

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
JUNE 24, 2019**

A special meeting of the Ontario International Airport Authority was held on Monday, June 24, 2019, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 9:08 a.m.

ROLL CALL

PRESENT: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, and Alan D. Wapner.

ABSENT: Commissioners: Ronald O. Loveridge (excused).

Also present were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Secretary Bowman.

INVOCATION

The Invocation was led by Pastor John Heary, Turning Point International Ministries, Ontario, California.

PUBLIC COMMENT

Thomas Feerick, spoke on his opposition to Item No. 06 being approved.

AGENDA REVIEW/ANNOUNCEMENT

There were no announcements.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflicts announced

CONSENT CALENDAR

Item Pulled: Item No. 06 was pulled from the consent calendar.

6. AWARD OF CONTRACT TO MAXWELL ASPHALT, INC. AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT FOR THE AIRFIELD PAVEMENT MARKING PROJECT

The Ontario International Airport Authority award a contract for the Airfield Pavement Marking Project (Project) and authorize the Chief Executive Officer (CEO) to execute a contract with Maxwell Asphalt, Inc. in the amount of \$2,816,981.00 for the Airfield Marking Project at Ontario International Airport. The cost to construct this project is accounted for in the OIAA Fiscal Year 2018-2019 budget. Total construction cost, \$2,560,892.00, plus a 10% contingency in the amount of \$256,089.00 for this project is to be paid for with OIAA appropriations in the amount of \$2,560,892.00. Project was included in the previously approved 2018 budget.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw and carried by a vote of 4-0-1, to approve the consent calendar as presented, with Vice President Loveridge absent.

2. APPROVAL OF MINUTES

Approved minutes for the meetings of the Ontario International Airport Authority regular meeting on May 28, 2019 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills May 1, 2019 through May 31, 2019 and Payroll May 1, 2019 through May 31, 2019.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner for the month of May.

5. CONTRACT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA), ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS), WILDLIFE SERVICES (WS) FOR WILDLIFE HAZARD MANAGEMENT SERVICES AT ONTARIO INTERNATIONAL AIRPORT (ONT)

The Ontario International Airport Authority authorized the Chief Executive Officer to execute a three-year contract and exercise two, one-year extensions, per mutual agreement, upon OIAA's 30-day advance notice; and, for an amount not to exceed \$150,000 annually for the first three years and \$175,000 annually for the two, one-year extensions for an overall amount not to exceed \$800,000 over the five-year term of contract.

7. APPROVE AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN AGREEMENT WITH NUCKLES OIL COMPANY DBA MERIT OIL COMPANY FOR THE PURCHASE AND DELIVERY OF UNLEADED AND DIESEL FUELS AT VARIOUS LOCATIONS AT ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority (OIAA) authorize the Chief Executive Officer (CEO) to enter into an agreement with Nuckles Oil Company dba Merit Oil Company for the purchase and delivery of unleaded and diesel fuels at Ontario International Airport (ONT), under the same terms and conditions as the County of San Bernardino's Contract No. 172948; and, for an amount not to exceed \$200,000 annually and an overall amount not to exceed \$600,000 over the term of the contract beginning July 1, 2019 through June 14, 2022. Funding for this agreement is requested in the FY 2020 Budget. Funding for subsequent years will be requested through the annual budget process.

8. AWARD OF CONTRACT TO OSBORNE BIOLOGICAL CONSULTING AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT FOR FOCUSED BIOLOGICAL SURVEYS

That the Ontario International Airport Authority (OIAA) award a contract for focused biological surveys for the presence or absence of Delhi Sands Fly on portions of the ONT property and authorize the Chief Executive Officer (CEO) to execute a contract with Osborne Biological Consulting in the amount of \$124,384.80 for such surveys. The costs of this work are accounted for in the OIAA Fiscal Year 2019-2020 budget.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

9. REVIEW AND ADOPTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY'S FISCAL BUDGET YEAR 2019-2020, APPROVAL OF THE SCHEDULE OF AIRLINE LANDING FEES AND TERMINAL RENTS FOR FISCAL YEAR 2019-2020, AND NON-AERONAUTICAL RATE/FEE ADJUSTMENTS FOR FISCAL YEAR 2019-2020

That the Ontario International Airport Authority Commission adopt a resolution approving and adopting the Budget for Fiscal Year 2019-2020; and the Schedule of Airline Landing Fees and Terminal Rents for Fiscal Year 2019-2020 AND Non-Aeronautical rate/fee adjustments for Fiscal Year 2019-2020.

RESOLUTION NO. 2019-04 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2019-20

Chief Executive Officer Thorpe and Chief Financial Officer Schubert gave a brief overview of the budget and answered questions for Commissioners.

Commissioners reached a consensus to remove the folder displays from ONT.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman and carried by a vote of 4-0-1, to adopt the budget for fiscal year 2019-2020, Resolution No. 2019-04, with an amendment to remove the certified folder display services, and with Vice President Loveridge absent.

SPECIAL CEREMONIES

- *Certificate of Recognition – Captain Boulgarides* – a certificate of recognition was presented to Captain Jim Boulgarides for his exceptional service provided.

MANAGEMENT REPORT

Chief Executive Officer Thorpe did not have additional comments.

COMMISSIONER MATTERS

Commissioner Gouw had no comments.

Commissioner Hagman suggested a review of the OIAA bylaws.

Secretary Bowman had no comments.

President Wapner had no comments.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 10:29 a.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY