-000553” (Agreement) with Durant Consulting Services, Inc. (Durant Consulting), to expand the Scope of Services to include comprehensive customer experience (CX) consulting. The enhanced Scope will support Ontario International Airport by improving passenger satisfaction, optimizing the end-to-end journey, enhancing employee and stakeholder engagement, advising on CX leadership and strategy, and implementing continuous, data-driven improvements.

**FISCAL IMPACT SUMMARY:** The total Agreement cost will be \$225,000 for the remainder of the Agreement Term (Term). The cost breakdown includes \$100,000 for Strategic Advisor and Mentor services, \$40,000 for Staff Training and Development services and Airport-wide Training Initiative services (collectively “Services”).

**BACKGROUND:** Durant Consulting entered into this Agreement with the Ontario International Airport Authority “OIAA” on May 26<sup>th</sup>, 2023 to provide an array of Services to the OIAA’s Customer Experience Team (CX Team) to assist in crucial areas that will enhance the efficiency of the CX Team. The Agreement had a Term of one-year with four one-year extension, and on June 12<sup>th</sup>, 2024, the first extension option was exercised. The Term was extended through May 25<sup>th</sup>, 2025. The second extension option will be exercised to extend the Term through May 24<sup>th</sup>, 2026.

In executing this Amendment, Durant Consulting Services, Inc. will provide comprehensive customer experience (CX) consulting services to enhance passenger satisfaction, operational efficiency, and overall service quality at Ontario International Airport. Our services include developing CX strategy, optimizing the passenger journey, engaging employees and stakeholders, integrating innovative technologies, improving operational efficiency, and implementing data-driven continuous improvement. We will also serve as a strategic advisor and mentor to the CX Director, providing guidance on best practices, leadership development, and long-term CX initiatives to drive sustained success. Additionally, we will focus on employee development by training customer experience staff on professional growth opportunities, skill enhancement, and career progression within the airport. Through these efforts, we will help Ontario International Airport create a seamless, customer-focused travel experience that fosters passenger loyalty and strengthens its competitive position.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** The proposed professional services agreement with the Consultant is not a “Project” within the meaning of Section 15378 of the CEQA guidelines because there is no potential for the Consultant’s consulting work to result in a direct or indirect physical change in the environment. As a result, the activity is not subject to CEQA.

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Tiffany Sanders, Director of Customer Experience</u>
Originating Dept.:	<u>Revenue Management Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Elm J. Gray</i></u>
CFO Review:	<u><i>Celeste Heinonen</i></u>
CEO Approval:	<u><i>Atif Ikadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).



**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** SECOND AMENDMENT TO LEASE AND LICENSE AGREEMENT WITH ONTARIO INTERNATIONAL AIRPORT TERMINAL AND EQUIPMENT COMPANY, LLC.

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Authorize the Chief Executive Officer (CEO) to execute a Second Amendment (Amendment) to the Lease and License Agreement “ONT-20-10030” (Agreement) with the Ontario International Airport Terminal and Equipment Company, LLC. (ONT-TEC), allowing for the relocation of their office space within Terminal 4.

**FISCAL IMPACT SUMMARY:** The Amendment will increase ONT-TEC’s leased premises from 914 square feet to 1,084 square feet. As a result, monthly rent will increase to \$10,471.44 and the performance guarantee will be increased by \$10,000.

**BACKGROUND:** ONT-TEC currently provides custodial and maintenance services at Ontario International Airport (ONT), including the upkeep of aeronautical equipment. This Amendment supports operational efficiency by relocating ONT-TEC’s office within Terminal 4.

The relocation is being proposed to make way for the development of an expanded passenger lounge. This new lounge will be used to accommodate not only STARLUX Airlines and its premium passengers, but also provide elevated offerings for our traveling public, enhancing the overall customer experience and supporting ONT’s efforts to meet growing international travel demands.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** The proposed professional services agreement with the Consultant is not a “project” within the meaning of Section 15378 of the CEQA guidelines because there is no potential for the Consultant’s consulting work to result in a direct or indirect physical change in the environment. As a result, the activity is not subject to CEQA.

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Annie Lin, Sr. Manager, Airline Affairs &amp; Properties</u>
Originating Dept.:	<u>Revenue Management Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Elson J. Quig</i></u>
CFO Review:	<u><i>Celeste Heinonen</i></u>
CEO Approval:	<u><i>Atif Akadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).



**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** AGREEMENT WITH THE BEAVERS GROUP, INC. FOR MARKETING AND PROMOTIONAL MATERIALS

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Authorize the Chief Executive Officer to execute an agreement with The Beavers Group, Inc. for marketing and promotional materials, for one year, not to exceed \$243, 000, and authorize an increase in contract authority in the amount of up to \$25,000 for unforeseen services as needed.

**FISCAL IMPACT SUMMARY:** Funds for this contract are available in the FY 2026 Budget. Funding for subsequent years will be requested through the annual budget process.

**BACKGROUND:** Ontario International Airport (ONT) operates in a highly competitive market, serving as a vital gateway for travelers in Southern California and beyond. In order to ensure ONT remains top of mind for the traveling public, marketing and promotional materials can serve as valuable tools to spread awareness and foster positive engagement. Beyond meeting informational and operational needs, these services and materials are used to advertise routes, services and amenities offered at the airport and further promote ONT’s brand across the region. The production of high-quality branded materials, signage, and merchandise can enhance public visibility and support both internal and external initiatives. These services are essential to maintaining a consistent, professional image and strengthening engagement with stakeholders, employees, and the public.

**PROCUREMENT:** The agreement with The Beavers Group, Inc. is being issued as a professional services agreement in accordance with the Ontario International Airport Authority’s (OIAA) procurement policies. Funding for these services was allocated in the FYE 2026 Budget. Given the specialized nature of the work and The Beavers Group, Inc.’s proven experience in airport branding and promotional materials, the vendor was identified as well-qualified to support the current scope and timeline.

**CEQA COMPLIANCE AND LAND USE APPROVALS:** The proposed professional services agreement with the Consultant is not a “project” within the meaning of Section 15378 of the CEQA guidelines because there is no potential for the Consultant’s consulting work to result in a direct or indirect physical change in the environment. As a result, the activity is not subject to CEQA.

**STAFFING IMPACT (# OF POSITIONS):** The proposed action will not create any permanent positions in the OIAA.

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Stephanie King, Director of Community Engagement</u>
Originating Dept.:	<u>Marketing and Community Engagement Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u></u>
CFO Review:	<u></u>
CEO Approval:	<u></u>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).



**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** A RESOLUTION TO ADOPT THE FISCAL YEAR END 2026 CAPITAL IMPROVEMENT BUDGET

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Approve Resolution 2025-02 adopting the Fiscal Year End (FYE) 2026 Capital Improvement Budget.

**FISCAL IMPACT SUMMARY:** Total cost of the FYE 2026 Capital Improvement Budget is \$70,786,035.

**BACKGROUND:** The Ontario International Airport is a commercial service airport, and its capital requirements are substantial with a continuous need to maintain, acquire and construct infrastructure, facilities, equipment, and technology to serve the traveling public. Capital requirements are driven by several factors including safety and security, operational needs, customer demands and expectations, air service and commercial development. These factors are impacted by the Ontario International Airport Authority (OIAA) Commission goals and objectives, FAA and other governmental laws, regulations and policies, and the Airline Operating Use and Lease Agreement (ULA).

The Capital Budget is comprised of projects that are developed individually and within the scope of a comprehensive near and long-term Capital Improvement Program (CIP). They require significant financial resources that must be balanced through airline and tenant rates and charges, business development and Financing as well as federal and state grants as available.

The OIAA utilizes a Project Development process. Annually OIAA staff submit Project Requests. These projects undergo a high-level review and approval process and are prioritized based on urgency, long-term operational needs and availability of resources. Projects that successfully complete this process are incorporated into the OIAA Capital Improvement Program. The CIP does not authorize the expenditure of funds on Projects. Authorization to incur expenditures is completed through the development and Commission approval of a Capital Budget. The FYE26 CIP includes the expenditure allocated to the upcoming fiscal year, although individual project expenditures may span several fiscal years. Expenditures on these projects are subject to OIAA purchasing policies, which may include competitive bidding for products and services necessary to complete the project as well as Commission approval of contracts awarded. In addition to Commission authorization and OIAA policies airport projects are subject to certain limitations as part of the Airline Operating Use and Lease (ULA) agreement between the OIAA and signatory airlines. FYE2026 Capital Improvement Projects identifies these projects, and budget cost estimates.

Projects that exceed the dollar limit thresholds in the ULA, net of grants and passenger facility charges and as adjusted by CPI annually, require approval by a majority of signatory airlines that are party to the ULA, which

are referred to as Majority-In-Interest (MII) Projects. For FY 2026 those MII limits are \$1,000,000 per Project.

In accordance with the ULA, certain Projects are exempt from these requirements, including assets destroyed through fire, natural disaster or accidental destruction, assets that require repair or replacement to maintain continuity of operations and are of an emergency nature and those Projects or improvements that ensure compliance with a rule, regulation, or order of any federal, state, or other governmental body.

The FYE 2026 Capital Improvement Program includes 36 Projects. The budget authorization request for these projects is \$70,786,035. The FYE 2026 Capital Budget is anticipated to be financed through the revolving credit facility, OIAA reserves, grant funding and pass facility charges (PFCs). OIAA continues to explore grant opportunities. Project costs are allocated to either the Airside, Terminal, Transportation, and Administration cost centers and will be recovered according to the ULA in the form of depreciation and debt service through landing fees and terminal rents.

<b>PROPOSED CAPITAL IMPROVEMENT PLAN - FOR THE YEAR ENDING JUNE 30, 2026</b>	
	<b>Amount</b>
Airport Drive Rehabilitation	\$ 5,551,848
Ground Power Unit (GPU) Lifecycle Replacement	\$ 1,830,000
Monument Signage Construction	\$ 320,000
Pre-Conditioned Air Units (22 Gates)	\$ 2,250,000
Rehabilitate Runway 8L-26R, Taxiway N, and Connector Taxiways East of Taxiway U (Design)	\$ 2,916,000
Runway 26R ILS Upgrade	\$ 2,500,000
Security Screening Checkpoint Expansion Project	\$ 5,529,870
Signage and Wayfinding Project	\$ 1,500,000
Terminal Infrastructure Renewal	\$ 2,904,000
Upper and Lower Baggage Handling System (BHS) Controls	\$ 3,797,000
Zero Emissions Initiatives Phase 1 (Design)	\$ 907,000
John Bangs Reconstruction (Design)	\$ 350,000
Reconstruct Taxiway F South of Taxiway S Within Movement Area (Design)	\$ 189,000
Reconstruct Taxiway S East of Cucamonga Channel (Construction)	\$ 21,836,200
Replace End of Life Axis Security Cameras	\$ 400,000
Core Firewall Replacement	\$ 180,000
Terminal 2 Emergency Generator Fuel Tank	\$ 540,000
ARFF Vehicle Replacement	\$ 2,680,000
4 Vehicle Purchase (2025 Ford F-150 Crew Cab)	\$ 256,124
3 Vehicle Purchase (2024 Ford F-250 Super Cab)	\$ 204,818
3 Vehicle Purchase (replace 3 Ford Fusions - pool vehicles)	\$ 97,975
Maintenance Yard Roof Replacement	\$ 1,008,200
Airport Crash Phone Replacement (Alerting and Notification Equipment)	\$ 700,000
CUTE CUPPS for Gate and Check-in Areas (Terminal 2)	\$ 576,000
Advertising Displays Replacement (Concourse Digital)	\$ 500,000
Lease Management System	\$ 160,000
CUTE Equipment/Kiosks	\$ 1,000,000
Terminal 2 LIDS	\$ 600,000

Aviramp Purchase	\$ 150,000
T2 ATO expansion	\$ 600,000
Terminal 2 Ticket Counter Reallocation	\$ 283,000
FIS Parking	\$ 540,000
PARCS Equipment	\$ 3,400,000
Ground Transportation Management System	\$ 1,010,000
Paging System Replacement	\$ 3,000,000
Equipment purchases and repair	\$ 500,000
<b>Total</b>	<b>\$ 70,786,035</b>

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** Varies by project.

**SCHEDULE:** N/A

**ATTACHMENTS:**

1. Resolution No. 2025-02
2. Exhibit A – Asset Replacement and Improvement Budget

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Maria Garcia, Budget Manager</u>
Originating Dept.:	<u>Finance Division</u>
Director Review:	<u>N/A</u>
EVP Review:	<u></u>
CFO Review:	<u></u>
CEO Approval:	<u></u>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).

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**RESOLUTION NO. 2025-02**

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**A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT  
AUTHORITY ADOPTING THE CAPITAL IMPROVEMENT BUDGET FOR  
FISCAL YEAR 2025-2026**

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**WHEREAS**, the Ontario International Airport Authority (“the Authority” or “OIAA”) was established under a Joint Exercise of Powers Agreement between the City of Ontario and the County of San Bernardino (the “Joint Powers Agreement”) pursuant to the purpose of operating, maintaining, developing, and marketing the Ontario International Airport (the “Airport”); and

**WHEREAS**, under the Joint Powers Agreement, Section 10, Funds, the Treasurer of the Authority shall assume the duties described in California Government Code Section 6505.5; and

**WHEREAS**, the Authority staff, including the Chief Executive Officer (“CEO”) and the Senior Vice President and Chief Financial Officer (“CFO”) of the Authority, have determined the Authority’s Asset Replacement and Improvement Budget for Fiscal Year 2025-2026 in accordance with the provisions of the Joint Powers Agreement; and

**WHEREAS**, the Authority staff have consulted with the Airport and Airline Affairs Committee (“AAAC”) in regards to this capital improvement budget for Fiscal Year 2025-2026 and the AAAC has not expressed any objections to its adoption or implementation.

**NOW, THEREFORE, BE IT RESOLVED** by the Ontario International Airport Authority Commission as follows:

**SECTION 1.** The Ontario International Airport Authority Commission hereby adopts the proposed Fiscal Year 2025-2026 Capital Improvement Budget, which is attached as Exhibit “A”, and by this reference incorporated.

**SECTION 2.** Effective Date. This Resolution will take effect immediately upon its adoption.

**SECTION 3.** Certification. The Secretary or Assistant Secretary shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** at a Special Meeting this 16<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
COMMISSION CLERK/  
ASSISTANT SECRETARY

\_\_\_\_\_  
LORI D. BALLANCE, GENERAL COUNSEL

STATE OF CALIFORNIA            )  
COUNTY OF SAN BERNARDINO    )  
CITY OF ONTARIO                )

I, Commission Clerk/Assistant Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY the foregoing Resolution No. 2025-02 is the original and was duly passed and adopted by the Commission of the Ontario International Airport Authority at their Special Meeting held June 16, 2025, by the following roll call vote, to wit:

AYES:           COMMISSIONERS:

NOES:           COMMISSIONERS:

ABSENT:        COMMISSIONERS:

(SEAL)

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COMMISSION CLERK/ASSISTANT SECRETARY

**EXHIBIT A**  
**Fiscal Year 2025-2026 Asset Replacement and Improvement Budget**

<u>FY2026 Capital Improvement Program</u>	<u>FY26 Project Cost Estimates</u>
<b>FUNDED PROJECTS</b>	
Airport Drive Rehabilitation	\$5,551,848
Ground Power Unit (GPU) Lifecycle Replacement	\$1,830,000
Monument Signage Construction	\$320,000
Pre-Conditioned Air Units (22 Gates)	\$2,250,000
Rehab Runway 8L-26R, Txwy N, & Connector Txwys East of Txwy U (Design)	\$2,916,000
Runway 26R ILS Upgrade	\$2,500,000
Security Screening Checkpoint Expansion Project	\$5,529,870
Signage and Wayfinding Project	\$1,500,000
Terminal Infrastructure Renewal	\$2,904,000
Upper and Lower Baggage Handling System (BHS) Controls	\$3,797,000
Zero Emissions Initiatives Phase 1 (Design)	\$907,000
John Bangs Reconstruction (Design)	\$350,000
Reconstruct Taxiway F South of Taxiway S Within Movement Area (Design)	\$189,000
Reconstruct Taxiway S East of Cucamonga Channel (Construction)	\$21,836,200
Replace End of Life Axis Security Cameras	\$400,000
Core Firewall Replacement	\$180,000
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3 Vehicle Purchase (2024 Ford F-250 Super Cab)	\$204,818
3 Vehicle Purchase (replace 3 Ford Fusions - pool vehicles)	\$97,975
Maintenance Yard Roof Replacement	\$1,008,200
Airport Crash Phone Replacement (Alerting and Notification Equipment)	\$700,000
CUTE CUPPS for Gate and Check-in Areas (Terminal 2)	\$576,000
Advertising Displays Replacement (Concourse Digital)	\$500,000
Lease Management System	\$160,000
CUTE Equipment/Kiosks	\$1,000,000
Terminal 2 LIDS	\$600,000
Aviramp Purchase	\$150,000
T2 ATO expansion	\$619,000
Terminal 2 Ticket Counter Reallocation	\$283,000
FIS Parking	\$540,000
PARCS Equipment	\$3,400,000
Ground Transportation Management System	\$1,010,000
Paging System Replacement	\$3,000,000
Equipment purchases and repairs	\$500,000
	<b>\$70,786,035</b>

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**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** APPROVE RESOLUTION TO ADOPT THE FISCAL YEAR END 2026 OPERATING BUDGET

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Approve the Resolution 2025-03 adopting the Fiscal Year End (FYE) 2026 Operating Budget.

**FISCAL IMPACT SUMMARY:** The proposed FYE 2026 operating budget results in Net Income of \$30.5M, an increase of 483.1% over FYE 2025.

**BACKGROUND: Fiscal Year End Financial Performance:** The proposed budget for the fiscal year ending June 30, 2026, reflects the Ontario International Airport Authority's (Authority) new Airlines Use and Lease Agreement (ULA) and cost recovery structure, and also considers the FYE 2025 financial performance and other economic indicators. Estimated Net income in FYE 2025 is \$2.6M, with \$121.1 M in expected operating revenues (down \$6.2M from Budget) and \$109.6M in operating expenses (down \$6.5M from Budget). The proposed operating budget for FYE 2026 reflects an increase in aeronautical revenues to reflect the new landing fee and terminal rental rate methodology, as well as revenues from the commercial development cost center. Operating expenses will increase to support the overall program as well as new international passenger and cargo services and increased development and planning activity.

**OPERATING REVENUES:** Total FYE 2026 budgeted operating revenues of \$155.6M exceed the budget FYE 2025 by \$28.3M (22.2%), with aeronautical revenue increasing by \$4.6M (7.8%) and nonaeronautical revenues increasing by \$23.7M (34.5%).

Aeronautical revenue increase of \$4.6M are a result of the new rates and charges methodology, offset by decreased activity in other areas such as land rentals, airline handling and plane parking. Landing fees decreased by \$3.M (17.7%); this decrease was expected and is a result of the reallocation of recovered costs to new cost centers in the rate methodology. Terminal rents increased by \$9.5M (54.4%), and are caused by the reduction in revenue sharing to the terminal cost center as defined in the new ULA. Land rentals, airline handling and plan parking are forecasted at conservative levels based on economic conditions and information from airline partners.

Nonaeronautical revenues are estimated at \$92.5M, \$23.7M (34.5%) greater than FY 2025. This increase includes \$12.5M in new revenue from The Hub Properties, and a \$6.5M increase in parking revenue, driven by a parking rate increase effective July 1, 2025. Advertising revenues, rental car and ground transportation

revenue forecasts have been increased to reflect current performance, while food and beverage, news, and gifts have been reduced slightly.

The Authority has budgeted the remaining \$5.1M of American Rescue Plan Act funds.

**OPERATING EXPENSES:** Total budgeted operating expenses FYE 2026 of \$121.7M, exceed the budget FYE 2025 of \$116.1M, by \$5.6M (4.9%). Major changes are for personnel, public safety, contractual services, and other operating expenses. No uniform budget increases have been provided for inflation, as contracted service and material expenses are largely controlled by established agreements.

Personnel expenses FYE 2026 of \$23.0M, are greater than FYE 2025 by \$2.6M (13.0%). This includes 10 new OIAA staff positions. Also, the FYE 2025 personnel budget assumes a 3% COLA increase, as well as a 5% merit pool for performance-based increases, which totals \$1.05M of the FYE 2025 budget.

Non-personnel expenses FYE 2026 of \$98.6M increase by \$3.0M (3.1%), compared to FYE 2025 budgeted expenses of \$95.6M. Public safety, police, fire, and dispatch services are provided under a municipal services agreement with the City of Ontario. FYE 2026 rates will increase 4% over the current year's forecasted spend. The contractual services budget FYE 2026 of \$48.4M is greater than the FYE 2025 budget by \$3.2M (7.3%). This increase supports capital project management needs as well as activity-driven increases in parking and airfield management. Other areas reflect a reallocation of resources to better align with the Authority's FYE 2026 operating needs.

Nonoperating Revenues are budgeted to increase by \$3.3M (14.6%). Nonoperating revenues consist mostly of activity-based facility charges and interest income. These facility charges include Passenger Facility Charges and Customer Facility Charges and are directly related to passenger activity. There are no changes in the rate structure for these facility charges, PFCs remain at \$4.50 per enplaned passenger and CFCs stay the same at \$10 per rental car contract. Reflective of the airport activity forecast, both are expected to remain relatively flat in FYE 2026. Interest income is expected to have increased earnings, increasing \$3.3M (100.7%) as the Authority has transitioned to a new banking relationship with PNC which increases earnings on cash.

Other Sources and (Uses), net, are from debt service, required reserves and depreciation. Total other sources and (Uses) budgeted at \$29.5M for FYE 2026 are higher than the FYE 2025 budget by \$731K (2.6%). Debt service is associated with required principal and interest payments for the series 2016 and 2021 revenue bonds. Debt service is expected to increase by \$1.9M to make payment towards the revolving credit facility which was used to support the FYE 2025 capital expenditures.

Reserve balances and adjustments are established under the Operating Use and Lease Agreement, Revenue Bond Covenants, and regulatory authority. The Maintenance and Operations (M&O) reserve requires that 25% of operating expenses be included in the M&O reserve on a rolling funding basis, whereby adjustments in a fiscal year are provided to adjust the reserve balance by an amount necessary to meet the 25% requirement. The Debt Service reserve is also on a rolling fund basis, to provide a reserve balance equal to 25% of the revenue bond debt service for the budgeted fiscal year.

The budget establishes a cost recovery net requirement, that is covered by landing fees and terminal rental rates. Landing fees are established by dividing the net requirement in the Airfield Cost Center by the estimated landed weight for cargo and passenger air carriers. The terminal rental rate is established by dividing the net requirement in the Terminal Cost Center by the total of terminal space leased by the airlines, including joint use space in public areas.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** The financial results provide additional resources for the OIAA to respond to increased passenger carrier activity and to meet OIAA goals and objectives.

**SCHEDULE:** N/A

**ATTACHMENTS:**

1. Resolution- 2025-03
2. Exhibit A - FYE 2026 Proposed Operating Budget Book

**STAFF REVIEW AND APPROVAL:**

Originator:	Celeste Heinonen, Senior Vice President/Chief Financial Officer
Originating Dept.:	Finance Division
Director Review:	N/A
Chief Review:	<i>Celeste Heinonen</i>
CFO Review:	<i>Celeste Heinonen</i>
CEO Approval:	<i>Atif Elkadi</i>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).

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**RESOLUTION NO. 2025-03**

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**A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT  
AUTHORITY ADOPTING THE ANNUAL OPERATING BUDGET FOR  
FISCAL YEAR 2025-26**

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**WHEREAS**, the Ontario International Airport Authority (“the Authority” or “OIAA”) was established under a Joint Exercise of Powers Agreement between the City of Ontario and the County of San Bernardino (the “Joint Powers Agreement”) pursuant to the purpose of operating, maintaining, developing, and marketing the Ontario International Airport (the “Airport”); and

**WHEREAS**, under the Joint Powers Agreement, Section 10, Funds, the Treasurer of the Authority shall assume the duties described in California Government Code Section 6505.5; and

**WHEREAS**, the Authority staff, including the Chief Executive Officer (“CEO”) and the Senior Vice President and Chief Financial Officer (“CFO”) of the Authority, have determined the Authority’s Operating Budget for Fiscal Year 2025-26 in accordance with the provisions of the Joint Powers Agreement; and

**WHEREAS**, the Authority staff have consulted with the Airport and Airline Affairs Committee (“AAAC”) in regards to this proposed operating budget for Fiscal Year 2025-26 and the AAAC has not expressed any objections to its adoption or implementation.

**NOW, THEREFORE, BE IT RESOLVED** by the Ontario International Airport Authority Commission as follows:

**SECTION 1.** The Ontario International Airport Authority Commission hereby adopts the proposed Fiscal Year 2025-26 Operating Budget, which is attached as Exhibit “A”, and by this reference incorporated.

**SECTION 2.** Effective Date. This Resolution will take effect immediately upon its adoption.

**SECTION 3.** Certification. The Secretary or Assistant Secretary shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** at a Special Meeting this 16<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
COMMISSION CLERK/  
ASSISTANT SECRETARY

\_\_\_\_\_  
LORI D. BALANCE, GENERAL COUNSEL

STATE OF CALIFORNIA            )  
COUNTY OF SAN BERNARDINO    )  
CITY OF ONTARIO                )

I, Commission Clerk/Assistant Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY the foregoing Resolution No. 2025-03 is the original and was duly passed and adopted by the Commission of the Ontario International Airport Authority at their Special Meeting held June 16, 2025, by the following roll call vote, to wit:

AYES:           COMMISSIONERS:

NOES:           COMMISSIONERS:

ABSENT:        COMMISSIONERS:

(SEAL)

\_\_\_\_\_  
COMMISSION CLERK/ASSISTANT SECRETARY



# ***FY 2026 PROPOSED OPERATING BUDGET***

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
 OPERATING BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2026**

Table of Contents:

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY**

**Operating Budget..... 1**

**Summary by Division and Department..... 3**

**Summary by Division and Department Percent of Total Operating Expenses..... 4**

**Summary by Division and Department by Expense Category..... 5**

**OPERATING BUDGETS DETAILS BY DIVISION AND DEPARTMENT**

**ADMINISTRATIVE DIVISION.....6**

**CAPITAL DEVELOPMENT DIVISION.....7**

**COMMUNICATIONS & MARKETING DIVISION.....8**

**EXECUTIVE DIVISION.....9**

**FINANCE DIVISION..... 10**

**HUMAN RESOURCES DIVISION..... 11**

**INFORMATION TECHNOLOGY & SAFETY DIVISION.....12**

**OPERATIONS & MAINTENANCE DIVISION..... 13**

**REVENUE MANAGEMENT DIVISION..... 14**

**FY26 NEW POSITIONS ..... 15**

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
**BUDGET - FYE 2026 Proposed vs FYE 2025 Adopted**  
**DRAFT**

	Actuals	Adopted Budget	Estimates	Proposed Budget	Increase (Decrease) FY 2026 Proposed vs FY 2025 Adopted	
	FY 2024	FY 2025	FY 2025	FY 2026	\$	%
<b>Aeronautical</b>						
Landing fees	\$ 15,224,641	\$ 17,611,025	\$ 15,611,025	\$ 14,604,578	\$ (3,006,447)	-17.07%
Facility rentals	14,548,851	17,474,960	16,474,960	26,988,926	9,513,966	54.44%
Land rentals	13,804,466	15,198,250	14,106,052	14,010,446	(1,187,805)	-7.82%
Gate use and jet bridge fees	1,014,761	1,175,077	1,117,077	1,954,252	779,175	66.31%
Plane parking	770,158	891,831	914,195	911,000	19,169	2.15%
Airline handling service fees	4,598,435	5,324,915	4,707,880	4,393,900	(931,015)	-17.48%
Operating grants	277,206	321,000	321,000	-	(321,000)	-100.00%
Other aeronautical revenues	455,119	527,020	368,914	210,000	(317,020)	-60.15%
<b>Total aeronautical</b>	<b>50,693,636</b>	<b>58,524,078</b>	<b>53,621,103</b>	<b>63,073,102</b>	<b>4,549,024</b>	<b>7.77%</b>
<b>Nonaeronautical</b>						
Auto parking	39,481,867	37,940,756	36,066,372	44,460,134	6,519,379	17.18%
Rental car	9,757,148	10,144,507	10,651,732	10,634,277	489,770	4.83%
Food and beverage	2,740,848	3,729,858	3,173,157	3,014,499	(715,359)	-19.18%
News and gifts	2,073,581	2,035,990	1,970,512	1,959,523	(76,467)	-3.76%
Ground transportation		2,818,958	3,428,000	4,043,658	1,224,700	43.45%
Advertising and Other Concessions	1,517,178	1,016,576	1,517,178	2,260,797	1,244,221	122.39%
Facility & Land rentals - nonaeronautical	2,767,156	4,309,970	2,578,484	17,785,143	13,475,173	312.65%
Other	819,581	179,293	1,481,249	3,236,322	3,057,029	1705.05%
Operating grants - ARPA	6,841,906	6,575,000	6,575,000	5,093,964	(1,481,036)	-22.53%
<b>Total nonaeronautical</b>	<b>65,999,265</b>	<b>68,750,907</b>	<b>67,441,683</b>	<b>92,488,316</b>	<b>23,737,409</b>	<b>34.53%</b>
<b>Total operating revenues</b>	<b>116,692,901</b>	<b>127,274,985</b>	<b>121,062,787</b>	<b>155,561,418</b>	<b>28,286,433</b>	<b>22.22%</b>
<b>Personnel</b>						
Salaries, wages and overtime	16,643,305	16,082,209	15,760,565	17,967,000	1,884,791	11.72%
Employee benefits and taxes		4,300,559	4,214,548	5,066,340	765,781	17.81%
<b>Total personnel</b>	<b>16,643,305</b>	<b>20,382,768</b>	<b>19,975,113</b>	<b>23,033,340</b>	<b>2,650,572</b>	<b>13.00%</b>
<b>Nonpersonnel</b>						
Public safety	22,723,669	24,464,091	23,828,160	24,821,000	356,909	1.46%
Contractual services	\$36,345,356	45,213,147	42,952,490	48,438,173	3,225,026	7.13%
Insurance and administration	\$1,877,942	2,681,090	2,278,927	2,486,105	(194,985)	-7.27%
Materials and Supplies	\$1,655,662	2,983,100	2,237,325	2,618,000	(365,100)	-12.24%
Telecommunications and utilities	6,845,994	7,718,130	7,563,767	8,016,643	298,513	3.87%
Other Operating Expenses	8,828,871	12,610,924	10,719,285	12,265,713	(345,211)	-2.74%
<b>Total nonpersonnel</b>	<b>78,277,494</b>	<b>95,670,482</b>	<b>89,579,954</b>	<b>98,645,634</b>	<b>2,975,152</b>	<b>3.11%</b>
<b>Total operating expenses</b>	<b>94,920,799</b>	<b>116,053,250</b>	<b>109,555,067</b>	<b>121,678,974</b>	<b>5,625,724</b>	<b>4.85%</b>
<b>Net Income from operations</b>	<b>21,772,102</b>	<b>11,221,735</b>	<b>11,507,720</b>	<b>33,882,444</b>	<b>22,660,709</b>	<b>201.94%</b>

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
BUDGET - FYE 2026 Proposed vs FYE 2025 Adopted  
DRAFT**

	Actuals	Adopted Budget	Estimates	Proposed Budget	Increase (Decrease) FY 2026 Proposed vs FY 2025 Adopted	
	FY 2024	FY 2025	FY 2025	FY 2026	\$	%
Nonoperating Revenues						
Interest income	4,275,321	3,023,040	3,843,040	6,270,305	3,247,265	107.42%
Passenger facility charges	13,814,078	15,767,972	15,767,972	15,812,633	44,661	0.28%
Customer facility charges	3,710,860	3,955,620	3,955,620	3,982,902	27,282	0.69%
Other	-	-	-	-	-	0.00%
<b>Total nonoperating revenues</b>	<b>21,800,259</b>	<b>22,746,632</b>	<b>23,566,632</b>	<b>26,065,840</b>	<b>3,319,208</b>	<b>14.59%</b>
<b>Net income</b>	<b>43,572,361</b>	<b>33,968,367</b>	<b>35,074,352</b>	<b>59,948,284</b>	<b>25,979,917</b>	<b>76.48%</b>
Other Sources and Uses						
Debt Service	9,854,244	9,854,244	14,854,244	11,830,072	1,975,827	20.05%
Reserve Balance (Increase) Decrease	2,968,565	5,037,179	3,800,000	1,406,431	(3,630,748)	-72.08%
Depreciation	11,273,505	13,850,211	13,850,211	16,237,079	2,386,868	17.23%
<b>Total other sources and uses</b>	<b>24,096,314</b>	<b>28,741,634</b>	<b>32,504,456</b>	<b>29,473,581</b>	<b>731,947</b>	<b>2.55%</b>
<b>Net increase (decrease)</b>	<b>\$ 19,476,047</b>	<b>\$ 5,226,733</b>	<b>\$ 2,569,897</b>	<b>\$ 30,474,702</b>	<b>\$ 25,247,970</b>	<b>483.05%</b>

Preliminary

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
BUDGET - TOTAL OPERATING EXPENSES BY DIVISION AND DEPARTMENT**

	Actuals	Adopted	Estimate	Proposed	Increase (Decrease) FY 2025 Proposed vs FY 2024 Adopted	
	FY 2024	FY 2025	FY 2025	FY 2026	\$	%
<b>Administrative:</b>						
Procurement	\$ 824,875	\$ 1,148,537	\$ 1,095,551	\$ 1,463,042	\$ 314,505	27.38%
Administration	-	637,987	637,775	815,581	177,594	27.84%
<b>Total Administrative</b>	<b>824,875</b>	<b>1,786,524</b>	<b>1,733,326</b>	<b>2,278,623</b>	<b>492,099</b>	<b>27.55%</b>
<b>Capital Development:</b>						
Planning	4,593,666	5,915,437	4,587,308	5,381,880	\$ (533,557)	-9.02%
Project Management	3,749,833	4,092,991	3,334,427	1,523,832	(2,569,159)	-62.77%
Capital Development:		527,956	547,775	4,706,244	4,178,288	791.41%
<b>Total Capital Development</b>	<b>8,343,499</b>	<b>10,536,384</b>	<b>8,469,511</b>	<b>11,611,956</b>	<b>1,075,572</b>	<b>10.21%</b>
<b>Communications &amp; Marketing:</b>						
Marketing and Communication	8,586,343	11,365,600	10,736,397	9,186,486	(2,179,114)	-19.17%
Community Engagement	1,791,963	2,455,879	2,578,673	2,188,696	(267,183)	-10.88%
<b>Total Communications &amp; Marketing</b>	<b>10,378,305</b>	<b>13,821,479</b>	<b>13,315,069</b>	<b>11,375,182</b>	<b>(2,446,297)</b>	<b>-17.70%</b>
<b>Executive:</b>						
Executive Office	6,086,102	5,557,613	5,358,643	6,704,608	1,146,995	20.64%
Office Administrator	142,914	871,851	876,441	753,260	(118,591)	-13.60%
Government Relations	312,858	669,533	657,330	845,043	175,510	26.21%
Clerk's Office	3,150	1,383,798	514,661	588,224	(795,574)	-57.49%
<b>Total Executive</b>	<b>6,545,023</b>	<b>8,482,795</b>	<b>7,407,075</b>	<b>8,891,135</b>	<b>408,340</b>	<b>4.81%</b>
<b>Finance:</b>						
Financial Accounting and Reporting	1,641,565	1,863,066	2,052,881	4,214,003	2,350,937	126.19%
Budget and Finance	480,815	588,290	747,775	733,304	145,014	24.65%
<b>Total Finance</b>	<b>2,122,379</b>	<b>2,451,356</b>	<b>2,800,656</b>	<b>4,947,307</b>	<b>2,495,951</b>	<b>101.82%</b>
<b>Human Resources:</b>						
Human Resources	897,459	1,302,704	1,205,106	1,574,910	272,206	20.90%
Risk Management	1,532,051	2,080,133	2,071,991	2,377,038	296,905	14.27%
<b>Total Human Resources</b>	<b>2,429,510</b>	<b>3,382,837</b>	<b>3,277,097</b>	<b>3,951,948</b>	<b>569,111</b>	<b>16.82%</b>
<b>Information Technology &amp; Security:</b>						
Information Technology	5,161,538	6,092,664	6,096,863	6,526,072	433,408	7.11%
Security	7,273,764	8,322,173	6,887,965	6,796,994	(1,525,179)	-18.33%
<b>Total Information Technology &amp; Security</b>	<b>12,435,302</b>	<b>14,414,837</b>	<b>12,984,828</b>	<b>13,323,066</b>	<b>(1,091,771)</b>	<b>-7.57%</b>
<b>Operations &amp; Maintenance:</b>						
Operations	1,213,884	1,078,034	1,285,996	1,438,044	360,010	33.40%
Public Safety	22,980,538	24,719,733	23,335,229	25,092,560	372,827	1.51%
Airfield Operations	5,938,036	7,053,195	6,682,859	7,008,219	(44,976)	-0.64%
Emergency Management	736,277	519,983	513,220	541,343	21,360	4.11%
Vehicle and Equipment Maintenance	1,443,676	2,509,768	3,110,211	1,939,491	(570,277)	-22.72%
Landside Operations	7,663,827	8,643,041	8,127,075	9,425,635	782,594	9.05%
Environmental Compliance	-	904,578	1,376,441	1,583,500	678,922	75.05%
Building Repairs and Maintenance	-	-	-	715,000	715,000	100.00%
<b>Total Operations &amp; Maintenance</b>	<b>39,976,238</b>	<b>45,428,334</b>	<b>44,431,031</b>	<b>47,743,792</b>	<b>2,315,458</b>	<b>5.10%</b>
<b>Revenue Management:</b>						
Revenue Management Department	2,982,464	1,211,127	1,095,551	1,491,452	280,325	23.15%
Airline Affairs and Properties	-	1,970,557	1,554,478	3,753,711	1,783,154	90.49%
Ground Transportation	6,683,518	7,367,373	7,367,373	7,806,661	439,288	5.96%
Film Services	750	217,298	219,110	112,500	(104,798)	-48.23%
Advertising and Partnerships	-	1,831,578	1,752,881	1,536,641	(294,937)	-16.10%
Air Service Development	508,796	880,132	876,441	682,128	(198,004)	-22.50%
Customer Experience	1,363,161	2,270,640	2,270,640	2,172,872	(97,768)	-4.31%
<b>Total Revenue Management</b>	<b>11,538,689</b>	<b>15,748,705</b>	<b>15,136,473</b>	<b>17,555,965</b>	<b>1,807,260</b>	<b>11.48%</b>
<b>Total Operating Expenses</b>	<b>\$ 94,593,821</b>	<b>\$ 116,053,250</b>	<b>\$ 109,555,067</b>	<b>\$ 121,678,974</b>	<b>\$ 5,625,724</b>	<b>4.85%</b>

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
BUDGET - TOTAL OPERATING EXPENSES BY DIVISION AND DEPARTMENT  
FOR THE YEARS ENDING JUNE 30, 2026 AND 2025**

	Actual	% of Total	Adopted	% of Total	Proposed	% of Total
	FY 2024	Operating Budget	FY 2025	Operating Budget	FY 2026	Operating Budget
<b>Administrative:</b>						
Procurement	\$ 1,148,537	1.0%	\$ 1,148,537	1.0%	\$ 1,463,042	1.2%
Administration	637,987	0.5%	637,987	0.5%	815,581	0.7%
<b>Total Administrative</b>	<b>1,786,524</b>	<b>1.5%</b>	<b>1,786,524</b>	<b>1.5%</b>	<b>2,278,623</b>	<b>1.9%</b>
<b>Capital Development:</b>						
Planning	5,915,437	5.1%	5,915,437	5.1%	5,381,880	4.4%
Project Management	4,092,991	3.5%	4,092,991	3.5%	1,523,832	1.3%
Capital Development:	527,956	0.5%	527,956	0.5%	4,706,244	3.9%
<b>Total Capital Development</b>	<b>10,536,384</b>	<b>9.1%</b>	<b>10,536,384</b>	<b>9.1%</b>	<b>11,611,956</b>	<b>9.6%</b>
<b>Communications &amp; Marketing:</b>						
Marketing and Communication	11,365,600	9.8%	11,365,600	9.8%	9,186,486	7.5%
Community Engagement	2,455,879	2.1%	2,455,879	2.1%	2,188,696	1.8%
<b>Total Communications &amp; Marketing</b>	<b>13,821,479</b>	<b>11.9%</b>	<b>13,821,479</b>	<b>11.9%</b>	<b>11,375,182</b>	<b>9.3%</b>
<b>Executive:</b>						
Executive Office	5,557,613	4.8%	5,557,613	4.8%	6,704,608	5.5%
Office Administrator	871,851	0.8%	871,851	0.8%	753,260	0.6%
Government Relations	669,533	0.6%	669,533	0.6%	845,043	0.7%
Clerk's Office	1,383,798	1.2%	1,383,798	1.2%	588,224	0.5%
<b>Total Executive</b>	<b>9,362,927</b>	<b>7.4%</b>	<b>9,362,927</b>	<b>7.4%</b>	<b>8,891,135</b>	<b>7.3%</b>
<b>Finance:</b>						
Financial Accounting and Reporting	1,863,066	1.6%	1,863,066	1.6%	4,214,003	3.5%
Budget and Finance	588,290	0.5%	588,290	0.5%	733,304	0.6%
<b>Total Finance</b>	<b>2,451,356</b>	<b>2.1%</b>	<b>2,451,356</b>	<b>2.1%</b>	<b>4,947,307</b>	<b>4.1%</b>
<b>Human Resources:</b>						
Human Resources	1,302,704	1.1%	1,302,704	1.1%	1,574,910	1.3%
Risk Management	2,080,133	1.8%	2,080,133	1.8%	2,377,038	2.0%
<b>Total Human Resources</b>	<b>3,382,837</b>	<b>2.9%</b>	<b>3,382,837</b>	<b>2.9%</b>	<b>3,951,948</b>	<b>3.3%</b>
<b>Information Technology &amp; Security:</b>						
Information Technology	6,092,664	5.2%	6,092,664	5.2%	6,526,072	5.4%
Security	8,322,173	7.2%	8,322,173	7.2%	6,796,994	5.6%
<b>Total Information Technology &amp; Security</b>	<b>6,092,664</b>	<b>12.4%</b>	<b>6,092,664</b>	<b>12.4%</b>	<b>13,323,066</b>	<b>11.0%</b>
<b>Operations &amp; Maintenance:</b>						
Operations	1,078,034	0.9%	1,078,034	0.9%	1,438,044	1.2%
Public Safety	24,719,733	21.3%	24,719,733	21.3%	25,092,560	20.6%
Airfield Operations	7,053,195	6.1%	7,053,195	6.1%	7,008,219	5.8%
Emergency Management	519,983	0.4%	519,983	0.4%	541,343	0.4%
Vehicle and Equipment Maintenance	2,509,768	2.2%	2,509,768	2.2%	1,939,491	1.6%
Landside Operations	8,643,041	7.4%	8,643,041	7.4%	9,425,635	7.7%
Environmental Compliance	904,578	0.8%	904,578	0.8%	1,583,500	1.3%
Building Repairs and Maintenance	-	0.0%	-	0.0%	715,000	0.6%
<b>Total Operations &amp; Maintenance</b>	<b>55,116,568</b>	<b>39.1%</b>	<b>55,116,568</b>	<b>39.1%</b>	<b>47,743,792</b>	<b>39.2%</b>
<b>Revenue Management:</b>						
Revenue Management Department	1,211,127	1.0%	1,211,127	1.0%	1,491,452	1.2%
Airline Affairs and Properties	1,970,557	1.7%	1,970,557	1.7%	3,753,711	3.1%
Ground Transportation	7,367,373	6.3%	7,367,373	6.3%	7,806,661	6.4%
Film Services	217,298	0.2%	217,298	0.2%	112,500	0.1%
Advertising and Partnerships	1,831,578	1.6%	1,831,578	1.6%	1,536,641	1.3%
Air Service Development	880,132	0.8%	880,132	0.8%	682,128	0.6%
Customer Experience	2,270,640	2.0%	2,270,640	2.0%	2,172,872	1.8%
<b>Total Revenue Management</b>	<b>12,597,933</b>	<b>13.6%</b>	<b>12,597,933</b>	<b>13.6%</b>	<b>17,555,965</b>	<b>14.5%</b>
<b>Total Operating Expenses</b>	<b>\$ 116,053,250</b>	<b>100.0%</b>	<b>\$ 116,053,250</b>	<b>100.0%</b>	<b>\$ 121,678,974</b>	<b>100.0%</b>

ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
 BUDGET - TOTAL DIVISION BY EXPENSE CATEGORY  
 FOR THE YEARS ENDING JUNE 30, 2026 AND 2025

Proposed Budget FYE 2026										
	Administrative	Capital Development	Communications & Marketing	Executive	Finance	Human Resources	Information Technology & Security	Operations & Maintenance	Revenue Management	Total
Personnel	\$ 1,383,504	\$ 1,545,004	\$ 1,820,184	\$ 1,934,496	\$ 1,643,308	\$ 1,340,592	\$ 2,975,544	\$ 2,462,520	\$ 2,861,848	\$ 17,967,000
Salaries, wages and overtime	359,052	446,352	598,056	439,416	432,864	416,760	918,192	637,872	817,776	5,066,340
Employee benefits and taxes	1,742,556	1,991,356	2,418,240	2,373,912	2,076,172	1,757,352	3,893,736	3,100,392	3,679,624	23,033,340
Total personnel										
Nonpersonnel	-	-	-	-	-	-	-	24,821,000	-	24,821,000
Public safety	348,893	9,430,400	2,901,988	3,926,518	2,688,880	457,567	8,151,940	10,485,972	10,046,015	48,438,173
Contractual services	25,790	-	68,500	242,500	110,840	1,551,700	27,000	15,000	444,775	2,486,105
Insurance and administration	50,000	106,000	12,000	51,000	-	-	867,200	1,411,400	120,400	2,618,000
Materials and supplies	-	-	-	-	-	-	237,240	7,779,403	-	8,016,643
Telecommunications and utilities	111,384	84,200	5,974,454	2,297,205	71,415	185,329	145,950	130,625	3,265,151	12,265,713
Other operating expenses	536,067	9,620,600	8,956,942	6,517,223	2,871,135	2,194,596	9,429,330	44,643,400	13,876,341	98,645,634
Total nonpersonnel										
Total operating expenses	\$ 2,278,623	\$ 11,611,956	\$ 11,375,182	\$ 8,891,135	\$ 4,947,307	\$ 3,951,948	\$ 13,323,066	\$ 47,743,792	\$ 17,555,965	\$ 121,678,974
Headcount Proposed	10.00	12.00	18.00	11.00	15.00	10.00	30.00	21.00	32.00	159.00

Adopted Budget FYE 2025										
	Administrative	Capital Development	Communications & Marketing	Executive	Finance	Human Resources	Information Technology & Security	Operations & Maintenance	Revenue Management	Total
Personnel	\$ 1,057,780	\$ 1,591,500	\$ 1,891,722	\$ 1,977,349	\$ 1,394,419	\$ 1,036,388	\$ 1,629,644	\$ 4,216,856	\$ 1,286,551	\$ 16,082,209
Salaries, wages and overtime	290,730	360,889	500,157	474,475	377,846	270,449	419,870	1,268,028	338,115	4,300,559
Employee benefits and taxes	1,348,509	1,952,389	2,391,879	2,451,824	1,772,266	1,306,837	2,049,514	5,484,884	1,624,666	20,382,768
Total personnel										
Nonpersonnel	-	-	-	-	-	-	-	24,464,091	-	24,464,091
Public safety	253,470	9,368,873	3,626,600	4,590,978	395,400	328,945	2,337,650	15,252,495	9,058,736	45,213,147
Contractual services	14,800	5,000	109,000	395,550	109,840	1,551,000	10,000	27,500	458,400	2,681,090
Insurance and administration	5,000	6,000	-	100,600	9,000	-	1,200,000	1,203,100	459,400	2,983,100
Materials and supplies	-	-	-	-	-	-	406,000	7,312,130	-	7,718,130
Telecommunications and utilities	164,745	108,700	7,694,000	1,823,975	164,850	196,055	89,500	1,372,368	996,731	12,610,924
Other operating expenses	438,015	9,488,573	11,429,600	6,911,103	679,090	2,076,000	4,043,150	49,631,684	10,973,267	95,670,482
Total nonpersonnel										
Total operating expenses	\$ 1,786,524	\$ 11,440,962	\$ 13,821,479	\$ 9,362,927	\$ 2,451,356	\$ 3,382,837	\$ 6,092,664	\$ 55,116,568	\$ 12,597,933	\$ 116,053,250
Headcount Approved	10.00	12.00	17.00	12.00	13.00	9.00	27.00	22.00	28.00	149.00

Proposed FY2026 Budget			
	Procurement	Administrative	Total
<b>Headcount</b>	8.0	2.0	10.0
Personnel			
Salaries, wages and overtime	\$ 1,012,764	\$ 370,740	\$ 1,383,504
Employee benefits and taxes	263,736	95,316	359,052
<b>Total personnel</b>	<b>1,276,500</b>	<b>466,056</b>	<b>1,742,556</b>
Nonpersonnel			
Public safety	-	-	-
Contractual services	124,893	224,000	348,893
Insurance and administration	24,440	1,350	25,790
Materials and supplies	-	50,000	50,000
Telecommunications and utilities	-	-	-
Other operating expenses	37,209	74,175	111,384
<b>Total nonpersonnel</b>	<b>186,542</b>	<b>349,525</b>	<b>536,067</b>
<b>Total operating expenses</b>	<b>\$ 1,463,042</b>	<b>\$ 815,581</b>	<b>\$ 2,278,623</b>
\$ Increase (Decrease) vs FY 2025 Adopted	\$ 314,505	\$ 177,594	\$ 492,099
% Increase (Decrease) vs FY 2025 Adopted	27.38%	27.84%	27.55%

Adopted FY2025 Budget			
	Procurement	Administrative	Total
<b>Headcount Approved</b>	8.0	2.00	10.0
Personnel			
Salaries, wages and overtime	\$ 700,212	\$ 357,568	\$ 1,057,780
Employee benefits and taxes	214,245	76,484	290,730
<b>Total personnel</b>	<b>914,457</b>	<b>434,052</b>	<b>1,348,509</b>
Nonpersonnel			
Public safety	-	-	-
Contractual services	123,470	130,000	253,470
Insurance and administration	5,300	9,500	14,800
Materials and supplies	5,000	-	5,000
Telecommunications and utilities	-	-	-
Other operating expenses	100,310	64,435	164,745
<b>Total nonpersonnel</b>	<b>234,080</b>	<b>203,935</b>	<b>438,015</b>
<b>Total operating expenses</b>	<b>\$ 1,148,537</b>	<b>\$ 637,987</b>	<b>\$ 1,786,524</b>

ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
 BUDGET - CAPITAL DEVELOPMENT DIVISION  
 FOR THE YEARS ENDING JUNE 30, 2026 AND 2025

Proposed FY 2026 Budget				
Program Management	Planning	Capital Development	Total	
6.0	4.0	2.0	12.0	
\$ 702,180	\$ 388,980	\$ 453,844	\$ 1,545,004	
213,552	117,900	114,900	446,352	
<b>915,732</b>	<b>506,880</b>	<b>568,744</b>	<b>1,991,356</b>	
577,400	4,852,000	4,001,000	9,430,400	
6,000	-	100,000	106,000	
24,700	23,000	36,500	84,200	
<b>608,100</b>	<b>4,875,000</b>	<b>4,137,500</b>	<b>9,620,600</b>	
<b>\$ 1,523,832</b>	<b>\$ 5,381,880</b>	<b>\$ 4,706,244</b>	<b>\$ 11,611,956</b>	
<b>\$ (2,569,159)</b>	<b>\$ (533,557)</b>	<b>\$ 4,178,288</b>	<b>\$ 1,075,572</b>	
<b>-62.77%</b>	<b>-9.02%</b>	<b>791.41%</b>	<b>10.21%</b>	

**Headcount**

Personnel  
 Salaries, wages and overtime  
 Employee benefits and taxes  
**Total personnel**

Nonpersonnel  
 Public safety  
 Contractual services  
 Insurance and administration  
 Materials and supplies  
 Telecommunications and utilities  
 Other operating expenses  
**Total nonpersonnel**

**Total operating expenses**

\$ Increase (Decrease) vs FY 2025 Adopted  
 % Increase (Decrease) vs FY 2025 Adopted

Adopted FY 2025 Budget				
Program Management	Planning	Capital Development	Total	
6.0	4.0	1.0	11.0	
\$ 682,511	\$ 491,447	\$ 251,750	\$ 1,425,708	
157,780	120,990	47,706	326,476	
<b>840,291</b>	<b>612,437</b>	<b>299,456</b>	<b>1,752,184</b>	
3,216,000	5,280,000	180,500	8,676,500	
6,000	-	5,000	5,000	
30,700	23,000	43,000	96,700	
<b>3,252,700</b>	<b>5,303,000</b>	<b>228,500</b>	<b>8,784,200</b>	
<b>\$ 4,092,991</b>	<b>\$ 5,915,437</b>	<b>\$ 527,956</b>	<b>\$ 10,536,384</b>	

**Headcount Approved**

Personnel  
 Salaries, wages and overtime  
 Employee benefits and taxes  
**Total personnel**

Nonpersonnel  
 Public safety  
 Contractual services  
 Insurance and administration  
 Materials and supplies  
 Telecommunications and utilities  
 Other operating expenses  
**Total nonpersonnel**

**Total operating expenses**

**PONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
**BUDGET - COMMUNICATIONS & MARKETING DIVISION**  
**FOR THE YEARS ENDING JUNE 30, 2026 AND 2025**

Proposed FY 2026 Budget			
	Marketing and Communications	Community Engagement	Total
<b>Headcount</b>	11.0	7.0	18.0
Personnel			
Salaries, wages and overtime	1,248,036	\$ 572,148	\$ 1,820,184
Employee benefits and taxes	374,508	223,548	598,056
<b>Total personnel</b>	<b>1,622,544</b>	<b>795,696</b>	<b>2,418,240</b>
Nonpersonnel			
Public safety	-	-	-
Contractual services	2,866,988	35,000	2,901,988
Insurance and administration	10,000	58,500	68,500
Materials and supplies	12,000	-	12,000
Other operating expenses	4,674,954	1,299,500	5,974,454
<b>Total nonpersonnel</b>	<b>7,563,942</b>	<b>1,393,000</b>	<b>8,956,942</b>
<b>Total operating expenses</b>	<b>\$ 9,186,486</b>	<b>\$ 2,188,696</b>	<b>\$ 11,375,182</b>
\$ Increase (Decrease) vs FY 2025 Adopted	(2,179,114)	\$(267,183)	\$(2,446,297)
% Increase (Decrease) vs FY 2025 Adopted	-19.17%	-10.88%	-17.70%

Adopted FY 2025 Budget			
	Marketing and Communication	Community Engagement	Total
<b>Headcount Approved</b>	10.0	7.0	17.00
Personnel			
Salaries, wages and overtime	1,196,575	\$ 695,147	\$ 1,891,722
Employee benefits and taxes	304,425	195,732	500,157
<b>Total personnel</b>	<b>1,501,000</b>	<b>890,879</b>	<b>2,391,879</b>
Nonpersonnel			
Public safety	-	-	-
Contractual services	3,591,600	35,000	3,626,600
Insurance and administration	52,000	57,000	109,000
Materials and supplies	-	-	-
Other operating expenses	6,221,000	1,473,000	7,694,000
<b>Total nonpersonnel</b>	<b>9,864,600</b>	<b>1,565,000</b>	<b>11,429,600</b>
<b>Total operating expenses</b>	<b>\$ 11,365,600</b>	<b>\$ 2,455,879</b>	<b>\$ 13,821,479</b>

ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
 BUDGET - EXECUTIVE DIVISION  
 FOR THE YEARS ENDING JUNE 30, 2026 AND 2025

Proposed FY 2026 Budget					
	Executive	Government Relations	Office Management and Employee Activities	Clerk's Office	Total
<b>Headcount</b>	5.0	1.0	2.0	3.0	11.0
Personnel					
Salaries, wages and overtime	\$ 1,271,604	\$ 177,540	\$ 241,308	\$ 244,044	\$ 1,934,496
Employee benefits and taxes	275,004	31,128	51,108	82,176	439,416
<b>Total personnel</b>	<b>1,546,608</b>	<b>208,668</b>	<b>292,416</b>	<b>326,220</b>	<b>2,373,912</b>
Nonpersonnel					
Public safety	-	-	-	-	-
Contractual services	3,170,820	546,000	4,198	205,500	3,926,518
Insurance and administration	112,000	500	117,000	13,000	242,500
Materials and supplies	12,000	2,500	27,500	9,000	51,000
Telecommunications and utilities	-	-	-	-	-
Other operating expenses	1,863,180	87,375	312,146	34,504	2,297,205
<b>Total nonpersonnel</b>	<b>5,158,000</b>	<b>636,375</b>	<b>460,844</b>	<b>262,004</b>	<b>6,517,223</b>
<b>Total operating expenses</b>	<b>\$ 6,704,608</b>	<b>\$ 845,043</b>	<b>\$ 753,260</b>	<b>\$ 588,224</b>	<b>\$ 8,891,135</b>
\$ Increase (Decrease) vs FY 2025 Adopted	\$ 1,146,995	\$ 175,510	\$ (118,591)	\$ (795,574)	\$ 408,340
% Increase (Decrease) vs FY 2025 Adopted	20.64%	26.21%	-13.60%	-57.49%	4.81%

**Headcount**

Personnel

Salaries, wages and overtime  
 Employee benefits and taxes

**Total personnel**

Nonpersonnel

Public safety  
 Contractual services  
 Insurance and administration  
 Materials and supplies  
 Telecommunications and utilities  
 Other operating expenses

**Total nonpersonnel**

**Total operating expenses**

\$ Increase (Decrease) vs FY 2025 Adopted  
 % Increase (Decrease) vs FY 2025 Adopted

Adopted FY 2025 Budget					
	Executive	Government Relations	Office Management and Employee Activities	Clerk's Office	Total
<b>Headcount Approved</b>	4.0	1.0	2.0	5.0	12.0
Personnel					
Salaries, wages and overtime	689,280	151,050	217,489	485,192	1,543,011
Employee benefits and taxes	148,134	32,983	57,679	138,556	377,352
<b>Total personnel</b>	<b>837,413</b>	<b>184,033</b>	<b>275,169</b>	<b>623,748</b>	<b>1,920,363</b>
Nonpersonnel					
Public safety	-	-	-	-	-
Contractual services	3,432,700	414,500	24,632	624,500	4,496,332
Insurance and administration	147,500	-	222,050	26,000	395,550
Materials and supplies	-	-	75,000	23,600	98,600
Telecommunications and utilities	-	-	-	-	-
Other operating expenses	1,140,000	71,000	275,000	85,950	1,571,950
<b>Total nonpersonnel</b>	<b>4,720,200</b>	<b>485,500</b>	<b>596,682</b>	<b>760,050</b>	<b>6,562,432</b>
<b>Total operating expenses</b>	<b>\$ 5,557,613</b>	<b>\$ 669,533</b>	<b>\$ 871,851</b>	<b>\$ 1,383,798</b>	<b>\$ 8,482,795</b>

**Headcount Approved**

Personnel

Salaries, wages and overtime  
 Employee benefits and taxes

**Total personnel**

Nonpersonnel

Public safety  
 Contractual services  
 Insurance and administration  
 Materials and supplies  
 Telecommunications and utilities  
 Other operating expenses

**Total nonpersonnel**

**Total operating expenses**

**Headcount**

Personnel  
 Salaries, wages and overtime  
 Employee benefits and taxes  
**Total personnel**

Nonpersonnel  
 Public safety  
 Contractual services  
 Insurance and administration  
 Materials and supplies  
 Telecommunications and utilities  
 Other operating expenses  
**Total nonpersonnel**

**Total operating expenses**

\$ Increase (Decrease) vs FY 2025 Adopted  
 % Increase (Decrease) vs FY 2025 Adopted

Proposed FY 2026 Budget			
Financial Accounting and Reporting	Budget and Finance	Total	
12.0	3.0	15.00	
\$ 1,288,336	\$ 354,972	\$ 1,643,308	
339,732	93,132	432,864	
<b>1,628,068</b>	<b>448,104</b>	<b>2,076,172</b>	
-	-	-	
2,531,080	157,800	2,688,880	
6,240	104,600	110,840	
-	-	-	
-	-	-	
48,615	22,800	71,415	
<b>2,585,935</b>	<b>285,200</b>	<b>2,871,135</b>	
<b>\$ 4,214,003</b>	<b>\$ 733,304</b>	<b>\$ 4,947,307</b>	
<b>\$ 2,350,937</b>	<b>\$ 145,014</b>	<b>\$ 2,495,951</b>	
126.19%	24.65%	101.82%	

**Headcount Approved**

Personnel  
 Salaries, wages and overtime  
 Employee benefits and taxes  
**Total personnel**

Nonpersonnel  
 Public safety  
 Contractual services  
 Insurance and administration  
 Materials and supplies  
 Telecommunications and utilities  
 Other operating expenses  
**Total nonpersonnel**

**Total operating expenses**

Adopted FY 2025 Budget			
Financial Accounting and Reporting	Budget & Finance	Total	
10.0	3.0	13.00	
\$ 1,059,072	\$ 335,348	\$ 1,394,419	
290,329	87,517	377,846	
<b>1,349,401</b>	<b>422,865</b>	<b>1,772,266</b>	
-	-	-	
368,400	27,000	395,400	
6,240	103,600	109,840	
6,000	3,000	9,000	
-	-	-	
133,025	31,825	164,850	
<b>513,665</b>	<b>165,425</b>	<b>679,090</b>	
<b>\$ 1,863,066</b>	<b>\$ 588,290</b>	<b>\$ 2,451,356</b>	

ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
 BUDGET - HUMAN RESOURCES DIVISION  
 FOR THE YEARS ENDING JUNE 30, 2026 AND 2025

Proposed FY2026 Budget				
	Human Resources	Risk Management	Total	
<b>Headcount</b>	7.0	3.0	10.0	
Personnel				
Salaries, wages and overtime	\$ 949,092	\$ 391,500	\$ 1,340,592	
Employee benefits and taxes	297,072	119,688	416,760	
<b>Total personnel</b>	<b>1,246,164</b>	<b>511,188</b>	<b>1,757,352</b>	
Nonpersonnel				
Public safety	-	-	-	
Contractual services	168,767	288,800	457,567	
Insurance and administration	-	1,551,700	1,551,700	
Materials and supplies	-	-	-	
Telecommunications and utilities	-	-	-	
Other operating expenses	159,979	25,350	185,329	
<b>Total nonpersonnel</b>	<b>328,746</b>	<b>1,865,850</b>	<b>2,194,596</b>	
<b>Total operating expenses</b>	<b>\$ 1,574,910</b>	<b>\$ 2,377,038</b>	<b>\$ 3,951,948</b>	
\$ Increase (Decrease) vs FY 2025 Adopted	\$ 272,206	\$ 296,905	\$ 569,111	
% Increase (Decrease) vs FY 2025 Adopted	20.90%	14.27%	16.82%	

Adopted FY2025 Budget				
	Human Resources	Risk Management	Total	
<b>Headcount Approved</b>	6.0	3.0	9.0	
Personnel				
Salaries, wages and overtime	\$ 784,479	\$ 251,909	\$ 1,036,388	
Employee benefits and taxes	191,180	79,269	270,449	
<b>Total personnel</b>	<b>975,659</b>	<b>331,178</b>	<b>1,306,837</b>	
Nonpersonnel				
Public safety	-	-	-	
Contractual services	169,045	159,900	328,945	
Insurance and administration	-	1,551,000	1,551,000	
Materials and supplies	-	-	-	
Telecommunications and utilities	-	-	-	
Other operating expenses	158,000	38,055	196,055	
<b>Total nonpersonnel</b>	<b>327,045</b>	<b>1,748,955</b>	<b>2,076,000</b>	
<b>Total operating expenses</b>	<b>\$ 1,302,704</b>	<b>\$ 2,080,133</b>	<b>\$ 3,382,837</b>	

**PONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
**BUDGET - INFORMATION TECHNOLOGY & SECURITY DIVISION**  
**FOR THE YEARS ENDING JUNE 30, 2026 AND 2025**

54

Proposed FY2026 Budget				
	Information Technology	Security	Total	
<b>Headcount</b>	17.0	13.0		30.0
Personnel				
Salaries, wages and overtime	\$ 1,842,960	\$ 1,132,584	\$	2,975,544
Employee benefits and taxes	534,972	383,220		918,192
<b>Total personnel</b>	<b>2,377,932</b>	<b>1,515,804</b>		<b>3,893,736</b>
Nonpersonnel				
Public safety	-	-		-
Contractual services	3,046,200	5,105,740		8,151,940
Insurance and administration	12,000	15,000		27,000
Materials and supplies	739,900	127,300		867,200
Telecommunications and utilities	237,240	-		237,240
Other operating expenses	112,800	33,150		145,950
<b>Total nonpersonnel</b>	<b>4,148,140</b>	<b>5,281,190</b>		<b>9,429,330</b>
<b>Total operating expenses</b>	<b>\$ 6,526,072</b>	<b>\$ 6,796,994</b>		<b>\$ 13,323,066</b>
\$ Increase (Decrease) vs FY 2025 Adopted	\$ 433,408	\$ (1,525,179)		\$ (1,091,771)
% Increase (Decrease) vs FY 2025 Adopted	7.11%	-18.33%		-7.57%

\$ Increase (Decrease) vs FY 2025 Adopted  
 % Increase (Decrease) vs FY 2025 Adopted

Adopted FY 2025 Budget				
	Information Technology	Security	Total	
<b>Headcount Approved</b>	14.00	13.0		27.00
Personnel				
Salaries, wages and overtime	\$ 1,629,644	\$ 993,952	\$	2,623,596
Employee benefits and taxes	419,870	333,920		753,790
<b>Total personnel</b>	<b>2,049,514</b>	<b>1,327,873</b>		<b>3,377,387</b>
Nonpersonnel				
Public safety	-	-		-
Contractual services	2,337,650	6,714,250		9,051,900
Insurance and administration	10,000	12,000		22,000
Materials and supplies	1,200,000	240,600		1,440,600
Telecommunications and utilities	406,000	-		406,000
Other operating expenses	89,500	27,450		116,950
<b>Total nonpersonnel</b>	<b>4,043,150</b>	<b>6,994,300</b>		<b>11,037,450</b>
<b>Total operating expenses</b>	<b>\$ 6,092,664</b>	<b>\$ 8,322,173</b>		<b>\$ 14,414,837</b>

\$ Increase (Decrease) vs FY 2025 Adopted  
 % Increase (Decrease) vs FY 2025 Adopted

ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
 BUDGET - OPERATIONS & MAINTENANCE DIVISION  
 FOR THE YEARS ENDING JUNE 30, 2026 AND 2025

Proposed FY 2026 Budget									
	Operations	Public Safety	Airfield Operations	Emergency Management	Vehicle and Equipment Maintenance	Landside Operations	Environmental Compliance	Building Repairs and Maintenance	Total
<b>Headcount</b>	7.5	1.0	1.0	1.0	5.5	5.0	-	-	21.0
Personnel	\$ 1,042,056	\$ 242,496	\$ -	\$ 161,988	\$ 461,100	\$ 554,868	\$ -	\$ -	\$ 2,462,520
Salaries, wages and overtime	244,488	29,064	20,052	46,800	134,616	162,852	-	-	637,872
Employee benefits and taxes	<b>1,286,544</b>	<b>271,560</b>	<b>20,064</b>	<b>208,788</b>	<b>595,716</b>	<b>717,720</b>	<b>-</b>	<b>-</b>	<b>3,100,392</b>
<b>Total personnel</b>									
Nonpersonnel	-	24,821,000	-	-	-	-	-	-	24,821,000
Public safety	99,000	-	6,938,580	141,700	802,200	920,992	1,583,500	-	10,485,972
Contractual services	-	-	-	-	10,000	-	-	5,000	15,000
Insurance and administration	35,000	-	25,000	153,400	468,000	20,000	-	710,000	1,411,400
Materials and supplies	-	-	-	12,480	63,575	7,766,923	-	-	7,779,403
Telecommunications and utilities	17,500	-	24,575	24,975	63,575	-	-	-	130,625
Other operating expenses	<b>151,500</b>	<b>24,821,000</b>	<b>6,988,155</b>	<b>332,555</b>	<b>1,343,775</b>	<b>8,707,915</b>	<b>1,583,500</b>	<b>715,000</b>	<b>44,643,400</b>
<b>Total nonpersonnel</b>									
<b>Total operating expenses</b>	<b>\$ 1,438,044</b>	<b>\$ 25,092,560</b>	<b>\$ 7,008,219</b>	<b>\$ 541,343</b>	<b>\$ 1,939,491</b>	<b>\$ 9,425,635</b>	<b>\$ 1,583,500</b>	<b>\$ 715,000</b>	<b>\$ 47,743,792</b>
\$ Increase (Decrease) vs FY 2025 Adopted	\$ 360,010	\$ 372,827	\$ (44,976)	\$ 21,360	\$ (570,277)	\$ 782,594	\$ 678,922	\$ 715,000	\$ 2,315,458
% Increase (Decrease) vs FY 2025 Adopted	33.40%	1.51%	-0.64%	4.11%	-22.72%	9.05%	75.05%	100.00%	5.10%

Adopted FY 2025 Budget									
	Operations	Public Safety	Airfield Operations	Emergency Management	Vehicle & Equipment Maintenance	Landside Operations	Environmental Compliance	Total	
<b>Headcount</b>	6.0	1.0	-	1.0	9.0	4.0	1.0	22.0	
Personnel	\$ 807,272	\$ 216,325	\$ -	\$ 143,922	\$ 677,234	\$ 407,312	\$ 165,792	\$ 2,417,858	
Salaries, wages and overtime	188,262	39,317	-	32,291	229,961	112,674	34,413	636,919	
Employee benefits and taxes	<b>995,534</b>	<b>255,642</b>	<b>-</b>	<b>176,213</b>	<b>907,195</b>	<b>519,986</b>	<b>200,205</b>	<b>3,054,776</b>	
<b>Total personnel</b>									
Nonpersonnel	-	24,464,091	-	-	-	-	-	24,464,091	
Public safety	4,000	-	6,958,620	152,000	65,000	702,925	692,373	8,570,918	
Contractual services	-	-	-	-	5,000	-	-	9,000	
Insurance and administration	-	-	80,000	139,000	525,000	120,000	-	864,000	
Materials and supplies	-	-	-	12,000	-	7,300,130	-	7,312,130	
Telecommunications and utilities	78,500	-	14,575	40,770	1,007,573	-	12,000	1,153,418	
Other operating expenses	<b>82,500</b>	<b>24,464,091</b>	<b>7,053,195</b>	<b>343,770</b>	<b>1,602,573</b>	<b>8,123,055</b>	<b>704,373</b>	<b>42,373,557</b>	
<b>Total nonpersonnel</b>									
<b>Total operating expenses</b>	<b>\$ 1,078,034</b>	<b>\$ 24,719,733</b>	<b>\$ 7,053,195</b>	<b>\$ 519,983</b>	<b>\$ 2,509,768</b>	<b>\$ 8,643,041</b>	<b>\$ 904,578</b>	<b>\$ 45,428,334</b>	

Proposed FY 2026 Budget									
Revenue Management	Film Services	Ground Transportation	Airline Affairs and Properties	Advertising and Partnerships	Customer Experience	Air Service Development	Total		
6.0	-	3.0	4.0	1.0	16.0	2.0	32.0		
\$ 720,060	\$ -	\$ 321,912	\$ 393,360	\$ 125,064	\$ 995,040	\$ 306,412	\$ 2,861,848		
187,272	-	105,876	95,400	26,976	332,832	69,420	817,776		
<b>907,332</b>	<b>-</b>	<b>427,788</b>	<b>488,760</b>	<b>152,040</b>	<b>1,327,872</b>	<b>375,832</b>	<b>3,679,624</b>		
Nonpersonnel									
Public safety	-	-	-	-	-	-	-		
Contractual services	112,500	7,364,623	397,420	920,976	652,400	67,996	10,046,015		
Insurance and administration	-	-	434,055	-	10,000	-	444,775		
Materials and supplies	-	-	16,000	31,000	71,000	2,400	120,400		
Other operating expenses	-	14,250	2,417,476	432,625	111,600	235,900	3,265,151		
<b>584,120</b>	<b>112,500</b>	<b>7,378,873</b>	<b>3,264,951</b>	<b>1,384,601</b>	<b>845,000</b>	<b>306,296</b>	<b>13,876,341</b>		
<b>\$ 1,491,452</b>	<b>\$ 112,500</b>	<b>\$ 7,806,661</b>	<b>\$ 3,753,711</b>	<b>\$ 1,536,641</b>	<b>\$ 2,172,872</b>	<b>\$ 682,128</b>	<b>\$ 17,555,965</b>		
\$ 280,325	\$ (104,798)	\$ 439,288	\$ 1,783,154	\$ (294,937)	\$ (97,768)	\$ (198,004)	\$ 1,807,260		
23.15%	-48.23%	5.96%	90.49%	-16.10%	-4.31%	-22.50%	11.48%		

**Total operating expenses**

\$ Increase (Decrease) vs FY 2025 Adopted  
 % Increase (Decrease) vs FY 2025 Adopted

Adopted FY 2025 Budget									
Revenue Management	Film Services	Ground Transportation	Commercials Real Estate	Advertising and Partnerships	Customer Experience	Air Service Development	Total		
2.0	1.0	5.0	3.0	1.0	13.0	3.0	28.00		
\$ 349,651	\$ 144,167	\$ 398,489	\$ 284,173	\$ 110,072	\$ 970,838	\$ 434,338	\$ 2,691,727		
77,820	33,131	114,073	84,084	29,006	331,602	97,123	766,840		
<b>427,471</b>	<b>177,298</b>	<b>512,562</b>	<b>368,257</b>	<b>139,078</b>	<b>1,302,440</b>	<b>531,461</b>	<b>3,458,567</b>		
Nonpersonnel									
Public safety	-	-	-	-	-	-	-		
Contractual services	40,000	6,831,736	633,000	830,000	659,700	94,646	9,813,082		
Insurance and administration	-	-	451,800	-	6,500	-	464,900		
Materials and supplies	-	-	252,000	205,000	98,500	2,000	559,900		
Other operating expenses	-	23,075	265,500	657,500	203,500	252,025	1,452,256		
<b>783,656</b>	<b>40,000</b>	<b>6,854,811</b>	<b>1,602,300</b>	<b>1,692,500</b>	<b>968,200</b>	<b>348,671</b>	<b>12,290,138</b>		
<b>\$ 1,211,127</b>	<b>\$ 217,298</b>	<b>\$ 7,367,373</b>	<b>\$ 1,970,557</b>	<b>\$ 1,831,578</b>	<b>\$ 2,270,640</b>	<b>\$ 880,132</b>	<b>\$ 15,748,705</b>		

**Total operating expenses**

**FY2026 New Positions**

<b>Division</b>	<b>Position</b>	<b>Salary</b>
Human Resources	ER & HR Compliance Specialist I	\$ 85,000
Information Technology & Security	Director IT	\$ 150,000
Information Technology & Security	Cyber Security Specialist I	\$ 85,000
Information Technology & Security	Applications Analyst-Video I	\$ 85,000
Communications & Marketing	Communications Specialist I	\$ 85,000
Operations & Maintenance	Building Maint Representative I	\$ 85,000
Revenue Management	CX Supervisor	\$ 110,000
Revenue Management	CX Coordinator	\$ 100,000
Revenue Management	Revenue Manager	\$ 125,000
Revenue Management	Revenue Specialist	\$ 85,000
		<b>\$ 995,000</b>

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**MEETING DATE:** JUNE 16, 2025

**SUBJECT:** A RESOLUTION APPROVING THE ONTARIO INTERNATIONAL AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2025-2026

**RELEVANT STRATEGIC OBJECTIVE:**  Invest in ONT  Master the Basics  Plan for the Future

**RECOMMENDED ACTION(S):** Approve Resolution 2025-04 approving the Airport System Rates and Charges for Fiscal Year 2025-2026 at the Ontario International Airport.

**FISCAL IMPACT SUMMARY:** Certain aeronautical rates will remain at the same rate as Fiscal Year 2024-2025 until negotiations are completed for the new Operating Use and Terminal Lease Agreement (ULA) and the agreement is approved by the OIAA Commission. Other rates including Film-Related Fees, Parking Fees, and General Ground and Facility Rental Rates will be increased to increase airport operating revenues. The increase in these fees, based on historical data and future projections of increased activity, is anticipated to result in more than \$10M per year in additional revenues. The increase in parking rates alone will generate an additional \$8M per year in parking revenues. The TNC rate increase is also anticipated to provide another \$850K in revenues. Increase in filming rates will generate more than \$500K per year. Additionally, the minimum General Ground and Facility Rental Rates are increased by the Consumer Price Index (CPI) which will increase our Facility & Land rent revenue by an average of 3.02% which is more than \$500K per year.

**BACKGROUND:** Based on the revised terminal requirements, activities, estimated non-aeronautical revenues and estimated expenses, the fees listed in the Airport System Rates and Charges have been adjusted to meet the FY2025-2026 Airport System Requirements from the FY2025-2026 Operating Budget. Other rates have been updated based on the forecasted revenue as shown in the Operating Budget and/or added to ensure costs are recovered by the Airport. Ground and Facility Rental Rates are simultaneously updated regularly based on the respective CPI Index and/or Fair Market Value.

Additionally, staff is completing negotiations for the Operating Use and Terminal Lease Agreement (ULA) with the Signatory Airlines, and anticipates this agreement being presented to the OIAA Commission for approval at an upcoming Commission Meeting. Once approved, certain aeronautical rates will also be adjusted based on the methods of calculations as written in the ULA and the Airport System Rates & Charges exhibit shall be amended and presented to the Commission.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** Exclusion from the definition of "Project": The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment

to any specific project which may result in a potentially significant physical impact on the environment [CEQA Guidelines §15378(b)(4)].

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** The financial results provide additional resources for the OIAA to respond to increased passenger carrier activity and to meet OIAA goals and objectives.

**SCHEDULE:** N/A

**ATTACHMENTS:**

1. Resolution No. 2025- 04

**STAFF REVIEW AND APPROVAL:**

Originator:	<u>Annie Lin, Sr. Manager, Airline Affairs &amp; Properties</u>
Originating Dept.:	<u>Revenue Management Division</u>
Director Review:	<u>N/A</u>
Chief Review:	<u><i>Elm J. Quig</i></u>
CFO Review:	<u><i>Celeste Heinonen</i></u>
CEO Approval:	<u><i>Atif Okadi</i></u>

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Hours to review are between 8:30 a.m. and 4:30 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).

**RESOLUTION NO. 2025-04**

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**A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT  
AUTHORITY APPROVING THE AIRPORT SYSTEM RATES AND  
CHARGES FOR FISCAL YEAR 2025-2026**

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**WHEREAS**, the Ontario International Airport Authority ("the Authority" or "OIAA") was established under a Joint Exercise of Powers Agreement between the City of Ontario and the County of San Bernardino (the "Joint Powers Agreement") pursuant to the purpose of operating, maintaining, developing, and marketing the Ontario International Airport (the "Airport"); and

**WHEREAS**, the Authority staff, including the Chief Executive Officer ("CEO") and the Chief Financial Officer ("CFO") of the Authority, have determined the Authority's Operating Budget for Fiscal Year 2025-26 in accordance with the provisions of the Joint Powers Agreement; and

**WHEREAS**, the Authority staff have consulted with the Airport and Airline Affairs Committee ("AAAC") in regard to the proposed operating budget and rates and charges schedule for Fiscal Year 2025-26, and the AAAC has not expressed any objections to its adoption or implementation; and

**WHEREAS**, the Authority Commission has reviewed the proposed updated Airport System Rates and Charges for Fiscal Year 2025-26 and has held a public meeting relative to its adoption.

**NOW, THEREFORE, BE IT RESOLVED** by the Ontario International Airport Authority Commission as follows:

**SECTION 1.** The Ontario International Airport Authority Commission hereby approves the Airport System Rates and Charges, effective July 1, 2025, attached as Exhibit "A", and by this reference incorporated.

