

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
TUESDAY, APRIL 24, 2018**

A regular meeting of the Ontario International Airport Authority was held on Tuesday, April 24, 2018, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:00 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Curt Hagman, Julia Gouw, Ronald O. Loveridge and Alan D. Wapner.

ABSENT: Commissioners: None.

Also present were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance, and Assistant Secretary Claudia Y. Isbell.

Hearing no requests to speak, President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 3:00 p.m. with all Commissioners in attendance.

CLOSED SESSION

- GC 54956.9(d)(2), CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION: *One (1) case.*

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 3:13 p.m.

CLOSED SESSION REPORT

President Wapner announced there was no reportable action.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Secretary Bowman.

PUBLIC COMMENT

There were no public comments.

POSSIBLE CONFLICT OF INTEREST ISSUES

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflict of interests reported.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman and carried by a unanimous vote of 5-0, to approve the Consent Calendar as presented.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the special meeting of the Ontario International Airport Authority on March 23, 2018, and the cancelled meeting on March 27, 2018, approving same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills for March 1, 2018 through March 31, 2018 and Payroll March 1, 2018 through March 31, 2018.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner and Commissioner Hagman.

5. ADOPTION THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES

The Ontario International Airport Authority (OIAA) adopted the OIAA NEPA/CEQA Guidelines. The purpose of these Guidelines is to provide objectives, criteria, and procedures for the environmental evaluation and approval for projects and the preparation of documents to support and comply with NEPA and CEQA. The OIAA NEPA/CEQA Guidelines are intended to supplement, and to be used in conjunction with, these federal and state laws and policies for practical application to projects on and within Ontario International Airport (ONT) property.

6. APPROVAL OF AN AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND THE SAN BERNARDINO COUNTY FOR AIRPORT RELATED MARKETING PROJECTS

The Ontario International Airport Authority (OIAA) approved an agreement between the OIAA and the San Bernardino County for \$250,000 for a China Airlines regional market media plan to promote ONT as a gateway to Southern California. If approved the agreement between the OIAA and the San Bernardino County will be effective upon approval and execution by both parties and terminating on December 31, 2018.

7. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE OPERATING USE AND TERMINAL LEASE AGREEMENTS BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND NEW OR EXISTING AIR CARRIERS DESIRING TO OPERATE AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer to negotiate and execute Operating Use and Terminal Lease Agreements between the OIAA and passenger and/or cargo air carriers electing to operate at Ontario International Airport (ONT) as "signatory" air carriers for a fixed term. By becoming a signatory air carrier, an airline commits to long-term use and operation at ONT in exchange for reduced operating costs. Over time, this partnership incentivizes increased operations at ONT and additional revenue opportunities for the OIAA.

8. A RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO CERTIFY AND ACCEPT DEEDS AND GRANTS OF AVIGATION EASEMENTS OR SIMILAR INSTRUMENTS ON BEHALF OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

The Ontario International Airport Authority (OIAA) adopted a resolution to authorize the Chief Executive Officer (CEO) to certify and accept deeds and grants of avigation easements or similar instruments on behalf of the OIAA pursuant to Government Code section 27281. There is no fiscal impact to authorize the CEO to certify and accept deeds and grants of avigation easements by property owners pursuant to Government Code section 27281 on behalf of the OIAA.

RESOLUTION NO. 2018-07 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO CERTIFY AND ACCEPT DEEDS AND GRANTS OF AVIGATION EASEMENTS OR SIMILAR INSTRUMENTS ON BEHALF OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY.

ADMINISTRATIVE DISCUSSION/REPORT/ACTION

9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A SUBORDINATION, NON-DISTURBANCE AND ATTORNMENT AGREEMENT (SNDA) BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND RAYTHEON COMPANY, (SUBLESSEE)

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer to execute a Subordination, Non-disturbance and Attornment Agreement (SNDA) between the Ontario International Airport Authority and Raytheon Company, ("Sublessee") under the Guardian Air Services, LLC, Master Lease ONT-7994. In the Sublease, Raytheon has agreed to rent a portion of the Expansion Project area from Guardian for ten (10) years, with three five (5) year options at market rates with periodic market adjustments.

Chief Executive Officer Thorpe provided a brief presentation regarding Item No. 09.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw and carried by a unanimous vote of 5-0, to authorize a Subordination, Non-Disturbance and Attornment Agreement between the OIAA and Raytheon Company.

10. FISCAL YEAR 2017-18 BUDGET UPDATE AND ANALYSIS OF OPERATING AND MAINTENANCE BUDGET VS. ACTUAL FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2018

That the Ontario International Airport Authority review the results of operation for the eight months ended February 28, 2018 and the comparison the budget for the corresponding period.

Chief Executive Officer Thorpe gave a Power Point presentation regarding the OIAA budget update.

Item No. 10 was received and filed.

11. A RESOLUTION APPROVING AN AIR CARRIER INCENTIVE PROGRAM (ACIP) TO ENCOURAGE AND PROMOTE THE OPERATION OF COMMERCIAL PASSENGER AND CARGO AIR SERVICE TO NEW NONSTOP TRANS-CONTINENTAL AND OTHER LONG-HAUL AIR SERVICE IN NORTH AMERICA AT LEAST 1,750 NAUTICAL MILES FROM ONTARIO, CALIFORNIA

The Ontario International Airport Authority (OIAA) adopt a resolution approving an Air Carrier Incentive Program (ACIP), offering Qualified Air Carriers (as that term is defined in the ACIP) a waiver of landing fees, rent credit, as well as advertising and marketing support, to encourage and support the launch of transcontinental and other long-haul non-stop passenger and all cargo (i.e., freighter) services between ONT and new destinations in North America that are at least 1,750 nautical miles from Ontario, California.

RESOLUTION NO. 2018-08 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ESTABLISHING AN AIR CARRIER INCENTIVES POLICY FOR TRANSCONTINENTAL, LONG-HAUL NON-STOP PASSENGER, AND CARGO FLIGHTS.

Chief Executive Officer Thorpe gave a brief presentation regarding the Item No. 11 and amended his recommendation removing the 1750 nautical miles restriction.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw and carried by a unanimous vote of 5-0, to authorize adopt Resolution No. 2018-08.

STAFF MATTERS

There were no announcements or updates.

COMMISSIONER MATTERS

Commissioner Gouw announced she spoke with members of the San Gabriel community who expressed concerns regarding pick up and arrivals for flight to Taipei.

Commissioner Hagman stated he had a wonderful experience on the China Airlines flight from Taipei, Taiwan to Ontario.

Vice President Loveridge requested an update on the Leadership Committee, noted his attendance to the 90th Annual AAAE Conference and Exposition and mentioned the article on the Ontario International Airport in the Airport Business Magazine.

Chief Executive Officer Thorpe provided a brief update on the Leadership Committee.

Secretary Bowman stated that the article in the Airport Business Magazine speaks of the success of local control. He added that the airport has been noticed and is now growing.

President Wapner also noted his attendance to the 90th Annual AAAE Conference and Exposition and added that people recognize what ONT means and stated the ONT is being positively received by other airports.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:34 p.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY