

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
JULY 23, 2020**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Ontario International Airport Authority (OIAA) board meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the board meeting and/or to address the President and Commissioners for the regular meeting held on Thursday, July 23, 2020.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

ROLL CALL

PRESENT VIA ZOOM CONFERENCE: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom conference were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori Ballance and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Deputy Chief Executive Officer Atif Elkadi.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to clerk@flyontario.com or via telephone recording comments at (909) 544-5442.

Richard Sherman, provided an email comment expressing concerns on airplane noise.

Betty Anderson, provided an email comment expressing concerns on airplane noise.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT CALENDAR

ITEM PULLED: Item No. 06 was pulled from the consent calendar.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0, to approve the consent calendar Items No. 2-5, adopting Resolution 2020-11, with Item No. 06 being pulled.

2. APPROVAL OF MINUTES

Approved minutes for the meeting of the Ontario International Airport Authority regular meeting on June 25, 2020 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills June 1, 2020 through June 30, 2020 and Payroll June 1, 2020 through June 30, 2020.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner for the month of June, 2020.

5. A RESOLUTION AMENDING THE EXHIBITS TO THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY CONFLICT OF INTEREST CODE

The Ontario International Airport Authority (OIAA) Commission adopted a Resolution amending the Exhibits to the OIAA's Conflict of Interest Code to update position classification titles, disclosure categories, conflict of interest disclosure form and filing requirements for OIAA employees.

RESOLUTION NO. 2020-11 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY, APPROVING AND ADOPTING AMENDED EXHIBITS OF THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

ITEM PULLED: Item No. 06 was pulled from the consent calendar.

6. APPROVE A SECOND AMENDMENT WITH ENVIROSUITE (FORMERLY EMS BRUEL & KJAER, INC.) TO CONTINUE MAINTENANCE AND SUPPORT SERVICES FOR THE AIRPORT NOISE AND OPERATIONS MONITORING SYSTEM AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer to execute a second amendment between the Ontario International Airport Authority (OIAA) and Envirosuite (formerly EMS Bruel & Kjaer, Inc.) for an amount not to exceed \$339,298 for two years. Funds for this contract extension will be requested in the FY 2020-2021 OIAA operating budget and funding for subsequent years will be requested as part of the annual budget process.

Vice President Loveridge asked questions regarding Item No. 06. CEO Thorpe provided more details on the item. Vice President Loveridge asked for a copy of the last quarterly report. President Wapner suggested quarterly reports be provided on the ONT website for the public.

MOTION: Moved by Vice President Loveridge, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0, to approve Item No. 06.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

7. A RESOLUTION DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

The Ontario International Airport Authority approved a resolution declaring the continued existence of a local emergency in connection with preparations the Authority is making, and actions it is taking, in response to the outbreak of the novel coronavirus (COVID-19), and compliance with health authorities' applicable guidance regarding responding to COVID-19.

RESOLUTION NO. 2020-12 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0, to adopt Resolution 2020-12 declaring the continued existence of a local emergency.

8. REVIEW AND ADOPTION OF A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY APPROVING THE CONTINUED USE OF THE AUTHORITY'S CURRENT ANNUAL APPROVED BUDGET FOR FISCAL YEAR 2019-2020 FOR AN ADDITIONAL PERIOD OF ONE (1) MONTH BEGINNING AUGUST 1, 2020

The Ontario International Airport Authority approved the following: (1) The Ontario International Airport Authority Commission approved a resolution adopting and authorizing the continued use of the Authority's current approved Fiscal Year 2019-20 budget for the Airport's and Authority's financial and other operations for an additional period of up to one (1) month beginning August 1, 2020. (2) The Ontario International Airport Authority Commission authorized the Chief Executive Officer (CEO) and the Chief Financial Officer/Treasurer (CFO) of the Authority to use the Authority and Airport accounts, account balances, revenues, income, receipts and funds existing and available on and after August 1, 2020 for the financial and other operations of the Authority and Airport in a manner consistent with the current approved budget for Fiscal Year 2019-20 for a period of up to one (1) month beginning on August 1, 2020.

RESOLUTION NO. 2020-13 RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY APPROVING THE CONTINUED USE OF THE AUTHORITY'S CURRENT ANNUAL BUDGET FOR FISCAL YEAR 2019-20 FOR AN ADDITIONAL PERIOD OF ONE (1) MONTH BEGINNING AUGUST 1, 2020

MOTION: Moved by Vice President Loveridge, seconded by Commissioner Hagman, and carried by a roll call vote of 5-0-0, to adopt Resolution 2020-13 approving the continued use of the current annual approved budget for FY 2019-20.

MANAGEMENT REPORT

Chief Executive Officer Thorpe provided an update on COVID-19 impacts at ONT.

Commissioner Hagman asked about updates to local infrastructure around the airport. President Wapner asked for an agenda item for a full discussion at a future meeting.

Vice President Loveridge asked if there was any update on Customs Boarder Protection (CBP) fees. CEO Thorpe said it is still being worked on, and also mentioned the great support of our local congressional delegation.

COMMISSIONER MATTERS

President Wapner asked staff to check into a temporary reduction in CBP shifts due to the current decrease in international flights.

Vice President Loveridge had no additional comments.

Secretary Bowman had no comments.

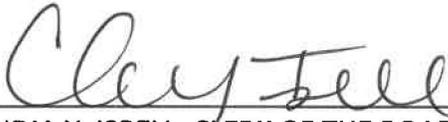
Commissioner Hagman asked staff to keep exploring different ways to bring revenue into the airport.

Commissioner Gouw had no comments.

ADJOURNMENT

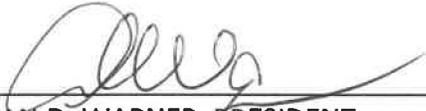
President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:22 p.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY