

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR ADJOURNED COMMISSION MEETING
MINUTES
THURSDAY, SEPTEMBER 28, 2017**

A regular meeting of the Ontario International Airport Authority was held on Thursday, September 28, 2017, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

Commission President Wapner called the Ontario International Airport Authority Commission meeting to order at 8:31 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Curt Hagman, Julia Gouw, Ronald O. Loveridge and Alan D. Wapner.

ABSENT: Commissioners: None.

Also present were: Interim Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance, and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Julia Gouw.

PUBLIC COMMENTS

There were no public comments.

SPECIAL CEREMONIES

Oath of Office was given to newly appointed Commissioner Julia Gouw.

Discussion and appointment of Secretary

MOTION: Moved by Vice President Loveridge, seconded by Commissioner Hagman and carried by a unanimous vote, to appoint Commissioner Bowman to Secretary.

CONSENT CALENDAR

MOTION: Moved by Commissioner Bowman, seconded by Commissioner Hagman and carried by unanimous vote, to approve the Consent Calendar as presented.

1. APPROVAL OF MINUTES

Approved minutes for the regular adjourned meeting of the Ontario International Airport Authority on August 22, 2017, as on file with the Secretary/Assistant Secretary.

2. BILLS/PAYROLL

Approved bills August 1, 2017 through August 31, 2017 and Payroll August 1, 2017 through August 31, 2017.

3. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for Commissioner Hagman.

4. A RESOLUTION AUTHORIZING THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY PROCUREMENT POLICY

The Ontario International Airport Authority Commission adopted Resolution No. 2017-10 authorizing the Ontario International Airport Authority Procurement Manual. The purpose of the Ontario International Airport Authority (OIAA) Procurement Manual is to provide procedural guidelines on the application of Federal, State, Municipal laws, rules, and regulations as well as the rules, regulations, and procedures established by the OIAA. This Manual will be updated regularly, as required by the Procurement Services Division.

RESOLUTION NO. 2017-10 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO APPROVE THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY PROCUREMENT MANUAL.

5. AUTHORIZING THE INTERIM CHIEF EXECUTIVE OFFICER TO EXECUTE AND EXTEND THE FIFTH AMENDMENT TO THE NON-EXCLUSIVE CONCESSION AGREEMENT ONT-7683 BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND SSP AMERICA, INC.

The Ontario International Airport Authority Commission authorized the Interim Chief Executive Officer to execute and extend the fifth amendment to concession agreement ONT-7683 between the Ontario International Airport Authority and SSP America, Inc., for an additional thirteen months, which will generate at least \$142,500.00 of annual revenue to the Authority and provide continued food and beverage service options to ONT passengers.

6. **AUTHORIZE THE INTERIM CHIEF EXECUTIVE OFFICER TO EXECUTE A ONE (1) MONTH LEASE EXTENSION WITH U.S. GENERAL SERVICES ADMINISTRATION ON BEHALF OF THE TRANSPORTATION SECURITY ADMINISTRATION UPON COMPLETION OF LEASE ASSIGNMENT FROM LOS ANGELES WORLD AIRPORTS FOR AREAS IN TERMINALS 2 AND 4 AT ONTARIO INTERNATIONAL AIRPORT**

The Ontario International Airport Authority Commission authorized the Interim Chief Executive Officer to execute a one-month lease extension with the U.S. General Services Administration (GSA) on behalf of the Transportation Security Administration (TSA) upon completion of assignment of said lease by Los Angeles World Airports.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

7. **A RESOLUTION ADOPTING AN AIR CARRIER INCENTIVE PROGRAM (ACIP) TO ENCOURAGE PASSENGER AIRLINES TO OPEN AND MAINTAIN NONSTOP TRANSOCEANIC SERVICE TO AND FROM AIRPORTS NOT CURRENTLY SERVED IN ASIA, AUSTRALIA/NEW ZEALAND, SOUTH AMERICA AND EUROPE.**

The Ontario International Airport Authority (OIAA) authorized the Interim Chief Executive Officer to offer international airlines an Air Carrier Incentive Program (ACIP) to encourage them to open and maintain nonstop transoceanic passenger service at ONT to and from airports not currently served in Asia, Australia/New Zealand, South America and Europe.

RESOLUTION NO. 2017-11 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ESTABLISHING AN AIR CARRIER INCENTIVES POLICY

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw and carried by unanimous vote, to adopt Resolution No. 2017-11.

8. **A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ISSUE AND EXECUTE NON-EXCLUSIVE AIR CARRIER OPERATING PERMITS AT ONTARIO INTERNATIONAL AIRPORT**

The Ontario International Airport Authority (OIAA) Commission adopt Resolution No. 2017-12 authorizing the Interim Chief Executive Officer, or his designee, to issue and execute Non-Exclusive Air Carrier Operating Permits (ACOP) to air carriers who transport passengers and cargo for compensation from Ontario International Airport (ONT or Airport) more than six (6) times in a calendar year.

RESOLUTION NO. 2017-12 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ISSUE AND EXECUTE NON-EXCLUSIVE AIR CARRIER OPERATING PERMITS AT ONTARIO INTERNATIONAL AIRPORT

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Bowman and carried by unanimous vote, to adopt Resolution No. 2017-12.

PUBLIC COMMENT

Glen Thompson, a Lake Arrowhead resident spoke on his concerns regarding noise issues.

STAFF MATTERS

Interim Chief Executive Officer Thorpe had no announcements.

COMMISSIONER MATTERS

Vice President Loveridge asked about Friday, September 29, 2017.

Interim Chief Executive Officer Thorpe announced the signing of the China Airlines Memorandum of Understanding.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 8:47 a.m.

Respectfully submitted:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY