

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

COMMERCIAL COMMITTEE REGULAR MEETING AGENDA



JANUARY 19, 2023, AT 9:00 A.M.

Ontario International Airport Authority Administration Offices
1923 East Avion Street, Room 100, Ontario, CA 91761

STANDING COMMITTEE MEMBERS

JULIA GOUW
Chair

JIM W. BOWMAN
Member

WELCOME TO AN OIAA MEETING

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips and an opportunity to speak will not be taken after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 4:00 p.m. the day before the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- All those wishing to speak, including Committee Members and Staff, need to be recognized by the Committee Chair before speaking. Remarks from those seated or standing in the back of the board room will not be permitted.
- Communication access real-time transcription, assistive listening devices, other auxiliary aids and/or services, or Sign Language Interpreters may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. Any members of the public who require special assistance or a reasonable accommodation in the standing committee meeting may contact the Board Clerk at (909) 544-5307 or clerk@flyontario.com.

1. **CALL TO ORDER**

2. **ROLL CALL**

Gouw (Chair), Bowman (Member)

3. **PUBLIC COMMENTS**

The Public Comment portion of the Committee meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Committee is prohibited from taking action on oral requests.

4. **COMMITTEE AGENDA REVIEW/ANNOUNCEMENTS**

Staff will go over all updated materials and correspondence received after the Agenda was distributed to ensure Committee Members have received them.

5. **COMMITTEE ACTION/DISCUSSION ITEMS**

A. **MINUTES**

Approve minutes of the Commercial Committee meeting on January 20, 2022.

B. **2022 YEAR IN REVIEW**

Presentation on 2022 year in review.

C. **2023 FORWARD LOOK AHEAD**

Presentation on 2023 look ahead.

6. **COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Julia Gouw, Chair

Jim W. Bowman, Member

7. **ADJOURNMENT**

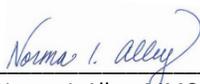
AFFIDAVIT OF POSTING

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: January 12, 2023

Time posted: 1:00 P.M.

Signature: _____



Norma I. Alley, MMC
Ontario International Airport Authority Board Clerk

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
COMMERCIAL COMMITTEE MEETING
MINUTES
January 20, 2022
(not official until approved)**

Pursuant to Assembly Bill No. 361, the Ontario International Airport Authority (OIAA) Committee Meeting is being conducted via Zoom and teleconference. Members of the public utilized alternative measures established by OIAA to view the Committee meeting and/or to address the Committee Members for the meeting held on Thursday, January 20, 2022.

Notice of said meeting was duly given in the time and manner prescribed by law.

1. CALL TO ORDER

Chair Gouw called the Commercial Committee meeting to order at 9:00 a.m.

2. ROLL CALL

PRESENT VIA ZOOM: Committee Members: Jim Bowman, Member
Julia Gouw, Chair

ABSENT: Committee Members: None

Also present via Zoom webinar were: Deputy Chief Executive Officer Atif J. Elkadi, Chief Commercial Officer Dan Cappell, General Counsel Lori Ballance, and Board Clerk Natalie Gonzaga.

3. PUBLIC COMMENT

Members of the public wishing to provide public comment were able to do so via email comments to publiccomment@flyontario.com, live via telephone at (909) 403-1131, via telephone recording comments at (909) 544-5307, or by mail.

There were no public comments.

4. COMMITTEE AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

5. CONSENT CALENDAR

A. APPROVAL OF MINUTES

Approved minutes of the Commercial Committee meeting on October 21, 2021.

The Committee unanimously approved consent calendar Item 5A.

6. COMMITTEE DISCUSSION ITEMS

A. MEMORANDUM OF AGREEMENT BETWEEN THE FEDERAL AVIATION ADMINISTRATION AND THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi presented to the Committee, and introduced staff present at the meeting. Discussion ensued between Staff and Committee Members regarding the agreement. The Commercial Committee members recommended to the full Commission for approval of the Memorandum of Agreement between the FAA and OIAA.

B. PROFESSIONAL SERVICE AGREEMENT WITH AMADEUS AIRPORT IT AMERICAS, INC., TO PROVIDE AND IMPLEMENT AN AIRPORT LEASE MANAGEMENT SYSTEM

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi presented to the Committee. Discussion ensued between Staff and Committee Members regarding the agreement. The Commercial Committee members recommended to the full Commission for approval of the agreement with Amadeus Airport IT Americas, Inc.

C. TEN-YEAR EXTENSION TO THE EXISTING CONCESSION AGREEMENT WITH HG ONT RETAILERS JV (HUDSON GROUP), FOR NEW HUDSON EVOLVE STORES REPLACING AUTHORS BOOK STORE IN TERMINAL 2 AND ENLARGING CALI MARKET IN TERMINAL 4 AT ONTARIO INTERNATIONAL AIRPORT

Review and recommend to the Commission for approval.

Chief Commercial Officer Cappell presented to the Committee. Discussion ensued between Staff and Committee Members regarding the agreement. The Commercial Committee members recommended to the full Commission for approval of the extension of the Hudson Group agreement.

D. CONCESSION AGREEMENT WITH BREWERY X FOR A BREWERY X OUTLET INCORPORATING TWO TOP GOLF SIMULATORS IN TERMINAL 2 AT ONTARIO INTERNATIONAL AIRPORT

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi and Chief Commercial Officer Cappell presented to the Committee. Discussion ensued between Staff and Committee Members regarding the agreement. Chair Gouw inquired about bringing in spa services to ONT and asked about available terminal space. The Commercial Committee members recommended to the full Commission for approval of the agreement with Brewery X.

7. COMMITTEE STAFF UPDATES

B. Introduction of new staff.

Staff provided a presentation on current project progress in the terminals.

8. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Chair Gouw and Member Bowman had no further comments.

9. ADJOURNMENT

Chair Gouw adjourned the Commercial Committee meeting at 9:42 a.m.

RESPECTFULLY SUBMITTED:

NATALIE GONZAGA, BOARD CLERK

APPROVED:

JULIA GOUW, CHAIR