**SECTION 2.** Effective Date. This Resolution will take effect immediately upon its adoption.

**SECTION 3.** Certification. The Secretary or Assistant Secretary shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** at a Special Meeting this 16<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
COMMISSION CLERK/  
ASSISTANT SECRETARY

\_\_\_\_\_  
LORI D. BALANCE, GENERAL COUNSEL

STATE OF CALIFORNIA            )  
COUNTY OF SAN BERNARDINO   )  
CITY OF ONTARIO                )

I, Commission Clerk/Assistant Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY the foregoing Resolution No. 2025-04 is the original and was duly passed and adopted by the Commission of the Ontario International Airport Authority at their Special Meeting held June 16, 2025, by the following roll call vote, to wit:

AYES:           COMMISSIONERS:

NOES:           COMMISSIONERS:

ABSENT:        COMMISSIONERS:

(SEAL)

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COMMISSION CLERK/ASSISTANT SECRETARY

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
**AIRPORT SYSTEM RATES AND CHARGES FY2025-2026**  
**EXHIBIT A**



Type	Unit	Signatory	Non-Signatory
<b>*Landing Fees:</b>			
Aircraft over 25,000 pounds	Per 1,000 lbs. MGLW	\$ 1.99	\$ 2.49
Aircraft over 12,500 pounds up to 25,000 pounds	Per Landing	\$ 59.00	\$ 74.00
Aircraft less than 12,500 pounds	Per Landing	\$ 31.00	\$ 38.00
<b>*Terminal Rental Rates:</b>			
Terminal Space	PSFPM	\$ 7.73	\$ 9.66
Ground Transportation Center	PSFPM	\$ 7.26	\$ 9.08
<b>Terminal Use Fees:</b>			
Gate Use Fee	Per Turn	\$ 246.00	\$ 307.50
Ticket Counter Use	Counter per Hour	\$ 19.00	\$ 23.75
<b>*Joint Use Fees:</b>			
Joint Use Fee	Per Deplaned	Based on Joint Use Formula	
<b>FIS Use Fees:</b>			
FIS Use Fee	Per Deplaned	\$ 11.00	\$ 11.00
<b>Ramp and Apron Charges</b>			
Each 15-minute period or fraction thereof after airline has been given notice by the airport that the aircraft leave the area	Per 15 Minute Period	\$ 100.00	\$ 100.00
Each 10-minute period or fraction thereof when aircraft is double-parked or in a position other than a regular gate position and the airline has been given notice to leave the area	Per 10 Minute Period	\$ 100.00	\$ 100.00
Each 15-minute period or fraction thereof in excess of 30 minutes for the cleanup of fuel spills	Per 15 Minute Period	\$ 100.00	\$ 100.00
<b>Aircraft Parking Charges</b>			
Parking Rate Per Airplane (Diversion) - For each 24-hr period after the first three hours the plane is on the ground. Any fraction thereof shall be a full 24-hr period.	Per 1,000 lbs. MGLW	\$ 1.10	\$ 1.10
Parking Rate Per Airplane (Non-Diversion) - For each 24-hr period the plane is on the ground. Any fraction thereof shall be a full 24-hr period.	Per 1,000 lbs. MGLW	\$ 0.65	\$ 0.65
<b>Ground Support Equipment Fee</b>			
For every wide-body passenger aircraft operation diverted to ONT. This will go to a special fund to recover the cost of the AVIRAMPs.	Per Use Per Equipment	\$ 450.00	\$ 450.00
<b>Passenger Facility Charge - (PFC)</b>			
Passenger Facility Charge - (before \$0.11 administrative fee)	Per Enplaned Passenger	\$ 4.50	\$ 4.50

\*Note: These aeronautical fees will remain the same as Fiscal Year 2024 - 2025, and be revised and amended upon Board approval of the new Operating Use and Terminal Lease Agreement.

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
AIRPORT SYSTEM RATES AND CHARGES FY2025-2026  
EXHIBIT A**

<b>Type</b>	<b>Unit</b>	<b>Rates / Fees / Charges</b>
<b>Clerk's Office Fees</b>		
Subpoena for Appearance	Per Day	\$ 280.00
Subpoena for Records	Per Subpoena	\$ 15.00
Public Records Request	Per Page	\$ 0.15
Public Records Request	Per USB Drive	\$ 10.00
<b>Badging Fees</b>		
New Badging/Fingerprinting	Each	\$ 100.00
Badge Renewal	Each	\$ 80.00
Badge Re-Issuance	Each	\$ 50.00
First Lost or Stolen Badge Replacement	Each	\$ 100.00
Second Lost or Stolen Badge Replacement	Each	\$ 150.00
Unrecovered Badge Fee	Each	\$ 500.00
Missed Appointment Fee	Each	\$ 25.00
<b>Parking Rates</b>		
<i>Lot 2</i>		
Premium Parking Daily / Immediately in front	Per Day	\$ 35.00
General Parking	Per Day	\$ 30.00
<i>Lot 3</i>		
Daily Parking	Per Day	\$ 25.00
<i>Lot 4</i>		
Premium Parking Daily / Immediately in front	Per Day	\$ 35.00
General Parking	Per Day	\$ 30.00
<i>Lot 5</i>		
Daily Parking	Per Day	\$ 20.00
<i>Lot 6</i>		
Daily Parking	Per Day	\$ 20.00
Parking Rates shown above are listed as is during the time of approval of this Rates & Charges Exhibit. Rates may be subject to change from time to time without amendment of this exhibit. Current rates are always listed at <a href="https://www.flyontario.com/parking/lots">https://www.flyontario.com/parking/lots</a> .		
<b>Employee Parking</b>		
Employee with SIDA Badge	Per Month	\$ 50.00
Employee without SIDA Badge	Per Month	\$ 175.00
<b>Ground Transportation Permits/Agreements</b>		
TNCs	Per Drop-Off / Pickup	\$ 5.00
Charter Limousines/Sedan	Per Seat Capacity	\$ 1.00
Charter Buses	Per Seat Capacity	\$ 1.00
Charter Vans	Per Seat Capacity	\$ 1.00
Hotel/Motel Courtesy Van Annual Permit*	Per Company Per Month	\$ 704.00
Taxi Cabs	Per Pick-Up	\$ 4.00

\*Note: When a Ground Transportation Management System is implemented, this fee shall be adjusted to \$3 Per Trip.

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
AIRPORT SYSTEM RATES AND CHARGES FY2025-2026  
EXHIBIT A**

<b>Type</b>	<b>Unit</b>	<b>Rates / Fees / Charges</b>
<b>Customer Facility Charge - (CFC)</b>		
Customer Facility Charge	Per Transaction	\$ 10.00
<b>Annual Permits and Licenses</b>		
Motor Vehicle Operating Permit	Every Two Years, Per Vehicle	\$ 200.00
Non-Exclusive License Agreement	Annually Per Company	\$ 500.00
Fuel Delivery Permit	Annually Per Company	\$ 1,000.00
<b>Ground and Facility Rental Rates - Minimum</b>		
Unpaved Areas	PSFPM	\$ 0.18
Paved for Autos/Vehicles	PSFPM	\$ 0.22
Paved for Aircraft	PSFPM	\$ 0.27
General Building/Hangar Rate	PSFPM	\$ 0.35
Seasonal/Short-Term Use	PSFPM	\$ 0.25
<b>Fuel Delivery Fees</b>		
Aviation Gasoline	Per Gallon	\$ 0.05
Turbine Fuel	Per Gallon	\$ 0.05
Lubricants	Per Gallon	\$ 0.15
<b>Property/Facilities Fees</b>		
Cypher Lock Installation	Per Lock	\$ 500.00
Additional Tenant Keys	Per Key	\$ 20.00
Conference Room Rental	Per Hour	\$ 125.00
Additional Fee for Space Rental	Per Rental	\$ 100.00
<b>Terminal Utility Rates</b>		
Electricity	PSFPM	\$ 1.32
Gas	PSFPM	\$ 0.09
Water/Sewer	PSFPM	\$ 0.30

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
AIRPORT SYSTEM RATES AND CHARGES FY2025-2026  
EXHIBIT A**

Type	Unit	Rates / Fees / Charges	
<b>Film-Related Fees</b>			
<i>General Fees</i>			
Holding Fee (Amount goes towards deposit)	Up to 7 Days	\$	250.00
Cancellation Fee (If cancelled 72 hrs prior to start)	Per Cancellation	\$	500.00
Tech/Director Scouting Fee (after the first hour)	Per Hour	\$	100.00
<i>Production Vehicles - Parking</i>			
≥5 Ton Trucks/Trailers	Per Day	\$	32.00
<5 Ton Trucks/Trailers	Per Day	\$	19.00
Cast/Crew Personal Auto	Per Day	\$	24.00
<i>Airport Personnel</i>			
Airport Film Staff	Per Hour	\$	100.00
Mechanics / Electricians	Minimum Per Hour	\$	80.00
Mechanics / Electricians	Maximum Per Hour	\$	100.00
Operations Staff / Custodial	Minimum Per Hour	\$	40.00
Operations Staff / Custodial	Maximum Per Hour	\$	100.00
Security Staff (with TSA Credentials)	Per Hour	\$	50.00
<i>Location Use Fees <sup>1</sup></i>			
<b>Location</b>	<b>Prep/Strike Day</b>	<b>Film Day</b>	
Lockheed Hangars (Each)	\$ 4,000.00	\$	6,000.00
National Guard Hangar (NGN) - INTERIOR	\$ 4,000.00	\$	6,000.00
National Guard Hangar (NGN) - EXTERIOR	\$ 4,000.00	\$	6,000.00
Terminal 1 (Old Closed Terminal)	\$ 4,000.00	\$	6,000.00
Terminal 2 (Active) - Curb Scene*	\$		5,000.00
Terminal 2 (Active) - Baggage Claim*	\$		5,000.00
Terminal 2 (Active) - Ticket Window*	\$		5,000.00
*50% Discount applies on the second or third location booked in Terminal 2			
Hangar 34	\$ 4,000.00	\$	5,000.00
Hangar 11	\$ 4,000.00	\$	5,000.00
Boeing 727 (Plane Exterior Only)	\$		2,000.00
Boeing 727 (Plane Exterior & Interior)	\$		4,000.00
Parking Lots Used for Set Design	\$ 4,000.00	\$	5,000.00
<i>Location Use Fees - Overtime</i>			
Beyond 12 hours	Per Hour	\$	500.00
Beyond 16 hours	Per Hour	\$	1,000.00
<i>Filming Fees Billed Separately</i>			
Ontario Police (OPD); Police Services i.e. Airfield or Traffic/Curbside			
Guardian Jet Center; Optional Hangar/Plane Use			
Plane Tug Operations			

Additional Clarifications:

- (a) "Aircraft Parking Charges" – Any airline parked on a gate that is not the airline's preferential gate shall be subject to this charge.
- (b) "Badge Re-Issuance" – Adding badge icons, replacing a badge, and reprinting of a badge is considered a Badge Re-Issuance.
- (c) "FIS" – Federal Inspection Services facility, also known as the International Arrivals Terminal where Customs and Border Protection inspect arriving passengers from a foreign country.
- (d) "Ground and Facility Rental Rates" – These are subject to CPI or Fair Market Value adjustments based on the language written in each Facility Use Agreement or Lease.
- (e) "Joint Use Fee" – The fee charged to an air carrier for Joint Use Space, based on the Joint Use Formula as defined in the Operating Use and Terminal Lease Agreement and Air Carrier Operating Permit.
- (f) "Joint Use Formula" – The formula used to prorate eighty percent (80%) of the specified charge for Joint Use Space according to the ratio of the number of each airline's (both Signatory Airlines and Non-Signatory Airlines) deplaning passengers at the Airport during the most recent completed quarter for which such information is available to the total number of deplaning passengers of all airline users of the service or space during that same quarter. The remaining twenty percent (20%) is to be prorated equally among all airline users (both Signatory Airlines and Non-Signatory Airlines) of the space.
- (g) "Location Use Fees<sup>1</sup>" – Rates are based on a maximum of 12 hours. Any overtime will incur additional charges as listed under *Location Use Fees – Overtime*.
- (h) "MGLW" – Maximum Gross Landing Weight; the FAA Certificated Maximum Gross Landing Weight or actual gross landing weight of an Aircraft if no such specification exists. In computing fees prescribed herein, except for Aircraft weighing less than 25,000 pounds, 500 pounds or any larger part of 1,000 pounds shall be counted as if a whole 1,000 pounds, and any smaller part shall be disregarded.
- (i) "Non-Preferential Gate" – A gate that is not preferentially leased by a Signatory Air Carrier.
- (j) "Non-Signatory Air Carrier" – A cargo or passenger carrier that has not entered into the Operating Use and Terminal Lease Agreement with the OIAA.
- (k) "Operation" – Shall be the equivalent of one aircraft turn (one arrival and one departure).
- (l) "Per Seat Capacity" – The maximum number of passengers that the vehicle can accommodate.
- (m) "Preferential Gate" – A gate that is preferentially leased by a Signatory Air Carrier.
- (n) "PSFPM" – Per Square Foot Per Month.
- (o) "Signatory Air Carrier" – A cargo or passenger carrier that has entered into the Terminal Operating Use and Terminal Lease Agreement with the OIAA.
- (p) "Terminal" – Includes Terminal 1, Terminal 2, and Terminal 4, and the Federal Inspection Services Facility (International Arrivals Terminal).

- (q) "Ticket Counter Use" – Use of a ticket counter with common use equipment. If there is an air carrier leasing such counter, the air carrier leasing the counter shall be provided a credit based on the time used by the secondary air carrier, and the secondary air carrier shall be charged the fee based on the time used. Usage shall be rounded up to the nearest hour for calculation of Counter per Hour fees.