

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
COMMISSION MEETING
MINUTES
FEBRUARY 27, 2025**

CALL TO ORDER

Vice President Hagman called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

ROLL CALL

COMMISSIONERS:

PRESENT:

Curt Hagman, Vice President
Jim W. Bowman, Secretary

Ronald D. Loveridge, Treasurer
Julia Gouw, Commissioner

ABSENT:

Alan D. Wapner, President

A quorum of the OIAA Commissioners was present.

STAFF:

Chief Executive Officer Atif Elkadi
Deputy Commission Clerk Adrienne Fernandez

General Counsel Kevin P. Sullivan

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

AGENDA REVIEW/ANNOUNCEMENTS

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

No conflicts of interests were declared.

PUBLIC COMMENT

Vice President Hagman called for public comment.

Deputy Commission Clerk noted a written comment was received from Mr. Richard Sherman.

Seeing no one come forward, Vice President Hagman closed public comment.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the OIAA Commissioner Meeting on January 23, 2025.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended January 31, 2025.

4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of January, 2025.

5. FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2024

Received and filed the financial statements for the six months ended December 31, 2024.

6. INVESTMENT REPORT FOR THE YEAR ENDED DECEMBER 31, 2024

Received and filed the Investment Report for the six months ended December 31, 2024.

7. CONTRACT WITH SULLY MILLER CONTRACTING FOR THE AIRPORT DRIVE REHABILITATION PROJECT

Authorized the Chief Executive Officer (CEO) to execute a contract with Sully Miller Contracting Company in the amount of \$6,173,000 for the Airport Drive Rehabilitation Project; approved a potential construction contingency up to 15% of the overall contract amount with Sully Miller Contracting Company; and approved the amount of \$1,021,773 for separate program and construction management (PMCM) services to be provided by KDG Construction Consulting for this work.

8. CONTRACT WITH CALTEC CORPORATION FOR THE SECURITY SCREENING CHECKPOINT EXPANSION PROJECT

Authorized the Chief Executive Officer (CEO) to execute a contract with CALTEC Corporation in the amount of \$6,827,000 for the Security Screening Check Point (SSCP) Expansion Project; approved a possible construction contingency up to 15% of the overall contract amount with CALTEC Corporation; and approved the amount of \$557,858 for separate program and construction management (PMCM) services to be provided by KDG Construction Consulting for the work.

9. AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSITUTE, INC. TO FOR THE SAFETY MANAGEMENT AND WILDLIFE PROGRAM CONFIGURATION

Authorized the Chief Executive Officer (CEO) to execute an agreement with Environmental Systems Research Institute, Inc. (ESRI) in the amount of \$400,000 for the Safety Management System (SMS) software solution; and approved the amount of \$234,000 for SMS and Wildlife Program development; with option for additional compensation to be determined in a possible amendment to the agreement.

10. ACCEPTANCE OF FEDERAL AVIATION ADMINISTRATION FISCAL YEAR 2025 AIRPORT TERMINAL PROGRAM GRANT

Authorized the Chief Executive Officer (CEO) to accept grant funding from the Federal Aviation Administration (FAA) in the amount of \$7,072,000.00, provided through the Airport Terminal Program (ATP), for the federal share of an eligible project at Ontario International Airport; and authorized the CEO to execute the grant agreements, along with all terms, conditions, and required documents as stipulated by the grant agreement. This grant supports the construction phase for the Security Screening Checkpoint (SSCP) Expansion project.

11. AGREEMENT WITH THE COUNTY OF SAN BERNARDINO FOR THE TERMINAL JET BRIDGE CLOSED CIRCUIT TELEVISION (CCTV) UPGRADE PROJECT

Authorized the Chief Executive Officer (CEO) to execute an agreement with the County of San Bernardino for \$250,000 for upgrade of the current terminal Jet Bridge Closed Circuit Television (CCTV) System.

12. AGREEMENT WITH BIRDI SYSTEMS INC. FOR SUPPORT AND MAINTENANCE SERVICES FOR THE ACCESS CONTROL ALARM MONITORING SYSTEM (ACAMS), BADGING/CREDENTIALLING, PANIC/DURESS, AED ALARM, AND INTERCOM SYSTEMS

Authorized the Chief Executive Officer (CEO) to execute an agreement with Birdi Systems Inc. for support and maintenance services for the Access Control Alarm Monitoring System (ACAMS), Badging/Credentialling, Panic/Duress, AED Alarm, and Intercom Systems; approve a 3-year contract with two one-year extensions, for a not to exceed amount of \$1,970,918.51; additionally, approved a contingency fund of \$100,000.00 per year allocated toward inventory, replacement parts, modifications, further developments, and enhancements.

13. APPROVAL OF CEQA CATEGORICAL EXEMPTIONS FOR THE VEHICLE SERVICE ROAD RECONSTRUCTION PROJECT, AND AMENDMENT TO THE CONTRACT WITH COFFMAN SPECIALTIES, INC. FOR TERMINAL 1 APRON REHABILITATION PROJECT TO INCLUDE THE VEHICLE SERVICE ROAD RECONSTRUCTION (BEYOND RWYS 26L AND 26R) PROJECT SCOPE

Approved CEQA Categorical Exemptions for reconstructing the Vehicle Service Road (VSR) (beyond RWYs 26R and 26L), and authorized the Chief Executive Officer (CEO) to amend the contract with Coffman Specialties, Inc. for the Terminal (T1) Apron Rehabilitation Project, to include the additional scope of reconstructing the VSR project (Beyond RWYs 26R and 26L) and execute budget amendment to the contract, for related construction services in the amount of \$785,169, increasing total contract amount from \$10,391,420 to \$11,176,589.

14. RESOLUTION EXTENDING THE EXISTING AIR CARRIER INCENTIVE PROGRAM A (ACIP A)

Adopted a Resolution to extend the existing Air Carrier Incentive Program A (ACIP A) for new entrant carriers from and new qualifying nonstop service within the United States.

RESOLUTION 2025-01

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY EXTENDING THE EXISTING AIR CARRIER INCENTIVE PROGRAM A (ACIP A)

MOTION: Moved by Secretary Bowman, seconded by Commissioner Gouw, to approve the Consent Calendar, including Resolution No. 2025-01. Motion carried by a 4 Yes/0 No/ 1 Absent (Wapner) vote.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

15. PRESENTATION ON LEGISLATIVE UPDATES

Government Relations Manager Martha Preciado provided a legislative update, and fielded inquiries from the OIAA Commission.

CEO REPORT

CHIEF EXECUTIVE OFFICER UPDATES

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters. Mr. Elkadi fielded inquiries from the Commissioners.

COMMISSIONER MATTERS

There were no Commission matters to report.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commissioners Meeting at 2:29 p.m.

RESPECTFULLY SUBMITTED:


ADRIANNE FERNANDEZ,
DEPUTY COMMISSION CLERK

APPROVED:


ALAN D. WAPNER, PRESIDENT