

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

EMERGING TECHNOLOGY COMMITTEE

REGULAR MEETING AGENDA



JANUARY 19, 2023, AT 11:00 A.M.

Ontario International Airport Authority Administration Offices
1923 East Avion Street, Room 100, Ontario, CA 91761

STANDING COMMITTEE MEMBERS

CURT HAGMAN
Chair

JULIA GOUW
Member

WELCOME TO AN OIAA MEETING

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips and an opportunity to speak will not be taken after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 4:00 p.m. the day before the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- All those wishing to speak, including Committee Members and Staff, need to be recognized by the Committee Chair before speaking. Remarks from those seated or standing in the back of the board room will not be permitted.
- Communication access real-time transcription, assistive listening devices, other auxiliary aids and/or services, or Sign Language Interpreters may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. Any members of the public who require special assistance or a reasonable accommodation in the standing committee meeting may contact the Board Clerk at (909) 544-5307 or clerk@flyontario.com.

1. **CALL TO ORDER**

2. **ROLL CALL**

Hagman (Chair), Gouw (Member)

3. **PUBLIC COMMENTS**

The Public Comment portion of the Committee meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Committee is prohibited from taking action on oral requests.

4. **COMMITTEE AGENDA REVIEW/ANNOUNCEMENTS**

Staff will go over all updated materials and correspondence received after the Agenda was distributed to ensure Committee Members have received them.

5. **COMMITTEE ACTION/DISCUSSION ITEMS**

A. **MINUTES**

Approve minutes of the Emerging Technology Committee meeting on August 11, 2021.

B. **2022 YEAR IN REVIEW**

Presentation on 2022 year in review.

C. **2023 FORWARD LOOK AHEAD**

Presentation on 2023 look ahead.

6. **COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Curt Hagman, Chair

Julia Gouw, Member

7. **ADJOURNMENT**

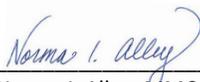
AFFIDAVIT OF POSTING

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: January 12, 2023

Time posted: 1:00 P.M.

Signature: _____



Norma I. Alley, MMC

Ontario International Airport Authority Board Clerk

6. COMMITTEE DISCUSSION ITEMS

A. FUTURE EMERGING TECHNOLOGY COMMITTEE MEETING SCHEDULE

Discussion regarding future standing committee meeting schedule.

Chair Hagman expressed the importance of implementing emerging technology in the public sector and at the airport.

CEO Thorpe suggested quarterly regular meeting schedule for the Committee and special meetings as needed.

Member Gouw suggested the Committee review IT software, sustainability, environmental standards. Study airports around the world to see what emerging technology they are using and what would work well for ONT.

Chair Hagman added the Committee look into long-term solutions for emerging technology.

The Emerging Technology Committee recommended to the full Commission a quarterly regular meeting schedule.

B. OIAA IT STRUCTURE

Discussion of City of Ontario Information Technology Services contract, staffing, and services; OIAA IT reorganization and near-term staffing.

CFO Schubert presented providing an overview of the OIAA IT organizational structure and contractual support.

Committee members suggested Staff review contractual support versus hiring internal staff.

Commissioner Gouw inquired about cybersecurity and the precautions OIAA is taking. CFO Schubert is pursuing a potential TSA cybersecurity audit provided to airports as well as bringing in outside consulting to do a cybersecurity audit to review controls and best practices.

Chair Hagman would like to see Staff recommendations for staffing the department, feedback on what should be our priorities to be budgeted, and training and best practices for emerging technology and innovation.

C. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Committee members had no further comments.

D. ADJOURNMENT

Chair Hagman adjourned the Emerging Technology Committee meeting at 2:07 p.m.

RESPECTFULLY SUBMITTED:

NATALIE GONZAGA, BOARD CLERK

APPROVED:

CURT HAGMAN, CHAIR