

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
AUGUST 5, 2020**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Ontario International Airport Authority (OIAA) board meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the board meeting and/or to address the President and Commissioners for the special meeting held on Wednesday, August 5, 2020.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:05 p.m.

ROLL CALL

PRESENT VIA ZOOM CONFERENCE: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom were: Chief Executive Officer Mark A. Thorpe, Assistant General Counsel Kevin P. Sullivan and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Deputy Chief Executive Officer Atif J. Elkadi.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the special meeting agenda were able to do so via email comments to clerk@flyontario.com or via telephone recording comments at (909) 544-5442.

There were no public comments.

SPECIAL CEREMONIES

President Wapner presented OIAA Assistant Secretary/Board Clerk Claudia Y. Isbell with a Certificate of Recognition for obtaining the prestigious Master Municipal Clerk (MMC) designation from the International Institute of Municipal Clerks.

AGENDA REVIEW/ANNOUNCEMENT

There were no announcements made.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0 to approve the consent calendar as presented.

1. AWARDED CONTRACT WITH WALSH CONSTRUCTION COMPANY II, LLC FOR THE TAXIWAY C IMPROVEMENT PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority awarded a contract to Walsh Construction Company II, LLC and authorized the Chief Executive Officer (CEO) to execute a contract in the amount not to exceed \$4,008,321.90 for the Taxiway C Improvement Project at Ontario International Airport. The cost to construct this project is accounted for in the OIAA Fiscal Year 2020-21 budget. Total construction cost is \$3,643,929.00, plus a 10% contingency in the amount of \$364,392.90. This project is to be paid with a combination of Passenger Facility Charges (PFC) Program Funds and OIAA appropriations.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

2. REVIEW AND ADOPTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY'S FISCAL YEAR 2020-21 BUDGET AND APPROVAL OF THE AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2020-21

The Ontario International Airport Authority Commission approved a resolution approving and adopting the Budget for Fiscal Year 2020-21 and the Schedule of Airport System Rates and Charges for Fiscal Year 2020-21.

RESOLUTION NO. 2020-14 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2020-21

CEO Thorpe presented the proposed budget for FY 2020-21. Commissioners asked clarifying questions regarding the budget presentation.

President Wapner strongly recommend that we have sufficient budget for air service development and marketing.

Commissioner Hagman mentioned the off cycle is the best time to invest in infrastructure, and complimented staff on their work on the budget.

CEO Thorpe reported a slight change in the Rates and Charges under General Building/Hangar Rate from \$3.48 to \$3.55. He also thanked staff, President Wapner, and Vice President Loveridge for their work on the budget.

MOTION: Moved by Vice President Loveridge, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0 to adopt Resolution 2020-14 approving the Budget for Fiscal Year 2020-21 and the Schedule of Airport System Rates and Charges for Fiscal Year 2020-21, including a change to the General Building/Hangar Rate (Exhibit B) from \$3.48 to \$3.55.

CLOSED SESSION

President Wapner recessed the special meeting of the Ontario International Airport Authority to Closed Session at 2:48 p.m. with all Commissioners virtually in attendance.

- **GC 54956.8: REAL PROPERTY NEGOTIATIONS**
Property: 1150 S. Vineyard Avenue, Ontario, CA 91761, 2161 E. Avion St. Building 1, Ontario, CA 91761, 2161 Avion St. Building 2, Ontario, CA 91761;
Guardian Leased Property Located at ONT; Negotiator: OIAA General Counsel
- **GC § 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Potential litigation (1 case)

The Ontario International Airport Authority Commission special meeting was reconvened in public session at 3:08 p.m.

REPORT ON CLOSED SESSION

President Wapner announced there was no reportable action.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:09 p.m.

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RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY