

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
FEBRUARY 15, 2019**

A special meeting of the Ontario International Airport Authority was held on Friday, February 15, 2019, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:30 p.m.

ROLL CALL

PRESENT: Commissioners: Curt Hagman, Jim W. Bowman,
Ronald O. Loveridge and Alan D. Wapner.

ABSENT: Commissioners: Julia Gouw (excused).

Also present were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice President Loveridge.

INVOCATION

The Invocation was led by Rev. Dr. Gianluigi Gugliermetto, Christ Church Parish, Ontario.

PUBLIC COMMENT

There were no public comments.

AGENDA REVIEW/ANNOUNCEMENT

There were no announcements.

POSSIBLE CONFLICT OF INTEREST ISSUES

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflicts of interest announced.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman and carried by a vote of 4-0-1, to approve the consent calendar as presented, with Commissioner Gouw absent.

2. APPROVAL OF MINUTES

Approved minutes for the regular meeting of the Ontario International Airport Authority on January 22, 2019 approving same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills January 1, 2019 through January 31, 2019 and payroll January 1, 2019 through January 31, 2019.

4. APPROVAL OF MEETING STIPENDS

That the Ontario International Airport Authority Commission approved meeting stipends for Commissioner Hagman and Commissioner Wapner for the month of January.

5. APPROVAL TO INCREASE THE SITA INFORMATION NETWORKING COMPUTING USA, INC. (SITA) CONTRACT TO ACCOMMODATE COMMON USE PASSENGER PROCESSING AT ONT TERMINAL 2

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to increase the contractual authority for the OIAA's existing SITA agreement, Contract No. SCONT-000074, by \$900,000 for the remaining 23 months of the agreement (for a two-year total contractual authority not to exceed \$1,030,840, and an overall three-year contract not to exceed \$1,782,760), and authorize the provision, installation and related maintenance of a Common Use Passenger Processing System (CUPPS) at ONT Terminal 2.

6. AUTHORIZE APPROVAL TO ISSUE A PURCHASE ORDER TO FORTNET SECURITY FOR TWO PALOALTO NETWORK FIREWALLS

The Ontario International Airport Authority authorized the purchase of two PaloAlto Network firewalls to replace aging network infrastructure. The total estimated cost for the acquisition of the two firewalls is \$100,740.00. The cost includes procurement of the hardware, software subscriptions and 3 years of support.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

7. FISCAL YEAR 2019-20 BUDGET UPDATE AND ANALYSIS OF OPERATING AND MAINTENANCE BUDGET VERSUS ACTUAL FOR THE SIX MONTHS ENDED DECEMBER 31, 2018

That the Ontario International Airport Authority approved the budget adjustments and recommendations as listed in the Fiscal Year 2018-19 Budget Update.

MOTION: Moved by Commissioner Hagman, seconded by Vice President Loveridge and carried by a vote of 4-0-1, to approve the budget adjustments and recommendations as listed in the Fiscal Year 2018-19 budget update, with Commissioner Gouw absent.

MANAGEMENT REPORT

Chief Executive Officer Thorpe provided an update on a sustainability policy for the OIAA.

COMMISSIONER MATTERS

Commissioner Hagman stated he was interested in a cost comparison between TSA and private security.

President Wapner commended Ontario Police Department on their fast response times.

Vice President Loveridge mentioned that California Baptist University has an aviation program for those who are interested.

Secretary Bowman thanked staff for their hard work and noted the significant growth.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:01 p.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY